

14-1964

September 10, 2014

TO: Alderman James Brey, Chair of Licensing, Permits and Inspection.

FROM: Deputy Chief Bridget Brennan

RE: Council approval of bartenders' license.

Chairman Brey,

Currently under State Statute 125.17(1), it reads:

125.17 Issuance of operators' licenses.

(1) AUTHORIZATION. Every municipal governing body shall issue an operator's license to any applicant who is qualified under s. 125.04 (5). Operators' licenses may not be required other than for the purpose of complying with ss. 125.32 (2) and 125.68 (2) or s. 125.06 (3g). Operators' licenses may be issued only upon written application.

During a recent Value Stream Mapping event held Sept. 8th and 9th, we looked at how to improve the process of obtaining a bartenders license. Currently there are 51 steps and it takes just over 13 days for an approval. One of the biggest wait times in the process, was waiting for council approval. We did an exercise where we got the process down to 21 steps and just over 6 days. This was with the removal of council approval of the license among other things such as using the Licensing module in Springbrook. The application would go through the same approval/denial process with all of the checks and my recommendation to grant or deny.

I am asking permission to have CA McDaniel draft an ordinance that would give the granting authority for bartenders to the City Clerk. We would still run the denials in the same ways as is done now.

Please respond with any concerns, questions or thoughts.

Sincerely,



Bridget Brennan

Deputy Chief



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