

**MANITOWOC WASTEWATER TREATMENT
FACILITY BOARD MEETING MINUTES**

Chairperson Brian Rasmussen called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, July 05, 2016 at 4:03 P.M.

Board members present: Brian Rasmussen, Chairperson
 Dave Luckow, Vice Chairperson
 Gregg Wolf
 Mike Howe
 Steven Brunner

Also present: Brian Helminger
 Debbie Charney

Board member(s) not present: Dan Koski
 Tim Petersen

PUBLIC INPUT

No public input.

MINUTES

The minutes of the June 7, 2016 Board Meeting were accepted as presented.

Motion by Dave Luckow to accept the June 07, 2016 Board Meeting minutes and place on file; second by Mike Howe. Motion carried unanimously.

NPDES PERMIT RENEWAL APPLICATION

Helminger explained that the National Pollutant Discharge Elimination System (NPDES) permit for effluent discharged expires on December 31st, 2016 and he is currently working on the application for renewal. This permit contains limits and provisions for discharge along with the monitoring and reporting requirements. The priority pollutant scan results are expected soon and the completed application will be submitted. The NPDES permit is issued for a five year duration. No Board action taken.

UPDATE ON WWTF UPGRADE

Helminger explained to WWTF Board Members that Strand Associates were again on site for a second design meeting on June 29, 2016. Discussions centered on the electrical distribution system along with the existing and proposed HVAC system. Plant staff participated and reviewed the drawings which are now at the 60% completion stage. Site dewatering and support piling will be necessary for the new dual purpose clarifier. This will continue to be talked about in further until the plans are 100% complete and ready for bidding. Also discussed was a permanent dewatering well, 930 building HVAC, and construction sequence. The next scheduled design meeting will be August 9, 2016. No Board action taken.

FINANCIAL STATEMENTS ON WASTEWATER TREATMENT FACILITY FOR APRIL 2016

Helming reviewed the May 2016 financial statements. May revenue was up from the previous year and appropriate for this time of year. Hauled waste revenue was just over \$17,600 for the month and the highest industrial contributor for the month was Kerry at \$43,376. Helming explained budget line 526610-Sludge Hauling. Billing will be large next month due to spring hauling activities where nearly 1,000,000 gallons were hauled out and land applied. Helming discussed budget line 534220-Process Chemicals which is used for ferric chloride and explained that this line was trending up and use is needed to meet the 0.6 mg/L phosphorus limit. Line 551500-Insurance on Boiler was simply an adjustment to the billing and line 582600-Sanitary Sewers and Lateral has a period amount of \$219,857. The high dollar amount is for payment for the replacement Horseshoe Drive lift station that was budgeted in 2015 and due to timing and weather concerns constructed in 2016.

Motion by Gregg Wolf to accept the May 2016 financials as presented and place on file; second by Steve Brunner. Motion carried unanimously.

PLANT REPORT FOR APRIL 2016

Helming reviewed the plant report discussing the work projects completed and operations of plant for the period of May 1st to May 31st, 2016. No Board action taken.

Motion to adjourn made by Gregg Wolf; second by Steve Brunner. Meeting adjourned at 4:29 P.M.

Respectfully submitted,



Brian Helming
Secretary, WWTFB
BH/dac
Copy: City Clerk's Office