

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 3/19/2025

EVENT NAME: Night Market 920

ORGANIZER: Grow It Forward - Amber Daus

E-MAIL ADDRESS: info@grow54220.com

EVENT DATE: 6/18/25, 7/16/25, 8/13/25

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: A fundraising concert series in the Farmers Market lot to raise money for Grow It Forward. Washington Park is the tentative back up plan should the lot not be usable.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Todd Blaser /ec	
Courtney Hansen /ec	
Jason Freiboth /ec	
Eric Nycz /ec	
Brock Wetenkamp /ec	

COUNCIL ACTION REQUIRED:

Waiver of Alcohol at Washington Park for each event date in case the event moves there.

ITEMS TO INCLUDE IN LETTER:

Touch the Trucks happens 10am-12pm on July 16. Night Market may begin set up at 12:30 p.m. that day.



Special Event Application

Monday, March 17, 2025

General Event Information

Event name Night Market 920

Location Briess Parking Lot/Market Lot

Date Wednesday, June 18, 2025

End date if multiple day event and additional dates if applicable. 6/18/2025, 7/16/2025, 08/13/2025

Event time 5:00 PM - 9:30 PM

Setup start time Wednesday, June 18, 2025 07:00

Takedown end time Friday, June 20, 2025 10:00

Applicant Information

Name of Applicant Amber Daus

Organization Name Grow It Forward Inc.

Address 1501 Marshall Street
Manitowoc, WI, 54220

Email info@grow54220.com

Phone number (920) 645-9467

On-site contact & phone number 9203238958

Security name & phone number 9203238958

Event description

Night Market 920 - fundraising concert series June 18, July 16, August 13, 2025 in support of Grow It Forward to feed over 2,025 individuals served through food pantry and community meal programs.

Estimated total attendance 200

Est. attendance from outside Manitowoc 0

Event Features

Select all that apply to the event

☒ Alcohol sales

☒ Food or drink sales

☒ Vendor(s)

Food Trucks Collecting monetary donations

Expected revenue 6000

Revenue will be used for Feeding the hungry in Manitowoc

Route & Road Usage

Where are cars parking? Street

Time of amplified sound 5:00 PM - 9:30 PM

Amplified sound type live music

Event Structures

Select all that apply Bounce House Portable restrooms Tent(s)
Waste removal service

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

We hire the sheriffs department for security at the event.

Equipment & Facility Requests

Park or facility request not listed above: Briess Parking Lot/Farmers Market Lot

Do you need power or lighting? Yes

Staging & risers

4'x8' Risers (6" tall)

4'x8' Risers (12" tall)

4'x8' Risers (18" tall)

Staging 8'x12'

Portable Bandwagon 35'x8' (set up included) $\frac{1}{\$680 \text{ max. } 1}$

Tables & seating

Banquet tables 8'x40' $\frac{10}{\$7 \text{ max } 22}$

Benches 4' $\frac{20}{\$6 \text{ max } 40}$

Metal folding chairs

Picnic tables 6' 20 _____
\$6 max 20

Parks items

Post pounder

Power pedestal

Safety vests

Security stanchions 18 _____
\$7 max. 18

Wooded snow fence 50' roll

Plastic snow fence 50' roll

Snow fence posts

Tent 10'x20'

Ticket booth

Trash barrels

Traffic control

Barricades 2'

Barricades 3'

Barricades 8'

Barricades 12' rail type 4 _____
\$6

Channelizer drums 3'

Cones 18"

Cones 28"

Delineators 42"

"Road Closed" signs

"Road Closed Ahead" signs

Estimated cost per day 1140

Equipment will be dropped off at the discretion of DPI. Equipment request notes:

Is there anyway someone can please look at the list of things we ordered last year?

***We also need the electric sub-panel which is not on this list.

Trash and recycling services provided by Pozorski Hauling.

We utilize Wizard's Kingdom Inflatables for the bounce houses.

We do not take credit cards.

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

To feed 2,025 people in need each year through our food pantry and community meals.

