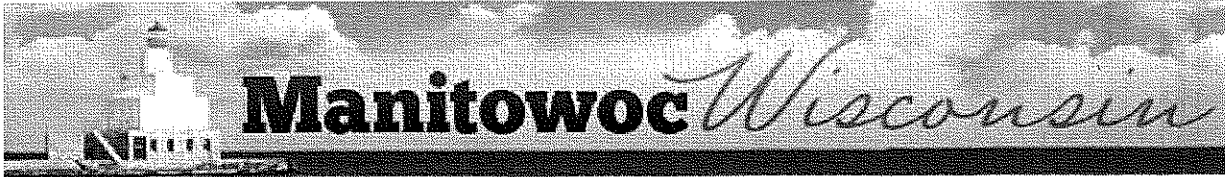


# Capital Project Request Form



Request Type:

Department:

Date:

Title of Request:

Department Priority

Linked to another project?  
 Yes  
 No

Project Request is:  New  
 Replacement  
 Modification

Estimated Useful Life:

This is a limited field, please attach documents for more detail.

Description:

Basis of Cost:  Quote  
 Bid  
 Estimate

Total Cost

Revenue (if any)

Net Cost

Will there be additional costs in future years to complete this project?

select one:  Yes  
 No




If yes, amount?

Finance Dept: Account

Sent to Dept:

Action:

UNBudgeted Request to Add up to \$8,400  
to Complete CAD Project

Age	NAI
S	
MUR	
	
	
 TMB	



## Manitowoc Fire Rescue Department

# Memo

**To:** CAWG Committee  
**From:** Todd Blaser, Chief Fire Rescue Department  
**Date:** February 21, 2020  
**Re:** Capital Fund Transfer

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The following request is presented in order to complete a capital request from FY 2017. I have received the final numbers and the details in order to make our CAD implementation be implemented. The process has been thought out carefully; however delays occurred with changes in Manitowoc County personnel and due diligence in securing the right equipment for the intent of the project.

The final numbers for the project have been obtained but due to the delays the cost has exceeded our request from FY 2017. The initial request for the project was \$49,410 and our final cost for the software and hardware needs is at **\$57,781.60**. This leaves us with a shortfall of **\$8,371.60**. I would like to request consideration to utilize funds remaining from our Self Contained Breathing Apparatus that has a balance of ~~\$26,843.49~~ following the implementation of placing them in service at the end of FY 2019. 19,415.29

If approved this would allow for the CAD project to be finalized and close out all current MFRD capital requests returning **\$18,471.89** to the capital fund. Thank you in advance to our meeting for discussion.