



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Monday, August 8, 2016

5:30 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 4 - Soeldner, Brey, Howe and Kummer

**Absent:** 1 - McMeans

Staff Present: D. Koski, G. Minikel, S. Birr, Fire Chief Blaser, Police Chief Reimer, P. Braun, J. Muenzenmeyer, D. Larson, B. Helminger

Others Present:

#### 3. Approval of Minutes

[16-0757](#) Approval of Minutes from the July 11, 2016 Public Infrastructure Committee Meeting

**Attachments:** [July 11 2016 Minutes.pdf](#)

**Moved by Howe, seconded by Kummer, that the Minutes from the July 11th meeting be approved. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer

[16-0758](#) Approval of Minutes from the Wastewater Treatment Facility Board meeting held on August 5, 2016.

**Attachments:** [08-05-2016-Board Meeting Minutes-Signed.doc.pdf](#)

**A motion was made by Vice Chair Mike Howe, seconded by Alderperson Lee H. Kummer, that the Minutes from the August 5th were approved. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer

#### 4. Discussion and Action Items

[16-0732](#) Salvation Army Request for Basketball Hoop Donation was approved for

Consent Agenda.

**Attachments:** [20160802160845031.pdf](#)

**A motion was made by Vice Chair Mike Howe, seconded by Alderperson Jim Brey, that the Request to donate Basketball hoops to Salvation Army was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer

[16-0754](#)

Presentation by Yemi Giwa of Mobilitie to discuss proposed poles for telecommunications. The Committee made a recommendation to instruct the staff to pursue legal, engineering, licensing and zoning considerations for Consent Agenda.

**Attachments:** [16-0754.pdf](#)

A presentation was given by Mobilitie to discuss their proposal for three (3) telecommunications towers.

There are 2 different towers that were proposed. A 75 foot mini macro tower and a 120 foot macro tower.

P. Braun was present and informed them of Chapter 15.710 Standards for Wireless Telecommunication Facilities.

The Committee was interested in knowing other cities in which they have a signed contract with, and would like them to work with Engineering on drafting a License Agreement.

**A recommendation to instruct staff to pursue legal, engineering, licensing and zoning considerations was made by the Committee and recommended for Consent Agenda.**

[16-0756](#)

WWTF Upgrade Revised Task Order - Strand Associates. Amendment No. 2 to Task Order 15-01.

**Attachments:** [20160811111249199.pdf](#)

[16-0756.pdf](#)

Brian Helminger was present to discuss the task order to increase the Contract amount.

**A motion was made by Alderperson Jim Brey, seconded by Vice Chair Mike Howe, that the Request to accept the updated Task Order from Strand Associates which increases original Task Order amount not to exceed \$26,500 was accepted and referred to Council. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer

[16-0642](#) Farm Animal Loan Agreements between City of Manitowoc and Manitowoc County Farm Bureau members Roger Sinkula, Brent Sinkula, Lee Engelbrecht, Joshua Arnhoelter, Bill Neumann and Scott Anhalt for the loan of animals to the Big Red Barn at the Zoo.

**Attachments:** [zoo animals.pdf](#)

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Lee H. Kummer, that we Enter into Agreement consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer

[16-0643](#) CAWG Request amended by Public Safety for a cost not to exceed \$16,000 - Enlarge Women's Locker Room at Manitowoc Police Dept

**Attachments:** [16-0643](#)

J Muenzenmeyer and Chief Reimer were present to discuss the need for a larger women's locker room.

Mike Howe said it would be easy to do the work in 2 phases.

**Motion failed for lack of second**

J. Brey stated he was opposed as he wants the entire projects competed at one time.

**A motion was made by Vice Chair Mike Howe, seconded by Alderperson Lee H. Kummer, that the Request to Enlarge the Women's Locker Room at Manitowoc Police Department in 2 separate phases and up to half of the locker room at this time, not to exceed \$16,000 was approved and referred to Finance Committee. The motion carried by the following vote:**

**Aye:** 3 - Soeldner, Howe and Kummer

**Nay:** 1 - Brey

[16-0733](#) Zoo Camera Upgrades from Donation Tubes was approved for Consent Agenda

**Attachments:** [16-0733.pdf](#)

D. Koski informed the Committee that we would like to put a portion of the donation money towards additional security cameras at the Zoo. Once approved, we will go out for bid. D. Koski also explained that we are looking to install a sign to indicate what donations are going to.

**Moved by Howe, seconded by Kummer, that the Request to use donations towards additional security was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer

[16-0734](#) Red Arrow Park Proposed Trees, Concrete Slab and Sign for Memorial was approved for Consent Agenda

**Attachments:** [16-0734.pdf](#)

**A motion was made by Alderperson Jim Brey, seconded by Vice Chair Mike Howe, that the Request for placement of trees, concrete slab and sign for the Memorial was approved for consent agenda with no involvement of City funds. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer

[16-0735](#) Resolution supporting a Grant to redeck A, B, C and D Docks

**Attachments:** [16-0735.pdf](#)  
[Marina Dock ABCD Resolution.pdf](#)

**A motion was made by Vice Chair Mike Howe, seconded by Alderperson Lee H. Kummer, that the Resolution supporting a Grant to redeck A, B, C and D dock was approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer

[16-0752](#) Termination of Communication Tower Agreement dated February 10, 2011, recommending acceptance and place on file.

**Attachments:** [20160805102530612.pdf](#)

**A motion was made by Vice Chair Mike Howe, seconded by Alderperson Lee H. Kummer, that the Request to rminate the Communication Tower Agreeemtn was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer

[16-0753](#) Ordinance amending Section 3.070 of the Manitowoc Municipal Code establishing the members of the Board of Public Works

**Attachments:** [16-0753.pdf](#)

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Lee H. Kummer, that the Ordinance amending Section 3.070 of the Manitowoc Municipal Code establishing the members of the Board of Public Works was adopted and referred to Council. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer

## 5. Adjournment

**A motion was made by Alderperson Lee H. Kummer, seconded by Alderperson Jim Brey, that the meeting was adjourned at 6:41 p.m. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Brey, Howe and Kummer