



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, November 4, 2020

5:30 PM

Council Chambers

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#### 1. Call to Order

Ald Novak called the meeting to order at 5:30 p.m.

#### 2. Roll Call

**Present:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

Staff Present: D. Koski, G. Minikel, S. Birr, L. Majerus, C. Hall, K. Ottum

Others Present: 2 students observing / listening

#### 3. Public Comment

#### 4. Presentations

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[20-1082](#)

Approval of the Minutes from the October 7, 2020 Public Infrastructure Committee Meeting

**Attachments:** [October 7, 2020 Minutes.pdf](#)

**A motion was made by Jim Brey, seconded by Chairperson Jeremiah Novak, that the Minutes from the October 7, 2020 meeting were approved. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

#### 6. Discussion and Action Items

[20-1081](#) Bicycle and Pedestrian Master Plan with Bay Lakes Regional Planning Commission Amendment 01

**Attachments:** [20-1081 Bay Lakes Regional Planning Amendment 01 for Bicycle & Pedestrian Master Plan.pdf](#)

D. Koski reported that the deadline for the plan has been extended to March 31, 2021 instead of December 31, 2020. Need more time to obtain data.

**A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, that the Request for the Amendment 01 for the Bicycle and pedestrian Master Plan was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-1086](#) Request for Off Season Family Combo Membership Promotion Rate of \$299

**Attachments:** [20-1086 MEMO for DPI Committee - MFAC Promo Combo Rate.pdf](#)

C. Hall explained that he is looking to market the sale of Family Aquatic Center Combo Memberships at a promotional rate. He would like to market for the Holiday season.

J. Brey asked if it is included in the budget and C. Hall assured it was in the 2021 budget.

C. Hall discussed discounting as a percentage in the future and the Committee didn't have a problem with letting him determine those discounts.

**A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, that the Request for Off Season Family Combo Membership Promotion was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-1078](#) Maritime Metro Transit Routes 3 and 5 Updates and Monthly Fare Increase

**Attachments:** [20-1078 Maritime Metro Updates & Increases.pdf](#)

D. Koski explained the updates to transit routes 3 and 5 which will take effect on December 1, 2020. The monthly fee will also increase from \$28 to \$30 January 1, 2021.

**A motion was made by Chairperson Jeremiah Novak, seconded by John Brunner, that the Request for updates to Maritime Metro Transit routes 3 and 5 and monthly fare increase was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-1083](#) Snowmobile Club Trail Agreement - Hecker / Viebahn City Property

**Attachments:** [20-1083 Manitowoc County Planning Park Memo of Agreement for Snowmobile Trail.pdf.pdf](#)  
[20-1083 snowmobile trail.pdf](#)

L. Majerus informed the Committee that the City acquired property on Hecker Rd / Viebahn St. The City is looking to enter into an agreement to allow for development of snowmobile trail across a portion of the property.

**A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, that the Request for an Agreement with the Snowmobile Club was placed on file and referred to Council. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-1084](#) Approval to Accept Safe Drinking Water Loan from the Wisconsin Department of Natural Resources

D. Koski explained that this was applied through DNR to do next phase of watermain and were awarded the loan.

**A motion was made by John Brunner, seconded by Vice Chair Courtney Hansen, that the Request to accept the Safe Drinking Water loan was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-1080](#) Request for Additional Funding for North 5th and Pine Street Flooding Issues

**Attachments:** [20-1080 Additional Funding - N 5th and Pine Street Flooding Issues.pdf](#)

G. Minikel explained we will be bidding project as we will be putting in new pipe and the work will take place in Spring.

This will need to be brought to CAWG and Finance.

**A motion was made by Chairperson Jeremiah Novak, seconded by Jim Brey, that the Request was approved for up to \$40k and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-1079](#) Underground Facilities Locating and Marking Service Agreement with EXCEL Underground, LLC

**Attachments:** [Service Agreement for Underground Locating \(2021-2024\).pdf](#)

G. Minikel reported that we sent the proposal to four different locating companies and only received the one agreement back. Looking to enter into agreement with Excel Underground, LLC.

**A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, that the Underground Facilities Locating and Marking Agreement was entered into and referred to Council. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

[20-1085](#) Bicycle Lane on Waldo Boulevard

**Attachments:** [20-1085 Waldo Blvd Bike Lane.pdf](#)

J. Brunner would like to start discussions regarding the possibility of a dedicated bike lane on Waldo Blvd.

G. Minikel explained that in previous discussions, there would not be enough space for the bike lanes according to the DOT Standards. In order to reach the standards, we would be encroaching on the driving lane.

J. Brunner said he is being the voice for the bicyclist community.

C. Hall said this will all be part of the Bicycle and Pedestrian Master Plan with Bay Lakes Regional Planning Commission.

J. Novak recommended for C. Hall to work with Bay Lakes Regional Planning Commission to see what they come up with and bring back at a later date.

**A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, that the communication regarding bicycle lane on Waldo Blvd was placed on file within the Engineering Department. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner

## 7. Previously Tabled Items

[20-0781](#)

Discussion regarding Ordinance for traffic regulations

**This Request was tabled until December**

## 8. Adjournment

**A motion was made by Jim Brey, seconded by John Brunner, that the meeting was adjourned at 5:59 p.m. The motion carried by the following vote:**

**Aye:** 5 - Novak, Brey, Vanderkin, Hansen and Brunner