



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes Public Infrastructure Committee

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Monday, July 6, 2015

6:30 PM

Council Chambers

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### 1. Call to Order

*The meeting was called to order at 6:34 p.m.*

### 2. Roll Call

**Present:** 3 - Brey, Hennessey and Brandel

**Absent:** 2 - Soeldner and Schema

### 3. Approval of Minutes

[15-727](#) Minutes from the May 4, 2015 Public Infrastructure Committee Meeting

**Attachments:** [5-4-15 Meeting Minutes.pdf](#)

**A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Patrick Brandel, that the Minutes from the May 4, 2014 meeting be approved. The motion carried by the following vote:**

**Aye:** 3 - Brey, Hennessey and Brandel

### 4. Discussion and Action Items

[15-577](#) Petition in regards to repair of N. 6th Street - Reed Avenue to Magnolia Avenue, recommending placing on file.

**Attachments:** [20150701114232781.pdf](#)

*G. Minikel informed the Committee that Engineering is in support of the request.*

**A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Patrick Brandel, that this Petition be placed on file. The motion carried unanimously.**

[15-705](#) Request for Proposals for Construction Work at the Intersections of S. 21st/Franklin Street and S. 26th/Franklin Street, recommending approval to begin the bid process and for Public Infrastructure and the City Attorney to enter into negotiations with Broadwind Towers to draft an agreement.

**Attachments:** [20150630154315450.pdf](#)

*G. Minikel explained that we received quotes on a new design, which exceeded bidding requirements. We will now go out for public bid.*

*Justin Knode, from Broadwind Towers was present. He requested allowing enough time as this is their busy period.*

**A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Patrick Brandel, that the Request was approved and to begin the bid process for Public Infrastructure and the City Attorney to enter into negotiations with Broadwind Towers to draft an agreement. The motion carried unanimously.**

[15-713](#) City Property Access at Rapids Road Stormwater Pond for 1436 N. Rapids Road. The Committee approved the request to instruct the City Attorney to draft an agreement between the City and the homeowner.

**Attachments:** [20150701112909800.pdf](#)

**A motion was made by Alderperson Jill Hennessey, seconded by Vice Chair Jim Brey, that the Committee recommends approval of the request and to instruct the City Attorney to draft an agreement between the City and the homeowner. The motion carried unanimously.**

[15-710](#) Sanitary Sewers for N. Rapids Road - South of Fleetwood Drive.

**Attachments:** [20150701111404493.pdf](#)

*The Committee recommended holding until there is a formal request.*

**This Action Item was discussed**

[15-580](#) Resolution for Storm Sewer Connection Fee Refund. The Committee recommended approval the of the Resolution.

**Attachments:** [15-580.DOCX](#)

**Moved by Hennessey, seconded by Brandel, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 3 - Brey, Hennessey and Brandel

[15-719](#) 7.276 Ordinance Revise Storm Sewer Connection Charges. The Committee approved the Ordinance.

**Attachments:** [15-719.docx](#)

**A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Patrick Brandel, that the Ordinance be approved. The motion was carried by the following vote:**

**Aye:** 3 - Brey, Hennessey and Brandel

[15-725](#) Permission to fill vacancies within the Department of Public Infrastructure. The Committee approved filling the vacancies and instructing Attorney's Office to draft Resolutions to refer to the Personnel Committee.

*D. Koski explained that he is looking for permission to start the hiring process as we have a few vacancies within the Department of Public Infrastructure Streets Division.*

**A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Patrick Brandel, that the request to start the hiring process for vacancies within the DPI Department was approved. The motion carried unanimously.**

## 5. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is:

[15-721](#) Discussion on Performance of Director of Public Infrastructure.

*The Committee did not convene in Closed Session.*

**This Action Item was tabled**

## 6. Reconvene in Open Session

[15-721](#) Discussion on Performance of Director of Public Infrastructure.

**This Action Item was tabled**

[15-722](#) Reditching of Last Court, recommending approval of reditching of Last Court.

**Attachments:** [15-722.pdf](#)

**A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Patrick Brandel, that the Request for reditching Last Court be approved. The motion carried unanimously.**

[15-717](#)

Permission to Park Camper on Dead-end Extension of Last Court, recommending allowing the Kaiser's to park their camper in front of their residence at 4251 Last Court for the remainder of the 2015 camping season and an exemption of the street sweeping ban for this property.

**Attachments:** [20150701132353940.pdf](#)

*The Engineering Department will e-mail the necessary departments to request this exemption. After Council approval a Right-of-Way Use permit will be obtained through the Engineering Dept.*

**A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Patrick Brandel, that the Request to park camper in front of their residence at 4251 Last Court for the remainder of the 2015 camping season and an exemption of the street sweeping ban for this property be approved. The motion carried unanimously.**

## 7. Adjournment

**A motion was made by Alderperson Patrick Brandel, seconded by Alderperson Jill Hennessey, that the meeting be adjourned at 7:35 p.m. The motion carried by the following vote:**

**Aye:** 3 - Brey, Hennessey and Brandel