



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: December 3, 2020

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my November 6th update:

Environmental Remediation

- Lemberger Landfill: Awaiting EPA review of sampling plans, discussion on PFAS sampling in the future.
- Gravel Pit: Working with WDNR on path forward for 2021, scheduling quarterly discussions with Newell on future costs.
- WPS Superfund Site: City in contact with WPS and EPA regarding issues with test trench.

Open Records Requests

- RPS re properties on 30th and Division

Litigation, Prosecution, and Neighborhood Improvement

- Assist Police with ordinance interpretation questions
- Blighted properties: Asst. City Attorney continues to work with Housing Inspector and Crime Prevention Sergeant to address

Economic Development

- Metal Ware: Continuing to work with company owners
- Assist CD Department with proposed upcoming projects
- Assist with Bayshore Trail development

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Follow up on Council document workflow continues as time permits

Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II: Beginning work on effective communication self-audit.
- All coverage renewed for 2021
- Administered CVMIC grant process, \$7,000 in funds approved

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Labor Matters

- Fire Department bargaining: Interest arbitration held in October, working on briefing
- Police: Negotiations continue via paper due to CVOID
- Assist unionized departments with personnel matters as needed
- Provide resolutions to backfill and fill positions where appropriate
- Assist HR with COVID policy interpretation as necessary

Office Matters/Additional Information

- Prepared committee reports
- Office is open during normal business hours, outside customers by appointment only

Monthly Reporting

- Since my November 6th, 2020 report:
 - 14 Requests for Legal Services received, 27 closed
 - 11 new litigation matters (7 dog bites, 1 raze order, 1 foreclosure, 1 unemployment matter, 1 notice of claim)
 - 13 new citations sent over for prosecution, trials scheduled into 2021