



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, August 21, 2023

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email jswokowski@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[23-0670](#)

City Clerk administers Oath of Office and Badge Pinning for Detective Jason Denk

[23-0671](#)

Presentation of the Pacesetter Award from the Great Lakes St. Lawrence Seaway Corporation

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[23-0672](#) Mayor makes appointments to various committees

Attachments: [August Appointments](#)

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[23-0675](#) Minutes of the July 17, 2023 Common Council Meeting, recommending approval and place on file

Attachments: [July Meeting Minutes](#)

3. Committee of the Whole (Consent)

[23-0689](#) Report of Special Events Committee relative to approval of the following events: War on the Shore on 8/3/2023-8/6/2023; Brewers Cup Powered by Hop Passport on 8/7/2023; Heartless Concert on 8/12/2023; PetSkull Anniversary Party on 8/26/2023; End of Summer Pool Party on 8/18/2023; MDA Fill the Boot on 8/24/2023-8/25/2023 with a rain date of 8/26/2023; Waiver of Fees: Manitowoc County Fair on 8/21/2023 - 8/27/2023; Waiver of Fees: Manitowoc County Drug Court Alumni Picnic on 9/24/2023; recommending acceptance of report and place on file

Attachments: [SEC Acted On - August 2023](#)
[SE War on the Shore](#)
[SE Brewers Cup](#)
[SE Heartless Concert](#)
[SE PetSkull Anniversary Party](#)
[SE End of Summer Pool Party](#)
[SE MDA Fill the Boot](#)
[Waiver of Fees - Manitowoc County Expo](#)
[Waiver of Fees - Manitowoc County Drug Court](#)

4. Finance Committee (Consent)

[23-0556](#) 2nd Quarter 2023 Claims Report from City Attorney's Office; recommending to accept and place on file

Attachments: [Claims Report Q2 2023](#)

[23-0593](#) CCL Properties LLC application for a Class "B" Retail Fermented Malt Beverage; recommending to deny the Class "B" license, refer the application back to the City Clerk's Office for consideration and to apply the allocated Class "B" fees towards a Class A license if applicant so desires, minus any publication and internal fees associated with such, and if the applicant chooses not to apply for a Class A license, that those fees not be refunded

Attachments: [CCL Properties LLC Alcohol Application](#)
[CCL Properties Letter](#)

[23-0629](#) 2nd Quarter 2023 Budget Exception Report; recommending to accept and place on file

Attachments: [1-Q2 2023 Budget Exception Report for Fin Comm](#)

[23-0630](#) 2nd Quarter 2023 Investment Report; recommending to accept and place on file

Attachments: [2nd Qtr 2023 Investment Reconciliation](#)

[23-0631](#) 2023-24 Alcohol License Fee Refund Request from Buffalo Wild Wings; recommending to deny the request

Attachments: [BUFFALO WILD WINGS LIQUOR LICENSE REFUND REQUEST](#)

[23-0666](#) General City Claims in the amount of \$2,153,155.28 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

Attachments: [August Claims Report](#)
[8-11-23](#)
[8-4-23](#)
[8-4-23 \(2\)](#)
[7-21-23](#)
[7-28-23](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[23-0586](#) Report of Board of Public Works of 6/28/2023, of quotes received for Ambulance Request, QE-23-02; recommending awarding to Osage Ambulance in the amount of \$769,746.88

Attachments: [Report of BPW QE-23-02](#)
[Ambulance Memo](#)

[23-0616](#) TDS Easement for N. 18th Street and Waldo Boulevard, recommending to approve

Attachments: [23-0616 TDS EASEMENT .pdf](#)
[23-0616 TDS EASEMENT EMAILS.pdf](#)

[23-0617](#) Request to use funds from Miracles Donation Tube for Fence Repair, recommending approval not to exceed \$2,990.

