



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes Licensing, Permits & Inspections Committee

Monday, June 30, 2014

6:00 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Brey, Hennessey, Soeldner and McMeans

Present: 4 - Brey, Hennessey, Soeldner and McMeans

Absent: 1 - Howe

Absent: 1 - Howe

Also present: Building Inspector Rick Schwarz, Plumbing Inspector William Jindra, Fire Chief Todd Blaser and Deputy Police Chief Bridget Brennan.

3. Approval of Minutes

[14-1398](#) Minutes of the May 19, 2014 Meeting

**Moved by Hennessey, seconded by McMeans, that these Minutes be approved.
The motion carried by the following vote:**

Aye: 4 - Brey, Hennessey, Soeldner and McMeans

4. Public Comment

Chair declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made a part of the official record.

5. Discussion and Action Items

[14-1337](#) Request from Dana Estrada requesting reconsideration of denial of Operator's License #318, recommending granting license.

Moved by Hennessey, seconded by Soeldner, that this license be approved. The motion carried by the following vote:

Aye: 4 - Brey, Hennessey, Soeldner and McMeans

It was noted that the license was initially denied because of unpaid fines which have since been paid. Per Deputy Chief Brennan there are still fines on open cases.

[14-1397](#) Request from Meadow Links to extend their premise for an event on July 13, 2014, recommending approval of request to extend license.

Moved by McMeans, seconded by Hennessey, that this Request be approved to extend the alcohol license. The motion carried

Aye: 4 - Brey, Hennessey, Soeldner and McMeans

[14-1395](#) Inter-departmental collaboration opportunity for multi-unit apartment inspections between Building Inspection and the Fire Department

Moved by McMeans, seconded by Hennessey, that the Building/Fire collaboration be approved with City Attorney to draft Ordinance. The motion carried by the following vote:

Aye: 4 - Brey, Hennessey, Soeldner and McMeans

Building Inspector Rick Schwarz and Fire Chief Todd Blaser spoke to the matter explaining that multi unit apartments have not been inspected for a while as required by Chapter 16. Discussion took place regarding self certification with a random inspection of 5 - 10% and a \$25 license fee for self certification. Alderperson McMeans stated that he would like to see a reinspection fee if the requirements are not met.

[14-1393](#) Friends of the Farmer's Market Proposal for the 2015-2016 Operation & Management of the Farmers Market

This Report was discussed

[14-1394](#) Mainly Manitowoc Proposal for 2015 Farmers' Market

This Proposal was discussed

It was noted that two proposals were received for the 2015 Farmer's Market. A short discussion took place regarding the discrepancy as to the Farmer's Market pot of money. The Committee would like to received clarity as to the history of the money and asked the City Attorney to check into the matter. Alderperson Soeldner stated that the option should also still be on the table of having the Planning Department continue to run the Farmer's Market. A meeting is scheduled for Wednesday, July 30th, at 5:00 p.m. for interviews and to reach a decision. No action was taken on the matter at this meeting.

6. Adjournment

Moved by McMeans, seconded by Hennessey, that this meeting be adjourned at 7:00 p.m. The motion carried by the following vote:

Aye: 4 - Brey, Hennessey, Soeldner and McMeans