

MEMORANDUM

MANITOWOC POLICE DEPARTMENT  
910 JAY STREET  
MANITOWOC, WI 54220  
PHONE (920) 686-6576

TO: MAYOR JUSTIN NICKELS

FROM: Sgt. Bruce Jacobs

DATE: September 18, 2014

RE: APPOINTMENT/RESIGNATION TO CRIME PREVENTION COMMITTEE

CC: Annie Short, Jenny Rotter, Sandy Keil and Norma Hernandez

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Mayor Nickels;

We are asking that you make the following changes to the Crime Prevention Committee. The prospective members would be **JENNY ROTTER, SANDRA KEIL AND NORMA HERNANDEZ**, please also except the resignation of **ANNIE SHORT**.

I have attached the applications and the resignations. I would ask your assistance in making the change as soon as possible.

Thank you for your continued support of our Crime Prevention Program. Please let me know if you have any questions.

Thank You,



Sgt. Bruce Jacobs  
Crime Prevention Sgt.  
Manitowoc Police Department

# MANITOWOC CRIME PREVENTION COMMITTEE

## APPLICATION FOR MEMBERSHIP

FULL NAME: Jennifer EB Rotter  
First MI Last

Date of Birth: 9/28/71 Age 42 E-Mail Address jennyrotter@gmail.com

Address: 3918 Seneca Ln MANITOWOC WI 54220

Phone: (920) 686-0717 Work Phone: (920) 901-1586

Sex: F Race: W Occupation: Mom

Do you live, work, or attend school in the City of Manitowoc? LIVE

Do you have any special skills, experience, or training that might be beneficial to the CP Committee?

excellent computer skills, outdina, CITIZEN ACADEMY ALUMNI,  
BACHELOR OF BUSINESS ADMINISTRATION, block captain,

Will you allow us to conduct a background check into your criminal history? Yes

Please list your criminal history None? speeding ticket years ago

Would you be willing to have your name or phone number listed in the newspapers so that people can contact you with their ideas and concerns about crime in our Manitowoc Community? Yes

Will you be available to attend regularly scheduled evening meetings?  
Yes

Return application to:  
Sgt. Bruce Jacobs  
Crime Prevention Officer  
Manitowoc Police Dept.  
910 Jay Street  
Manitowoc, WI 54220

*Pl. Gloria Wallace  
Indef Term*

# MANITOWOC CRIME PREVENTION COMMITTEE

## APPLICATION FOR MEMBERSHIP

FULL NAME: SANDRA K KELL  
First MI Last

Date of Birth: 1/29/64 Age 50 E-Mail Address SKEILL158@GMAIL.COM

Address: 5612 PHEASANT CIRCLE  
Phone: (920) 905-5343 Work Phone: APPLETON WEST HIGH SCHOOL (920) 832-6219

Sex: f Race: W Occupation: TEACHER & COUNSELOR

Do you live, work, or attend school in the City of Manitowoc? \_\_\_\_\_

Do you have any special skills, experience, or training that might be beneficial to the CP Committee?  
CAN CONTACT WITH YOUTH IN TEACHING & TRAINING.  
COUNSELING -> NOT AFRAID TO TACKLE & SPEAK ABOUT  
\*CITIZENS ACADEMY ALUM\* TOUGH ISSUES.

Will you allow us to conduct a background check into your criminal history? YES

Please list your criminal history \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Would you be willing to have your name or phone number listed in the newspapers so that people can contact you with their ideas and concerns about crime in our Manitowoc Community? YES

Will you be available to attend regularly scheduled evening meetings? YES

Return application to:  
Sgt. Bruce Jacobs  
Crime Prevention Officer  
Manitowoc Police Dept.  
910 Jay Street  
Manitowoc, WI 54220  
Phone: (920) 686-6576

Pl. Annie Short  
Indef. term

Place additional comments on back.

# MANTOWOC CRIME PREVENTION COMMITTEE

## YOUTH MEMBERSHIP APPLICATION

FULL NAME: NORMA M. Hernandez  
First MI Last

Date of Birth: 04/16/1997 Age: 17 E-Mail Address: hnorma16@gmail.com

Address: 1418 Richmond Ave Manitowoc WI 54220

Phone: (920) 570-9931 School Phone: ( ) -

Grade: 11<sup>th</sup> School Name: Lincoln High School

Sex: f Race: Hispanic

Why are you interested in membership on the CP Committee?

I am interested because I would like to help bring new ideas to prevent crime here in Manitowoc also to see how we can help problems with youth's in their high schools.

Do you have any special skills, experience, or training that might be beneficial to the CP Committee?

My special skills are that I have good communication skills, I like talking with people. Another skill is that I am bilingual. I have a lot of experience working with people in the community. Also I have experience with youth that I have helped get out of things that shouldn't be in.

Would you be willing to have your name or phone number listed in the newspapers so that people can contact you with their ideas and concerns about crime in our Manitowoc Community? Yes

Will you be available to attend evening meetings on the 1<sup>st</sup> Thursday of the month for 9 months?

Yes

(Meeting attendance is very important. The CPC is appointed by the City Council and we are governed by Wisconsin's Meeting Laws. That means that all meetings must be properly announced and that at least half of the Committee Members must be present at the meeting.)

Return application to:  
Sgt. Bruce Jacobs  
Manitowoc Police Department  
910 Jay Street Manitowoc, WI 54220  
Phone: (920) 686-6576  
E-Mail: [bjacobs@manitowoc.org](mailto:bjacobs@manitowoc.org)

Pl. Lainey Braun  
Student Lincoln High School  
term end 8-31-15

Place additional comments on back.

Dear Parent/Guardian:

Your daughter/son has been chosen to participate in the Manitowoc Crime Prevention Committee. The purpose of the Committee is to work in the community in the field of crime prevention, assist all law enforcement agencies in the accomplishment of their duties regarding crime prevention, and cooperate with all community organizations in crime prevention activities.

Your daughter/son has been appointed to serve as a member of the Committee by the Mayor of the City of Manitowoc. This term will be from September 1<sup>st</sup> through August 31<sup>st</sup>. Meetings are held monthly on the first Thursday of each month at the City of Manitowoc Police Department beginning at 7 P.M.

Please contact Sgt. Bruce Jacobs at 686-6576 should you have any questions or comments about your child's participation.

**I give permission for my daughter/son to be a member of the Manitowoc Crime Prevention Committee and to attend monthly and special meeting of the committee.**

  
\_\_\_\_\_  
Parent/Guardian Signature

08/08/14  
\_\_\_\_\_  
Dated