

**NOTICE: This application must be on file in the City Clerk's Office a minimum of 30 days prior to the date of the event. Your Certificate of Insurance must be on file in the City Clerk's Office a minimum of 10 days prior to the date of the event.**

### SPECIAL EVENTS APPLICATION FORM

1. Name/Description of Event: Memorial Benefit Fundraiser for Victor Gadzinski
2. Date of Event: 9 / 13 / 2014 If multiple days, Start Date: \_\_\_/\_\_\_/\_\_\_ End Date: \_\_\_/\_\_\_/\_\_\_
3. Time Event will start to form: 7:00 AM/PM Actual Start Time: 1:00 AM/PM Finish Time: 10-band done midnight cleanup complete AM/PM
4. Name and complete address of Organization/Individual organizing the Event:

Name of organization, if applicable

James Moffatt

Name (first, middle, and last) of individual organizing the Event

6417 W. Custer St.

Street Address

Manitowoc WI 54220

City, State, ZIP

Telephone # (920) 860 3561

House 686-1013

Business # ( ) - -  
(if applicable)

Date of Birth 3, 19, 1981  
of organizing individual

Is the sponsoring organization a 501(c)(3) organization?  Yes  No

5. Email address of organizer: moffattj32@gmail.com

6. Location of the Event: Please attach a detailed map or diagram of your event. Also, please indicate the direction of the route, if any, including all turns and the number of traffic lanes to be used. Silver Creek Fieldhouse + Concession Stand

Will the event be held in a Manitowoc park or utilize any park facilities?  Yes  No Which park? Silver Creek

Have you reserved the park for this purpose?  Yes  No If no, please contact the Parks Department at (920) 686-3580.

Does the event require streets to be closed?  Yes  No If yes, which street(s): \_\_\_\_\_

Will the event be held indoors?  Yes  No If yes, what building? Silver Creek Fieldhouse  
Building Name & Street Address

#### 7. Tell us about your Event:

Will food be prepared and/or served at the event?  Yes  No  
*You are responsible for obtaining any necessary permits for food from the Manitowoc County Health Department.*

Will you be having a band or amplified music?  Yes  No

What is the estimated attendance at your event, including observers? 200-300

How many vendors will be at your event? 0 How many vehicles? 100+

Do you require any special parking restrictions?  Yes  No If yes, what type, when, and where: \_\_\_\_\_

Possibly handicap parking

Will any of the following services be required?  Barricades  Clean-up  Street-sweeping

*For help defining your parking, clean-up, and barricade needs, please contact the Department of Public Works at (920) 686-6550.*

Will a tent or any other temporary structures be erected?  Yes  No canopies

Will any fireworks or pyrotechnic devices be used during the event?  Yes  No  
Contact the Fire Department at (920) 686-6540 to secure the proper permits for firework usage.

What toilet facilities will be made available to your participants?  Indoor  Outdoor  
Please describe the toilet facilities that will be provided, including their locations and the number of units: bathrooms  
at Silver Creek Fieldhouse

Will alcoholic beverages be served/sold?  Yes  No If yes, a "Special Class B" license will allow sale/service of beer and/or wine.  
Please contact the City Clerk's Office at (920) 686-6950 to obtain a license.

**8. Safety and Security for Your Event:**

Do you have the correct level of insurance for your specific event?  Yes  No  
Please see the Special Events Insurance Form to ensure you have the proper coverage. You must submit the insurance certificate to the City Clerk's Office at least 10 days before your event.

Designated contact person for the event:

James Moffatt (920) 860-3561 (920) 860-3561  
Name of Day-of coordinator Phone # before event Phone # the day of the event

Is security needed for this event?  Yes  No

James Moffatt (920) 860-3561 (920) 860-3561  
Name of Security Coordinator Phone # before event Phone # the day of the event

Do you have a plan in place to deal with medical emergencies that may occur during your event?  Yes  No

**9. Fees & Reimbursement:** The standard fees for equipment rental and licenses will apply. The City may also require reimbursement for extraordinary expenses for your event. To request a waiver of the extraordinary expenses, please submit a letter detailing your request.

**10. Legal Notice**

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, liquor licenses, tent and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event.

The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

Signature of Applicant: [Signature] Date: 2-24-14

COMMITTEE RECOMMENDATION: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMON COUNCIL APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

DID COMMON COUNCIL WAIVE FEES & REIMBURSEMENT?  Yes  No

**MANITOWOC PARKS DEPARTMENT  
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES  
FOR USE OF CITY FACILITIES OR EQUIPMENT**

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form completely, at least 30 days in advance of the event. The request will be reviewed by the Parks & Recreation Committee and the group or organization will be notified within 15 days of submitted request.

