



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Finance Committee

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Tuesday, August 5, 2025

5:30 PM

Council Chambers / Virtual (via Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted in Council Chambers at City Hall and via remote conferencing software (Zoom) to maximize opportunities for residents to attend. Members of the public may call in at 888 475 4499 US Toll-free, Meeting ID: 846 8716 5670 Password: 106214

Public input will be accepted at this meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Presentations

[25-0553](#)

KerberRose Presentation of Management Letter and Annual Comprehensive Financial Report for year ended December 31, 2024

#### 5. Consent Agenda

[25-0554](#)

Minutes of July 1, 2025 Finance Committee Meeting, recommending approval and place on file

**Attachments:**

[7-1-2025 Finance Committee Minutes](#)

[25-0555](#) Minutes of July 21, 2025 Finance Committee Meeting, recommending approval and place on file

**Attachments:** [7-21-2025 Finance Committee Minutes](#)

[25-0556](#) Minutes of various Manitowoc Public Utilities Commission Meetings; recommending accepting and place on file

**Attachments:** [2025-04-14-Minutes](#)

[2025-05-13-Minutes](#)

[2025-06-16-Minutes](#)

[25-0557](#) 2nd Qtr. 2025 Budget Exception Report, recommending approval and place on file

**Attachments:** [Q2 2025 Budget Exception Report for Fin Comm](#)

[25-0558](#) 2nd Qtr. 2025 Investment Report, recommending approval and place on file

**Attachments:** [Q2 2025 INVESTMENT RECONCILIATION](#)

[25-0559](#) 2nd Qtr. 2025 Internal Controls To Prevent and Detect Fraud Report, recommending approval and place on file

**Attachments:** [Q2 2025 Internal Controls to Prevent and Detect Fraud Report](#)

[25-0560](#) 2nd Qtr. 2025 Capital Allocation Working Group (CAWG) Request Log Report, recommending approval and place on file

**Attachments:** [Q2 2025 Log of CAWG Requests](#)

[25-0561](#) 2024 Annual Comprehensive Financial Report (ACFR) with Auditor's Report; recommending to accept and place on file

**Attachments:** [City of Manitowoc Issued ACFR 123124R](#)

[Issued - City of Manitowoc Mgt Comm - 12.31.24](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

## 6. Discussion and Action Items

[25-0562](#) Request from Dug Out LLC (dba Dug Out Bar & Grill) for a temporary extension of premise for the sale of liquor and/or beer to include the parking lot to the west of the building & gravel/grass lots south of 4117 Broadway St on 8/23/25

**Attachments:** [Extension of Premises Request - Dug Out LLC -8.23.25](#)

[25-0563](#) Application for "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License, NS Holiday Inn Manitowoc LLC, for Holiday Inn, 4601 Calumet Ave

**Attachments:** [Application of Class B Retail Intoxicating Liquor & Fermented Malt Beverage Lic](#)

[25-0564](#) 2nd Qtr. 2025 Claims Report from City Attorney's Office

**Attachments:** [Q2 2025 Attorney Claims Report](#)

[25-0565](#) Second Amendment to the City of Manitowoc TID No. 22 Development Agreement with River Landing Developers LLC

## 7. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[25-0565](#) Second Amendment to the City of Manitowoc TID No. 22 Development Agreement with River Landing Developers LLC

## 8. Reconvene In Open Session

[25-0565](#) Second Amendment to the City of Manitowoc TID No. 22 Development Agreement with River Landing Developers LLC

## 8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.