Attachments: [23-0617 MIRACLE FIELD FENCE REPAIR REQUEST.pdf](#)

[23-0618](#) New sidewalk request for Knuell Street and Red Fox Lane, recommending no sidewalks

Attachments: [23-0618 SIDEWALK REQUEST FOR KNUELL & RED FOX.pdf](#)
[23-0618 email re ROYAL OAKS SUBD SIDEWALK REQUEST.pdf](#)

[23-0620](#) Request to accept RA Smith proposal for former Heresite property stormwater plan, recommending to approve the request

Attachments: [23-0620 HERESITE STORMWATER RFP.pdf](#)

[23-0623](#) Request to allow garden in Right of Way at 2727 Red Fox Lane, recommending garden be removed no later than November 1, 2023

Attachments: [23-0623 ACCESS TO HOMESTEAD EMAIL](#)
[Request to allow garden in Right of Way at 2727 Red Fox Lane.pdf](#)
[Sidewalks and Obstruction Letter.pdf](#)
[Temporary Access Easement Agreement Over Unopened Street for 2727 Red F](#)

[23-0669](#) Report of Board of Public Works of 7/26/2023, of bids received for 2023 Televising Miscellaneous Sewers II, WU-23-25; recommending awarding to Green Bay Pipe & TV LLC in the amount of \$39,090.70

Attachments: [Report of BPW WU-23-25](#)

[23-0677](#) Various Progress Invoices from the Wisconsin Department of Transportation; recommending payment

Attachments: [DOT Invoice 395-0000316891](#)
[DOT Invoice 395-0000307649](#)
[DOT Invoice 395-0000307650](#)
[DOT Invoice 395-0000308191](#)
[DOT Invoice 395-0000307648](#)
[DOT Invoice 395-0000303454](#)
[DOT Invoice 395-0000300567](#)
[DOT Invoice 395-0000312212](#)

[23-0687](#) Report of Board of Public Works of 8/16/2023 for 2nd & final payment of \$11,446.32 to Treeo's for Tree & Stump Removal, WO-22-26; recommending payment

Attachments: [Report of BPW WO-22-26](#)

[23-0688](#) Report of Board of Public Works of 8/16/2023 of approval to enter into AGMT-23-09 with Fortress Fence to remove existing 12' high black vinyl chain link fence and replace with 12' high black vinyl chain link fence at Lincoln Park Bison Exhibit as outlined in "Exhibit A", Fortress Fence Proposal; recommending acceptance of report and place on file

Attachments: [Report of BPW AGMT-23-09](#)

7. Public Safety Committee (Consent)

[22-0144](#) Discussion regarding pedestrian crossing signage on South 18th Street near Wisconsin Aluminum Foundry; recommending to approve

Attachments: [WAF - Recommendation](#)
[WAF COMMUNICATION](#)
[WAF - Pedestrian signage request S 18th Street.pdf](#)
[RE South 18th street - WAF - MOU May 2020.pdf](#)
[WAF MOU EM review.pdf](#)
[18th and Franklin Street North and South Photos.pdf](#)
[S. 18th Street - Recommendation.pdf](#)

[23-0503](#) Safety concern regarding McMullen & Pitz Construction Company hidden driveway on Maritime Drive near the intersection of North 10th Street; recommending to approve working with City Staff to add signs

Attachments: [McMullen & Pitz - Recommendation](#)
[McMullen & Pitz Request](#)
[Picture #2](#)

[23-0658](#) LifeQuest billing dispute call # 182A-22-2899; recommending to deny the request

[23-0659](#) Request for 4-way stop at the intersection of South 26th Street and Franklin Street; recommending to place signage that traffic does not stop

Attachments: [S. 26th Street and Franklin Street Concern](#)
[S 26TH ST - FRANKLIN ST 2017-2023](#)

[23-0661](#) Request for pedestrian crossing at the intersection of Michigan Avenue and River Bluff Drive; recommending approval to create crosswalk

