

**ORDINANCE**

An Ordinance to amend Section 3.170 of the Manitowoc Municipal Code regulating Zoological Board.

The Mayor and Common Council of the City of Manitowoc do ordain as follows:

**Section 1.** Section 3.170 is amended to read as follows:

**“3.170 Zoological Board.**

(1) **Creation.** There is hereby created a Zoological Board which consists of ~~at least~~ seven members, ~~but not more than eight members,~~ nominated by the Mayor and confirmed by the Common Council. Members of this Board shall have business knowledge, marketing skills, zoo operations experience, knowledge of wildlife, or other skills required to benefit such a Board. One member shall be ~~as follows:~~ a member of the Common Council, one member ~~to~~ shall be appointed by the Manitowoc County Fish and Game ~~Protection~~ Protective Association, one member ~~to~~ shall be appointed by the Northeastern Wisconsin Great Lakes Sport Fishermen, Inc., ~~member appointed by the Zoological Society~~ and up to four “at large” wildlife enthusiasts of Manitowoc County, ~~to be appointed annually pursuant to MMC 3.270. No salary or compensation shall be paid to members of the Zoological Board.~~ Members may not authorize another person to act for them by proxy. The City of Manitowoc’s Director of Public Infrastructure shall designate a Recording Secretary. The members of this Board shall serve without pay, but may be entitled to reimbursement for their actual and necessary expenses including local travel expenses included in the discharge of their duties.

~~(2) Duties. It shall be the duty of the Zoological Board to formulate plans and policies pertaining to the operation of the City Zoo and to oversee management of the Zoo.~~

(2) Terms and Appointments. Members of the Zoological Board shall serve four year terms. In the case of early vacancy of a member, there shall be a replacement selected to fill the remainder of the retired member’s term. Persons who are appointed to fill vacated seats shall hold such seat for the blance of the term of the person who vacated the seat.

(3) Membership Structure, Elections and Quorum. The Zoological Board shall have a Chairman and a Vice-Chairman. The Director of Public Infrastructure for the City of Manitowoc shall be advisory to the Board and shall be responsible for the agenda, minutes and forwarding appropriate items to Public Infrastructure Committee. The Chairman and Vice-Chairman shall be elected at the first meeting held by the Board after adoption of these by-laws. Thereafter, there shall be elections every year to select a new Chairman and Vice-Chairman. The members shall be allowed to re-elect the current Chairman and Vice-Chairman for consecutive terms. Four members in attendance at a Zoological Board Meeting shall constitute quorum.

(4) Duties. The Chairman shall officiate all regular and special meetings, and may call special meetings of the membership as a whole, at his discretion, when deemed necessary. The Vice-Chairman shall assist the Chairman at all regular and special meetings and shall assume the duties of the Chairman in his absence. The Director of Public Infrastructure shall provide a Recording Secretary to keep an accurate record of proceedings of all regular and special meetings. The Recording Secretary shall formulate meeting agendas, record and distribute meeting minutes, maintain a record of membership and membership terms, request the Mayor’s appointment of members, notify members of meeting dates and times, and shall handle actions voted on by the Board.”

**Section 2.** This ordinance shall take effect the day after publication.

INTRODUCED \_\_\_\_\_ ADOPTED \_\_\_\_\_

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Justin M. Nickels, Mayor

**Fiscal Impact:** \$0  
**Funding Source:** n/a  
**Finance Director Approval:** /sc  
**Approved as to form:** /kmm

This resolution was drafted by Elizabeth Majerus, Assistant City Attorney