Map

Upload map and supporting documents



0865_001.pdf

Questions and comments

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Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

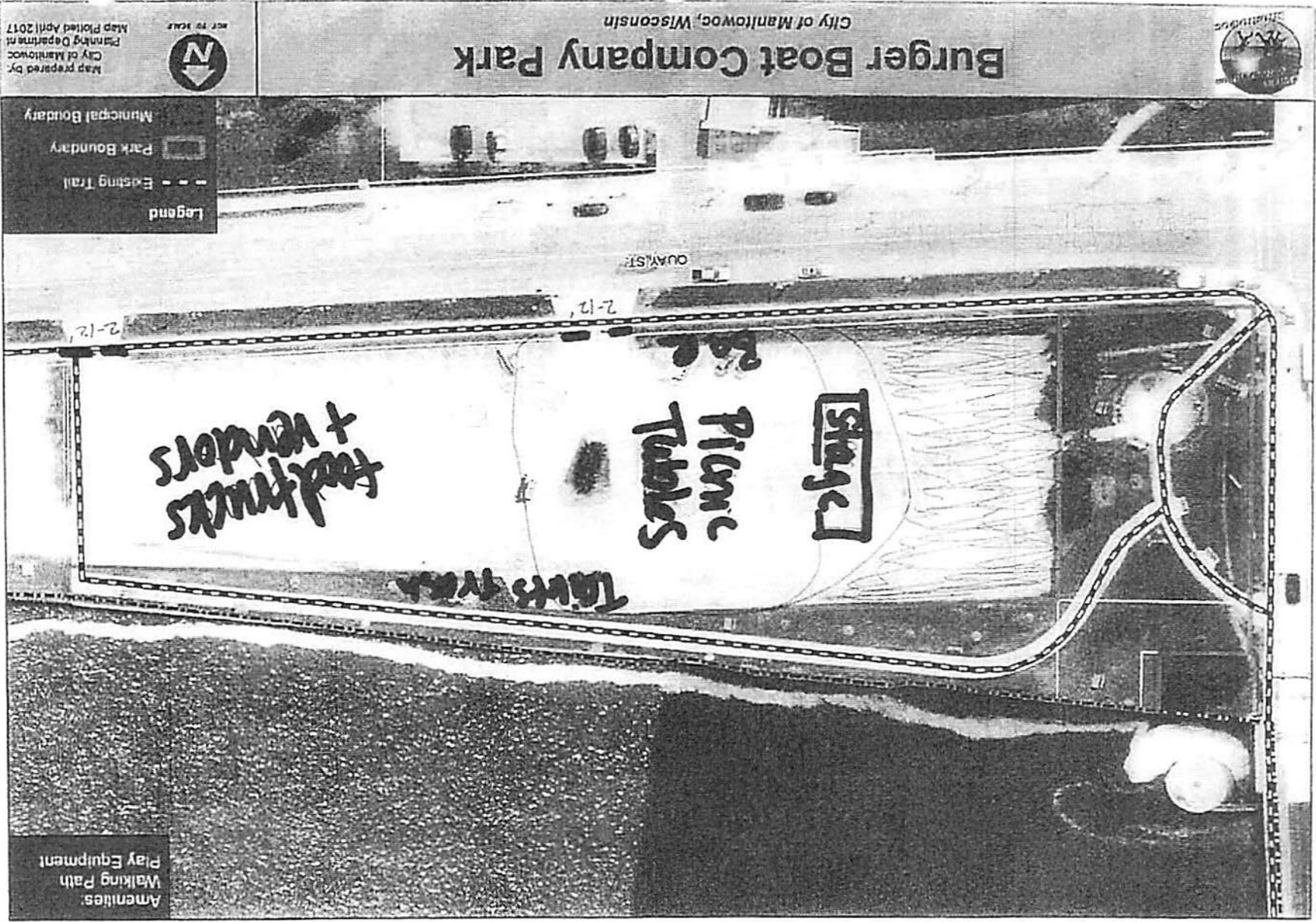
No

Applicant date of birth

Friday, November 16, 1979

Sign

Amber Daugs



2025