

## MEMO


**TO:** Eric Sitkiewitz, Finance Committee Chair  
**FROM:** Mike Penckofer, Municipal Tree Commission  
**DATE:** October 22, 2014  
**RE:** Firewood Revenue

Members of the Finance Committee:

At the October 21, 2014 meeting of the City of Manitowoc Municipal Tree Commission, action was taken by unanimous vote to formally request of the Finance Committee that revenue generated from the sale of firewood be placed into a discrete fund balance to be used for forestry related issues.

Therefore, on behalf of the Municipal Tree Commission we hereby request that such a fund balance be established whereby revenues generated as the result of selling firewood be used only for forestry related issues and activities.

Thank you very much for your consideration.

  
Michael R. Penckofer  
Manitowoc Tree Commission