



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Parks & Recreation Committee

Tuesday, May 26, 2015

5:30 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

Staff: 6 - Koski, Scheinoha, Dorow, Larson, Muenzenmeyer and Nickels

Also present J. Kettler, R. Klein, A. Daug, J. Brey

3. Approval of Minutes

[15-524](#) Approval of the Park & Recreation Committee minutes from April 28, 2015

Attachments: [15-524 P&R minutes 04-28-15](#)

Minutes approved and placed on file.

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

4. Presentations

[15-567](#) Presentation by the Lakeshore Natural Resource Partnership regarding the Little Manitowoc River Estuary Restoration Project

Attachments: [15-567 Easements narrative revised 05-21-2015](#)

Presentation was given by J. Kettler and R. Klein.

5. Discussion and Action Items

[15-092](#) Use of the Parkland Acquisition Fund monies for park improvements throughout the City's park system

Attachments: [15-092 Draft Parkland Fees Policy 6-10-15](#)

Staff was assigned to look at what we could get for \$25,000 for playground equipment at Silveridge, as well as vault facilities and land acquisitions for Camp Vits. C. Scheinoha researched the playground equipment and had some examples from the company that we purchased the equipment in Red Arrow Park from. Mayor Nickels would like to see a policy put in place for use of Parkland Dedication Funds. Committee would like to see some of the Parkland Dedication Fund used. Staff should move forward creating a policy based on

what we can and can't do with the fund and include some type of public/private partnership along with a minimum fund balance that should not be gone below until it is rebuilt. The policy should be brought back to the committee. D. Koski is working on a grant for Camp Vits.

[15-517](#) Request from O'Connor's Concessions to do concession business in the City of Manitowoc for 2015 season.

Attachments: [15-517 O'Connor's Concessions](#)

Moved by McMeans, seconded by Schema, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

[15-563](#) Parks Caretaker and Parks Laborer position changes

Attachments: [15-563 Parks position](#)

C. Scheinoha gave a summary of the request. Discussion was held regarding the positions and requested change. Committee gave support to move forward with a resolution to eliminate caretaker position and add one laborer.

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

[15-565](#) Request to use donation tube monies for minor remodeling of the Lincoln Park Zoo Education Building kitchen area, recommending granting the request to spend up to \$9,159.00 for kitchen and related improvements.

Attachments: [15-565 Zoo Kitchen Request](#)

J. Muenzenmeyer presented the recommendation for redesigning the kitchen, which came out of the BPI process held regarding feeding the animals. It would include a redesign of kitchen area, fixing items that need repair, and adding storage. The total estimate is \$9159. There is about \$25,000 in the donation tube fund. Committee approved the request to spend up to \$9,159.

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

[15-572](#) Animal Loan Agreement with Manitowoc County Farm Bureau for the loan of farm animals from its member farmers for the Big Red Barn exhibit at the Lincoln Park Zoo for the period May 23, 2015 through September 7, 2015

Attachments: [15-572 Animal Loan Agreement - Farm Bureau 201508041516.pdf](#)

Moved by Schema, seconded by Howe, that this Agreement be approved. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz

6. Adjournment

Moved by McMeans, seconded by Sitkiewitz, that this be adjourned. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Howe, McMeans and Sitkiewitz