



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes Public Infrastructure Committee

---

Monday, July 14, 2014

6:30 PM

Council Chambers

---

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

### 1. Call to Order

### 2. Roll Call

**Present:** 5 - Schema, Brey, Hennessey, Sladky and Soeldner

*Staff Present: D. Koski, G. Minikel, S. Birr, J. Muenzenmeyer, K. Dorow*

*Public Present: Don Schanke, Joan Schanke, Kenlyn Gretz, Peter Allie, John Kropp, Chuck Behnke*

### 3. Approval of Minutes

[14-1473](#) Approval of Minutes from June 9, 2014 meeting.

**Moved by Brey, seconded by Sladky, that the Minutes from the June 9, 2014 be approved. The motion carried by the following vote:**

**Aye:** 5 - Schema, Brey, Hennessey, Sladky and Soeldner

### 4. Discussion and Action Items

[14-1455](#) Request from Americollect to pave Fessler Drive Extension (50 feet)

*Request for extend paving on Fessler Drive 50 feet for proposed development. G. Minikel explained that we could still include in the TIF. D. Soeldner recommended approximately 60 feet to be paved for next year and look at any future development in this area.*

**This Action Item was discussed**

[14-1445](#) Memorial Drive - Proposed Island modifications near Lilac Drive

*J. Brey mentioned that if we decide to do next year the County is willing to pay 1/2 the cost. We are looking to include in the 2015 budget, however, with the ranking system, it may not get done until 2016. John Kropp will report back to the County's Safety Committee.*

**This Action Item was discussed**

[14-1458](#) Discussion regarding Plank Road

*Don Schanke and his wife were present and reported that the Town of Rapids voted to close down Plank Road. J. Brey recommended putting up a "No Outlet" or "Road Closed" sign in place of the barricades. J. Sladky said that he doesn't mind bikes or people walking on the road.*

*The Committee would like more information from the Town of Rapids. The Committee suggested bringing back to a future meeting in August or September with timetable from the Town of Rapids and options for the City along with any implications.*

**This Action Item was discussed**

[14-1448](#) South 16th Street - Asphalt Patching at Railroad Tracks

**Moved by Brey, seconded by Schema, that the request for asphalt patching at Railroad Tracks on South 16th Street be approved. The motion carried by the following vote:**

**Aye:** 5 - Schema, Brey, Hennessey, Sladky and Soeldner

[14-1452](#) Senior Center Boiler from 2840 Fund Balance

*D. Koski explained that this was approved at CAWG and half of the amount will come from the 2840 fund balance. J. Muenzenmeyer informed the Committee that this is the original boiler.*

**Moved by Hennessey, seconded by Schema, that the request for Senior Center Boiler be approved. The motion carried by the following vote:**

**Aye:** 5 - Schema, Brey, Hennessey, Sladky and Soeldner

[14-1453](#) Rahr-West Carpeting from 2820/2821 Fund Balance

**This Action Item was tabled**

[14-1449](#) Update on Vista Road Drainage Ditch

*The Committee requested contacting the abutting property owner as this is private property. The railroad culvert is slightly blocked up.*

*The Committee suggested looking at the drainage area and trying to determine alternatives. The City will need to contact the property owner and have them contact the DNR. The City will try to support as much as they can.*

*A. Schema stated the only thing that he is in favor of is cutting the grass. This has been an ongoing problem for years.*

**This Action Item was discussed**

[14-1450](#) No Parking Ban for Spring Cleanup

*D. Koski explained that they will be doing a BPI process and research other alternatives. The parking ban will be the week of the pickup. The Committee is in favor of enforcing a parking ban during the week of pickup. Engineering Dept will put together a more detailed plan and revised Ordinance.*

**This Action Item was discussed**

[14-1451](#) Cemetery Lawnmower from Perpetual Care Fund

*D. Koski explained the costs to the Committee. The Finance Director recommended obtaining permission from the Public Infrastructure Committee. The Committee expressed concern with taking from the perpetual care fund as it's not in the spirit of why it was established. J. Sladky said that he would like to take to the Cemetery Commissioner. D. Soeldner approved request conditional on the Cemetery Commission approving.*

**Moved by Brey, seconded by Hennessey, that approval of proposal to purchase a lawnmower for the Cemetery based on Cemetery Commission approval. The motion carried by the following vote:**

**Aye:** 5 - Schema, Brey, Hennessey, Sladky and Soeldner

[14-1454](#) Update/Discussion on the South 18th and Flambeau Street Issue

*D. Soeldner explained that there was a proposal submitted by AECOM for additional testing. G. Minikel recommended including in the budget for 2015. J. Sladky said that Radant should be responsible, but they are saying it is in the City right-of-way.*

**Moved by Schema, seconded by Brey, to include funding in budget for clean up costs for S. 18th & Flambeau Street. The motion carried by the following vote:**

**Aye:** 5 - Schema, Brey, Hennessey, Sladky and Soeldner

[14-1230](#)

## Department of Public Works - Operations Foremen

*D. Koski explained his recommendation of creating the Operations Foreman position. He said these positions will have limited supervisory roles including, working on schedules, tracking projects, looking into future projects and addressing concerns from citizens. This will free up some time from the Team Leaders.*

*J. Hennessey questioned the pay scale. J. Sladky and D. Soeldner had concerns with the process and stated that they would not be in support of the creation of the working foreman positions. D. Soeldner expressed his interest in the creation of a phone tree or a customer service window. He also asked what we were currently doing to relieve some of the phone calls. D. Koski justified the reason he is recommending the creation of the working foreman positions. J. Hennessey said she prefers a Crew Leader title and feels 1-2 positions would be adequate to cover the areas needed and we could possibly expand in the future. The Committee questioned how many hours would be devoted to supervisory position. D. Koski thought about half.*

*The Committee would like to continue discussion next month and would take a vote at the next meeting.*

**This Action Item was discussed**

[14-1447](#)

## 5 Year Capital Improvement Plan (CIP) 2015-2019

**Moved by Brey, seconded by Schema, that the 5-Year Capital Improvement Plan be approved. The motion carried by the following vote:**

**Aye:** 5 - Schema, Brey, Hennessey, Sladky and Soeldner

## 5. Adjournment

**Moved by Sladky, seconded by Schema, that the meeting be adjourned at 8:04 p.m. The motion carried by the following vote:**

**Aye:** 5 - Schema, Brey, Hennessey, Sladky and Soeldner

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.