**A CURRENT FINANCIAL REPORT FOR THE PREVIOUS TWO (2) YEARS INDICATING ALL EXPENSES AND ALL REVENUES OF THE GROUP/ORGANIZATION MUST ACCOMPANY THIS FORM PRIOR TO THE COMMITTEE REVIEWING THE REQUEST.**

**ALL QUESTIONS MUST BE ANSWERED**

1. Name of club/organization making request individual James Moffatt  
Address 6417 W. Custer St, Manitowoc Telephone 920-860-3561
2. Names of club officers: Name Address Telephone  
President \_\_\_\_\_  
Secretary \_\_\_\_\_  
Treasurer \_\_\_\_\_
3. Facility requested: Silver Creek Fieldhouse + Concession Stand  
Equipment requested: \_\_\_\_\_
4. Specific dates and hours facility/equipment will be used: Date 9/13/14 Hrs. 7 am - Midnight
5. Please explain your request, as to what fees you desire waived or reduced and reasons. Waive the rental fees for both facilities
6. Which do you consider your group to be?  
A. Community service \_\_\_\_\_ B. Non-profit \_\_\_\_\_ C. Private business \_\_\_\_\_  
D. Club or organization \_\_\_\_\_ (E) Other, please explain Individual organizing benefit to pay for funeral and burial expenses. If there are extra funds, they would be used to set up a college fund for Victor's 2 daughters.
7. Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?  
Yes X No \_\_\_\_\_ extra funds, they would be used to set up a college fund for Victor's 2 daughters.
8. If #7 is "yes," explain and list specific charges Donation canisters, games, silent auction
9. What will revenues be used for? Funeral + burial expenses for Victor Gadzinski and possibly a college fund for his 2 daughters if enough funds are raised.
10. Do you wish to meet personally with the Board/Committee to discuss this request? Yes \_\_\_\_\_ No X  
If "yes," please provide the following information of individual to contact:  
Name \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Signed [Signature] Date 2/24/14

Please attach any additional information which you feel will assist the committee in evaluating your request.

**When completed, this form is to be returned to the Manitowoc Parks Department, 2655 S. 35<sup>th</sup> St., Manitowoc, WI 54220.**

Committee Action: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

MANITOWOC PARKS & RECREATION DEPARTMENTS  
EQUIPMENT & FACILITY REQUEST FORM

FACILITY REQUESTED

SB Diamonds \_\_\_\_\_

BB Diamonds \_\_\_\_\_

Soccer Field \_\_\_\_\_

Tennis Courts - How Many? \_\_\_\_\_

Pool \_\_\_\_\_

EQUIPMENT REQUESTED (Be Specific)

Garbage Cans 5

Picnic Tables \_\_\_\_\_

Benches \_\_\_\_\_

Other \_\_\_\_\_

Staging \_\_\_\_\_

AREA REQUESTED \_\_\_\_\_

Number of People \_\_\_\_\_ DATE DESIRED \_\_\_\_\_ TIME REQUESTED \_\_\_\_\_

Be Specific

WHAT WILL THE EQUIPMENT/FACILITY BE USED FOR? Garbage collection  
at Memorial Benefit

PERSON WHO WILL BE RESPONSIBLE James Moffatt TELEPHONE 860-3561

PERSON MAKING REQUEST James Moffatt

TELEPHONE 860-3561 ADDRESS 6417 W. Custer St

WHO WILL BE BILLED IF THERE ARE ANY CHARGES Manitowoc WI 54220

NAME James Moffatt  
ADDRESS 6417 W. Custer St Manitowoc WI 54220

**PROVISIONS:**

The undersigned agrees to hold the City harmless for any and all damage, claims or personal injury claims occurring during the term of this contract.  
It is further agreed that all property of any kind brought on the premises shall be at the sole risk of the undersigned and that the City shall not be liable for any injury, loss or damage to said property or injury to any person on the premises.  
The undersigned agrees to be responsible for any damage caused to said building, property or equipment by mischief or negligence.

