

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 6/30/2021

EVENT NAME: WAIVER OF FEES: Summer Picnic

ORGANIZER: Manitowoc County Drug Court - Capt. Jeremy Kronforst

E-MAIL ADDRESS: jkronforst@manitowoc.org

~~9/5/2021~~ - date change to

EVENT DATE: 9/19/21

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Use of Lincoln Park cabin ² to celebrate the hard work of participants & graduates in taking back their sobriety & becoming productive members of society.

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE

DENY

Shawn Alfred/sr
Todd Blaser/sr
Jason Freiboth/sr
Dan Koski/sr
Liz Majerus/sr

COUNCIL ACTION REQUIRED:

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ITEMS TO INCLUDE IN LETTER:

Please remind participants that dogs are not allowed in the Lincoln Park Zoo area or inside park buildings.

RECEIVED

JUN 17 2021

CITY OF MANITOWOC - DEPARTMENT OF PUBLIC INFRASTRUCTURE
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES CITY OF MANITOWOC
FOR USE OF CITY FACILITIES OR EQUIPMENT ENGINEERING

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form completely, at least 30 days in advance of the event. The request will be reviewed by the Special Event Committee and/or the Public Infrastructure Committee and the group or organization will be notified by e-mail or letter of their decision(s). A financial report for the previous two (2) years indicating all expenses and all revenues of the group/organization may be requested by the committee. Groups or organizations must be current on all financial accounts with the City of Manitowoc.

ALL QUESTIONS MUST BE ANSWERED

Name of event: Manitowoc Dry Court Summer Picnic

1. Name of club/organization making request: Manitowoc County Dry Court
Address: 926 S. 8th St. Manitowoc Telephone: (920) 323-5720

2. Names of club officers:

Name	Address	Telephone
<u>Coordinator</u> <u>President Jason Latva</u>	<u>926 S. 8th St. Manitowoc</u>	<u>(920) 323-5720</u>
<u>Team member</u> <u>Secretary Capt. Jeremy Manfred</u>	<u>910 Jay St. Manitowoc</u>	<u>(920) 242-1545</u>
<u>Treasurer</u>		

3. Facility requested: Lincoln Park Cabin 1
Equipment requested: _____

4. Specific dates and hours facility/equipment will be used: Date(s) 9-5-21 Hrs. entire day

5. Please explain your request, as to what fees you desire waived or reduced and reasons. We would like rental fees waived as this is an event to celebrate the hard work of our dry court participants and graduates in taking back their sobriety and becoming productive

6. Which do you consider your group to be? Members of our society.
A. Community service _____ B. Non-profit C. Private business _____
D. Club or organization _____ E. Other, please explain Treatment Court

7. Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?
Yes _____ No

8. If #7 is "yes," explain and list specific charges _____

9. What will revenues be used for? _____

10. Do you wish to meet personally with the Committee to discuss this request? Yes _____ No but can if need be.
If "yes," please provide the following information of individual to contact:
Name Capt. Jeremy Manfred Address 910 Jay St. Manitowoc Telephone (920) 242-1545

Signed Capt. Manfred #304 Date 06/16/21

Please attach any additional information which you feel will assist the committee in evaluating your request.

AIA
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