



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Tuesday, January 5, 2021

5:30 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

#### 3. Public Comment

no public comment at this meeting.

#### 4. Presentations

[21-0012](#)

Presentation by Brad Viegut on upcoming Financing Plan, recommend to accept and place on file.

**Attachments:** [prs finance committee plan.pdf](#)  
[Baird Refinancing.pdf](#)

**Moved by Sitkiewitz, seconded by McMeans, that this Presentation be accepted and place on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

#### 5. Consent Agenda

##### Approval of the Consent Agenda

**A motion was made by Vice Chair Scott McMeans, seconded by Bill Schlei, to Approve of the Consent Agenda.. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[21-0002](#) Minutes of December 1, 2020 Finance Committee meeting, recommending approval and place on file.

[21-0003](#) Minutes of MPU Commission meeting of September 14, 2020, recommending acceptance place on file.

## 6. Discussion and Action Items

[21-0006](#) Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$6,090,000 General Obligation Promissory Notes

**Attachments:** [Manitowoc C of - 2021 GOPNs - Parameters Resolution](#)

**Moved by McMeans, seconded by Brunner, that this Resolution be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[21-0019](#) Resolution Authorizing the Issuance of Not to Exceed \$3,950,000 General Obligation Promissory Notes and Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,950,000 Note Anticipation Notes in Anticipation Thereof

**Attachments:** [Manitowoc C of - 2021 NANs - Parameters Resolution](#)

**Moved by McMeans, seconded by Brunner, that this Resolution be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[21-0020](#) Resolution Appointing Associated Trust Company, National Association to Serve as Fiscal Agent in Connection with Outstanding Obligations

**Attachments:** [Manitowoc C of - 21 Add FA - Resolution Appointing Fiscal Agent](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Resolution be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[21-0004](#) Resolution establishing Compensation of Election Pollworkers' for 2021.

**Attachments:** [Res - Pollworkers' Compensation.pdf](#)

**Moved by McMeans, seconded by Brunner, that this Resolution be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[21-0005](#) Resolution establishing Compensation for the Municipal Board of Absentee Canvassers for 2021.

**Attachments:** [Res - Board of Absentee Canvassers Compensation.pdf](#)

**Moved by McMeans, seconded by Schlei, that this Resolution be accepted. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[21-0007](#) Request for 3-month lease for Doneff's Schuette Building's 14 leased parking stalls in the S.9th & Jay St. lot, recommend to accept request with the stipulation of the 3 month escrow.

**Attachments:** [Doneff's Schuette Building Leased Parking](#)

**Moved by Sitkiewitz, seconded by Schlei, that this Request be accepted with the stipulation of the 3 month escrow. The motion carried by the following vote:**

**Aye:** 4 - Brey, Sitkiewitz, Schlei and Brunner

**Abstain:** 1 - McMeans

[21-0009](#) Agreement with MSA to complete a Housing Study & Needs Assessment, recommend to enter into agreement.

**Attachments:** [Housing Study Email Communication.pdf](#)  
[Staff Recommendation & RFP.pdf](#)  
[MSA Agreement.pdf](#)

**Moved by Sitkiewitz, seconded by Brunner, that this Request be accepted to enter into the agreement. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[21-0010](#) Springbrook Cloud Proposal and Contract, recommend to accept the proposal and enter into the contract.

**Attachments:** [Manitowoc - Cloud Proposal - 1.5.21 BP Add On + Implementation.pdf](#)  
[ManitowocDec20](#)

**Moved by Brunner, seconded by McMeans, that this Request be accept the proposal and enter into the contract. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[21-0011](#) 2020 Capital Allocation Working Group Request Log, recommend to accept and place on file.

**Attachments:** [Log of CAWG Requests.pdf](#)

**Moved by Sitkiewitz, seconded by Schlei, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[21-0018](#) Request to approve structural assessment of River Lofts river walk

**Attachments:** [Memo to Finance Committee Regarding Structural Assessment .pdf](#)  
[Amended and Restated Easement Agreement w-Exhibit A.pdf](#)

**Moved by Sitkiewitz, seconded by McMeans, that this Request be denied and referred to Council. The motion carried by the following vote:**

**Aye:** 3 - McMeans, Sitkiewitz and Schlei

**Nay:** 2 - Brey and Brunner

[21-0021](#) 4th Quarter 2020 Internal Controls to Prevent and Detect Fraud Report, recommend to accept and place on file.

**Attachments:** [2020\\_04 Check List for Finance Committee \(002\)](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

## 7. Adjournment

**A motion was made by Bill Schlei, seconded by Eric Sitkiewitz, to adjourn.**