Attachments: [Ped. Crossing at Michigan Ave and Rivers Bluff Dr.](#)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[23-0690](#) Report of Special Event Committee recommending approval for the following events subject to Council action: Chewy's Annual Block Party on 9/16/2023 (Road closure of Buffalo St directly in front of Chewy's); Hoods and Hops 2nd Annual Classic Car Show on 10/01/2023 (Road closure of 9th St from York St to Chicago St and Buffalo St from 9th St to 10th St); Munich in Manitowoc Oktoberfest on 9/16/2023 (Road closure on N 11th St from Buffalo St to York St); Turkey Trot on 11/23/2023 (Road closure for route: using parts of Jaycee Dr, Lakeside Blvd, Viebhan St, S 10th St, Silver Creek Rd, S 15th St, S 18th St, Dewey St, S 9th St, Manitou St and S 8th St; Waiver of Sound Ordinance from 7am-8am at Reed Arrow Park)

Attachments: [SEC Council Approval - August 2023](#)
[SE Chewy's Annual Block Party](#)
[SE Hoods and Hops](#)
[SE Munich in Manitowoc Oktoberfest](#)
[SE Turkey Trot](#)

2. Finance Committee

[23-0633](#) Employee Back Pay Discussion

Attachments: [Memo Finance Comm - Employee Backpay Discussion](#)

[23-0667](#) Request from Chewy's LLC for a temporary extension of premise for the sale of liquor and/or beer into the closed section of Buffalo Street for an event on September 16, 2023

Attachments: [Chewy's Extension of Premise](#)

[23-0668](#) Request from PetSkull Brewing Company LLC for a temporary extension of premise for the sale of liquor and/or beer into the corner of North 11th Street/Buffalo St lot and North 11th St Boulevard

Attachments: [PetSkull Extension of Premise](#)

3. Personnel Committee

[23-0611](#) Resolution to Hire Seasonal Employees Related to Elected Officials, Department Heads, or Supervisory Personnel

Attachments: [Resolution to hire related seasonals for seasonal employment 2023.pdf](#)

[23-0614](#) Resolution to Revise and Approve Transit Driver \$2000 Bonus Through 2024

Attachments: [Res to approve Transit Driver \\$2000 bonus through 2024.pdf](#)

[23-0691](#) Resolution for Change to Municipal Court Judge's Health Insurance

Premium

Attachments: [RESOLUTION - MUNICIPAL JUDGE HEALTH PLAN ADJUSTMENT.DOCX](#)

[23-0692](#) Resolution for Municipal Court Judge Salary

Attachments: [RES ADJUST MUNICIPAL JUDGE SALARY EFF. 5-1-2024 JCL EDITS](#)

4. Public Infrastructure Committee

[23-0676](#) Update on State/Municipal Financial Agreement for a Signals & ITS Standalone Program Project for Project 3700-30-40/45, City of Manitowoc, Washington St and S 21st St Intersection Signal Rehab

Attachments: [Agreement for Signals & ITS Standalone Program Project](#)
[Washington & 21st Cabinet Quote E-mail](#)
[Original E-mail](#)

5. Public Safety Committee

[23-0651](#) Discussion and possible action regarding City of Manitowoc Municipal Code Chapter 31 Signs

[23-0654](#) Request for flashing pedestrian crossing at the intersection of Huron Street and Maritime Drive

Attachments: [Huron St - Maritime Dr - 2017-2023](#)
[Maritime Dr. and Huron St. flashing ped request](#)

[23-0655](#) Request for possible signage and pedestrian crossing near Riverview Park

Attachments: [Signage and Pedestrian Crossing near Riverview Park](#)
[Recommendation - Riverview Park Crosswalk](#)

[23-0662](#) Sex Offender Residency Board Appeal for Adam Christel

[23-0682](#) Ordinance to amend Section 10.390 of the MMC regulating parking on S 18th Street

Attachments: [ORD AMEND PARKING PROHIBITED ON S 18TH ST.- FISCAL](#)

6. Plan Commission

[23-0683](#) Resolution Authorizing a Harbor Assistance Program (HAP) Grant Application

Attachments: [RESOLUTION AUGUST 21 2023- FISCAL](#)

J. OTHER BUSINESS

K. ADJOURN

*1. Next Scheduled Common Council Meeting: Monday, September 18, 2023 at 6:30pm
in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk