



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, April 5, 2023

5:30 PM

Council Chambers

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#### 1. Call to Order

Alderman Cummings called the meeting to order at 5:30 p.m.

#### 2. Roll Call

**Present:** 4 - Cummings, Brey, Beeman and Boldt

**Absent:** 1 - Czekala

Staff Present: D. Koski, G. Minikel, S. Birr, M. Reed (via Zoom), C. Hall, B. Wetenkamp, A. Tegen (via Zoom), S. Alfred, Ald. Kaderabeck

Others Present: Greg Grotegot, James & Jill Iverson, Tom & Yolanda Lambert, Charles & Marilyn Sontag, Ann Winter, Lynn Lemberger

#### 3. Public Comment

Keith Pfeifer, 113 N 41st Street, was present to discuss the street and how the graveled dead end does not get plowed. The ice begins to build up making it hard to access driveway.

He is requesting to have this gravel portion paved as the gravel is not maintained and there are large areas that need to be filling in to properly drain the water.

The Committee Chairman said this will be included on an upcoming agenda.

#### 4. Presentations

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[23-0267](#) Approval of the Minutes from the March 1st, 2023 Public Infrastructure Committee Meeting

**Attachments:** [March 1, 2023 Minutes](#)

**A motion was made by Vice Chair Jim Brey, seconded by Alderperson Tim Boldt, that the Minutes from the March 1st, 2023 meeting were approved. The motion carried by the following vote:**

**Aye:** 4 - Cummings, Brey, Beeman and Boldt

## 6. Discussion and Action Items

[23-0268](#) Request to make area across the street from the Manitowoc Yacht Club a Park or Green Space

**Attachments:** [23-0268 Proposed Green Space across from Manitowoc Yacht Club](#)  
[Maritime at Huron MAP](#)

James and Jill Iverson 133 Cleveland Avenue, Charles and Marilyn Sontag, 208 Huron Street, Ann Winter, 201 Cleveland Avenue were present to discuss the 2 City parcels across from the Yacht Club on Maritime Drive. They are requesting these two parcels become a Park or a Green Space preventing from interested parties to purchase and build on.

Chairman Cummings explained that there was recently potential interest in one of the parcels. He recommended for them to talk with abutting property owners and since then he is no longer pursuing this parcel.

The Committee said that any potential sale would need approval from three committees.

Brock Wetenkamp was present and explained that the City is not interested in this becoming a park. Location and traffic play a factor in this decision. He is not aware of future building plans on these parcels and recommending property owners to purchase the lots to protect any future investment from occurring. He said that a neighbor north acquired property by purchasing the parcel from the City.

Curt Hall explained that there currently is an agreement in place for the same neighborhood to maintain the Little Manitowoc River prairie. Agreements are hard to maintain and with that is not in favor of making this a park or creating another agreement.

Cummings said to safeguard, the property could be purchased by the abutting property owners. The Committee does not see this property being sold off for building purposes anytime soon, and they recommended placing on file.

**A motion was made by Vice Chair Jim Brey, seconded by Alderperson Tim Boldt, that the Request to make 2 city parcels across from the Yacht Club Green Space or a Park was placed on file within the Engineering Department. The motion carried by the following vote:**

**Aye:** 4 - Cummings, Brey, Beeman and Boldt

[23-0266](#) Proposed Jurisdictional Transfer of CTH R from Broadway Street to CTH P (Homestead Road), recommending working with City Attorney to finalize details as well as Resolution

**Attachments:** [23-0266 Email for Jurisdictional Transfer of N Rapids Rd CTH R - City costs](#)

Greg Grotegot, County Highway Commissioner was present to discuss the request for the jurisdictional transfer.

He informed the Committee that the County will be doing the work and the City's responsibility at \$670k. Jurisdictional transfer would take place in 2025 and would be from Broadway to Cty Trk P. The first phase would be Waldo to Cty Trk P, with the second phase from Waldo Blvd to Broadway Street

**A motion was made by Vice Chair Jim Brey, seconded by Alderperson Tim Boldt, to accept jurisdictional transfer request and to work with City Attorney for final details and to draft a Resolution for Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Cummings, Brey, Beeman and Boldt

[23-0281](#) Proposed Jurisdictional Transfer (JT) of CTH "CL" (Viebahn St) from S. 10th Street to S. 42nd Street, recommending approval of request and to work with City Attorney to finalize the details.