CHARGES \_\_\_\_\_ SIGNED \_\_\_\_\_  
(Person Responsible)

APPROVED \_\_\_\_\_ DATE 2/24/14

\_\_\_\_\_  
Parks or Recreation Manager

ATTENDENT(S) \_\_\_\_\_ START TIME: \_\_\_\_\_

# In Loving Memory of Victor J. Gadzinski



Victor J. Gadzinski, Age 39, was a proud father of his two beautiful girls and was engaged to be married. He didn't have much for worldly possessions, but was known by many for his kind heart. If he wasn't working, he was spending time with his Daughters. Spring of 2013, Victor left the work force to start up his own business in Elite Roofing. With work being slow and income being limited. Victor couldn't afford health or life insurance. On February 9th 2014, Victor J. Gadzinski, unexpectedly passed away due to a health problem. Leaving Victor's Mother and Father with the financial expenses. With his Mother and Father being retired and being on a fixed income, they are struggling to get money to bury their son. The funeral home is giving them 30 days to come up with \$7,600.00 for funeral costs and another \$997.50 for the urn. This is not including a grave stone or burial plot, which is going to be another 4k to 8k. The reason I'm asking for 25k, to make sure Victor is properly buried, eliminate the financial burden on his family and the remaining amount I'd like to have that divided into two college funds for the Daughters.

**Memorial Benefit Fundraiser to help with Funeral and burial costs of Victor J. Gadzinski.**

**Location:** @ Silver Creek Park

**Date:** Sept.13<sup>th</sup> 2014

**Time:** Starts @ 1pm - ???

**There will be Food, Games, Silent Auctions, and much more...**

**Family and Friends are welcome to join us..... "Bring the Kids!!!"**

Show Your Support at links below:

[www.GoFundMe.com/Memorial-benefit](http://www.GoFundMe.com/Memorial-benefit)

[www.giveforward.com/fundraiser/9m14/victors-funeral-and-burial-costs](http://www.giveforward.com/fundraiser/9m14/victors-funeral-and-burial-costs)

**Contacts: James Moffatt @ 920-860-3561, Jessi Schaus @ 920-860-3562, & Sheila Nechodomu @ 920-242-9343**

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### Victor Gadzinski (1974 - 2014)

Obituary



Gadzinski, Victor John  
Victor John Gadzinski, age 39, a resident of Manitowoc, passed away on Sunday, February 9, 2014 at his residence.

Victor was born on September 11, 1974 in Rota, Spain to Richard and Sebastiana Garcia Gadzinski. He

attended Lincoln High School. Victor had been employed at Lakeside Foods, American Furniture, J.T. Roofing, and most recently started his own business - Elite Roofing. He was a skilled artist and had made many drawings and paintings. Victor enjoyed having BBQs, being outdoors, camping, frisbee golfing, and above all, he cherished the time he was able to spend with his family and friends - especially his children.

Survivors include Victor's two daughters: Sirrena and Skylar; mother: Seba (Richard) Novak; Manitowoc; father: Richard (Sandy) Gadzinski, Lake Tomahawk; special friend: Molly Pearson; three siblings: Irene (Mark) Schoener, Fond du Lac; Isabel (Glen) Rezachek, Manitowoc; and Rich (Sherry) Gadzinski, Manitowoc; nieces and nephews: Justin, Adrian, Rhiannon, Rhiley, Savannah, Colton, Maya, Carly, and Kingston; also other relatives and friends.

Funeral services will be held at 6 p.m. on Friday, February 14, 2014 at the Harrigan Parkside Funeral Home. The family will greet relatives and friends at the Harrigan Parkside Funeral Home on Friday from 4 p.m. until the time of the funeral service at 6 p.m. Glen Rezachek will officiate with cremation to follow at the Harrigan Parkside Crematory and Chapel. Online condolences may be sent to [www.harriganparksidefuneralhome.com](http://www.harriganparksidefuneralhome.com)

The Harrigan Parkside Funeral Home and Crematory, N. 11th and St. Clair streets, Manitowoc, is assisting the family with funeral arrangements.

In lieu of flowers, the family would appreciate memorials in Victor's name.

Published in Manitowoc Herald Times Reporter from Feb. 12 to Feb. 14, 2014

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#### Helpful Links

##### Additional Resources

- Send Sympathy Flowers
- View Funeral Home Details
- Donate to Charity
- How To Submit An Obituary

##### Find Advice & Support

- Funeral Etiquette
- Sympathy and Condolence Advice
- How to Write an Obituary
- Myths About Grief

#### Guest Book

"We are truly sorry that this life was taken too soon. A..."

- Candy Hahn

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