



# CITY OF MANITOWOC

WISCONSIN, USA

[www.manitowoc.org](http://www.manitowoc.org)



**DATE:** August 3, 2020  
**TO:** Personnel Committee  
**FROM:** Jessie Lillibridge, HR Director  
**RE:** Pandemic Preparedness Policy

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Attached please find a policy which addresses how the City will respond to pandemic conditions. The need for this policy was realized during the 2020 novel coronavirus disease outbreak. This policy is general but gives some direction to the Mayor, department heads, and managers in the event of future pandemics.

My recommendation is to approve the policy.

Thank you.