**Attachments:** [23-0281 Jurisdictional Transfer of CTH CL](#)

Greg Grotegot, Highway Commissioner, was present to discuss the Asphalt project from RR Tracks on Viebahn Street, by Manitowoc Cranes to LS (10th Street). It is currently an asphalt street and will remain asphalt, with work being done by the County. There is extra width, and the approximate amount for City portion is \$96k. The transfer will take place in 2025.

**A motion was made by Vice Chair Jim Brey, seconded by Alderperson Tim Boldt, to accept jurisdictional transfer request and to work with City Attorney for final details and draft Agreement for Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Cummings, Brey, Beeman and Boldt

[23-0265](#) CTH R at Conroe Street 36" CMP Culvert Crossing Quote

**Attachments:** [23-0265 CTH R at Conroe - Culvert Memo](#)  
[23-0265 CTH R at Conroe Street Quote and Email](#)

Manitowoc County received a quote for the area of Conroe Street where the culvert needs to be repaired.

The recommendation would be a split cost with County and City of Manitowoc, with an exception not to exceed \$32k and the city would only be billed for actual

county costs.

**A motion was made by Alderperson Tim Boldt, seconded by Alderperson Chad Beeman, that the Request to reline the pipe with a cost share of 50/50 with the County was approved to refer to CAWG and Finance Committee, not to exceed \$32K for the City portion. The motion carried by the following vote:**

**Aye:** 4 - Cummings, Brey, Beeman and Boldt

[23-0292](#)

Citizen Park Recreation Center Rollaire Renovation, recommending developing a renovation plan for proposals

**Attachments:** [Rollaire Center Improvements](#)

Lynn Lemberger, Owner of Rollaire was present to discuss renovations to the Rollaire building for updates and proper utilization of the space.

They understand this may result in an increase in rent. Curt Hall said he supports utilizing the space

J. Brey would like to see a plan and we could submit request through the budget process for 2024.

M. Cummings said that it is the City's responsibility to upkeep the building. He said he would like to see plans and also have finance on board.

The Committee recommended for Curt Hall to work with the Lembergers to fund the costs with a potential cost share as a starting point. Curt explained the building is utilized most nights with Basketball and Volleyball Leagues as well as Rollaire.

**A motion was made by Vice Chair Jim Brey, seconded by Alderperson Chad Beeman, that the Request for renovation of Rollaire Center was approved to direct City Staff to work with any parties necessary to develop a renovation plan for proposals was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Cummings, Brey, Beeman and Boldt

[23-0264](#)

Request to Fund the Coastal Wetland Aviary Plan Contract of \$12,500 from the Zoo Donation Tube, recommending approval

**Attachments:** [23-0264 Coastal Wetland Aviary Plan funding 4.3.23](#)  
[23-0264 MSA 05571029 Final Proposal \(002\)](#)

C. Hall informed the Committee that the Master Plan was completed in 2021. The Wolf exhibit renovation project is underway and the next project will be the exhibits along the river, the Coastal Wetland Aviary Plan will be getting started soon.

**A motion was made by Vice Chair Jim Brey, seconded by Alderperson Tim Boldt, that the Request to fund the Coastal Wetland Aviary Plan Contract of \$12,500 from Zoo Donation Tube was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Cummings, Brey, Beeman and Boldt

[23-0270](#) Discussion regarding Ordinance 8.230 - Ordinance to permit the sale of fermented malt beverages in City Parks

**This Request was discussed**

[23-0271](#) Spring Cleanup for 2023

**Attachments:** [2023 Spring Cleanup Press Release](#)

D. Koski informed the Committee that this was informational only and Press Release has been posted.

**This Communication was approved**

[23-0291](#) Purchase three (3) 42" tables for the Social Room at the Senior Center, recommending approval

**Attachments:** [Senior Center table purchase memo 4.3](#)  
[Senior Center table purchase funding request 4.3.23](#)  
[42 table Quote #11605](#)

**A motion was made by Vice Chair Jim Brey, seconded by Alderperson Tim Boldt, that the Request for purchase of 3 tables for Senior Center was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Cummings, Brey, Beeman and Boldt

## 7. Previously Tabled Items

## 8. Adjournment

**A motion was made by Alderperson Tim Boldt, seconded by Alderperson Chad Beeman, that the Public Infrastructure Committee Meeting was adjourned at 7:03 p.m. The motion carried by the following vote:**

**Aye:** 4 - Cummings, Brey, Beeman and Boldt