



# City of Manitowoc

15-1050  
900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes Licensing, Permits & Inspections Committee

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Tuesday, August 4, 2015

5:00 PM

City Hall Council Chambers

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### 1. Call to Order

### 2. Roll Call

**Present:** 4 - Brey, Hennessey, Soeldner and Schema

**Absent:** 1 - Howe

Also present: MPU General Manager Nilaksh Kothari, Community Development Director Nic Sparacio, Deputy Clerk Deborah Neuser as well as various MPU Commissioners and Bill Jindra, Plumbing Inspector.

### 3. Approval of Minutes

15-814 Minutes of Licensing, Permits and Inspections Committee of 7/715.

**Attachments:** [15-814.pdf](#)

**Moved by Hennessey, seconded by Soeldner, that these Minutes be approved.  
The motion carried by the following vote:**

**Aye:** 4 - Brey, Hennessey, Soeldner and Schema

### 4. Public Comment

*No persons appeared for public comment.*

### 5. Discussion and Action Items

15-712 Ordinance amending MMC 12.050 granting the MPU Commission to enter into construction contracts up to \$4,000,000 and sell electrical services outside of the City

**Attachments:** [15-712.pdf](#)

*Nilaksh Kothari, MPU General Manager, addressed the Committee relative to the construction projects as well as the electrical service and answered questions.*

**Moved by Soeldner, seconded by Hennessey, that this Ordinance be accepted and referred to Council allowing MPU Commission to enter into construction contracts up to \$5,000,000. The motion carried by the following vote:**

**Aye:** 4 - Brey, Hennessey, Soeldner and Schema

15-811 Agreement with Headwaters Resources 1, LLC for GIS services.

**Attachments:** [15-811.pdf](#)

*Community Development Director Nic Sparacio outlined the specifics of the agreement with Headwaters and answered questions. Per the agreement, the fee will not exceed \$5,000.*

**Moved by Hennessey, seconded by Schema, that this Agreement be approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Brey, Hennessey, Soeldner and Schema

15-812 Proposal for full-time Electrical Inspector.

**Attachments:** [Electrical Inspector JD 4.2013.pdf](#)  
[Memo-Electrical Inspector Proposal.pdf](#)

*Community Development Director Nic Sparacio brought forth his proposal for a full-time Electrical Inspector and answered questions. Committee questioned possible discrepancy in number of electrical inspections completed in 2014 and requested updated numbers.*

**Moved by Hennessey, seconded by Schema, that this Proposal be approved providing that Community Development Director provide accurate electrical inspection records and referred to council. The motion carried by the following vote:**

**Aye:** 3 - Brey, Hennessey and Schema

**Nay:** 1 - Soeldner

15-813 Resolution to revise land sale credit policy for Manitowoc I-43 Industrial Park with similar resolution by Industrial Development Corporation attached.

**Attachments:** [15-813IndDev.pdf](#)  
[15-813 \(2\).pdf](#)

*Community Development Director Nic Sparacio explained the current policy for land sales in the I-43 Industrial Park as well as the recommended revisions to the policy and answered questions.*

**Moved by Hennessey, seconded by Schema, that this Resolution be approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Brey, Hennessey, Soeldner and Schema

## 6. Adjournment

**Moved by Hennessey, seconded by Schema, that this meeting be adjourned at 5:52 p.m. The motion carried by the following vote:**

**Aye:** 4 - Brey, Hennessey, Soeldner and Schema