



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda Personnel Committee

Monday, September 15, 2014

6:00 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Roll Call

3. Discussion and Action Items

[14-1230](#)

Department of Public Works - Operations Foremen

Attachments:

[Justification for Working Foremen Positions within the Operations Division 0604](#)

[DPI Personnel Requisition Forms-Leaders 9-2014](#)

[Streets Team Leader](#)

[Park Team Leader](#)

[Cemetery Team Leader](#)

[Fleet Team Leader](#)

[14-1900](#)

Resolution to create and fill four full-time positions in the Department of Public Infrastructure: Streets Team Leader, Parks Team Leader, Cemetery Team Leader and Fleet Team Leader.

Attachments:

[Streets Team Leader](#)

[Park Team Leader](#)

[Cemetery Team Leader](#)

[Fleet Team Leader](#)

[14-1900.pdf](#)

[14-1751](#) Restructure for the Mayor, City Attorney and Human Resource offices.

Attachments: [ReStructure Justification 9.8.14](#)
[Mayor Assistant JD Draft 9.8.14](#)
[Paralegal JD Proposed 9 2014](#)
[Personnel Requisition Form HRG](#)
[Human Resources Generalist JD Draft 9 14](#)

[14-1866](#) Resolution to reorganize Attorney, Human Resources and Mayor's departments and hire a Human Resources Generalist.

Attachments: [Mayor Assistant JD Draft 9.8.14](#)
[Paralegal JD Proposed 9 2014](#)
[Human Resources Generalist JD Draft 9 14](#)
[14-1866.pdf](#)

4. Schedule next meeting

5. Adjournment

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.