



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, September 5, 2023

5:30 PM

Council Chambers and Remotely via Zoom

1. Call to Order

2. Roll Call

Present: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

3. Public Comment

Finance Committee Chair Alderperson Brey declared the meeting open for public input. There were no public comments made.

4. Presentations

[23-0709](#)

KerberRose Presentation of Management Letter and Annual Comprehensive Financial Report for year ended December 31, 2022

Attachments: [City of Manitowoc Board Presentation - 12.31.22 Audit](#)

[23-0726](#)

Delta Institute Presentation introducing potential City project/program, Project RainCheck

Attachments: [GLPF_RainCheck_Manitowoc_9.5.23](#)

5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

Approval of the Consent Agenda

Moved by Reckelberg, seconded by Schlei, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0708](#)

Minutes of August 1, 2023 Finance Committee meeting, recommending

approval and place on file

Attachments: [8-1-2023 Finance Committee Minutes](#)

6. Discussion and Action Items

[23-0710](#) 2022 Annual Comprehensive Financial Report with Auditor's Report

Attachments: [City of Manitowoc 2022 ACFR](#)
[City of Manitowoc 2022 Auditor Management Letter](#)
[City of Manitowoc 2022 Management Representation Letter](#)

Moved by Sitkiewitz, seconded by Czekala, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0725](#) Request for fee reversal from Brutal Wear Open Tennis

Attachments: [Brutal Wear Open Tennis Invoice](#)

Moved by Sitkiewitz, seconded by Czekala, that this Request for a fee reversal of \$100.00 be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0724](#) MPU Commissioner Mark Seidl's notice of not seeking reelection\reappointment to the MPU Commission at expiration of term on September 30, 2023.

Attachments: [M Seidl - MPU Commission Notification](#)

Moved by Sitkiewitz, seconded by Reckelberg, that this Communication be placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0711](#) Application of "Class B" Intoxicating Liquor & Fermented Malt Beverage License, Tribbs LLC, Dba Grizzly's, 2204 Washington St.

Attachments: [Class B Intoxicating Liquor License App - Trbbs, LLC dba Grizzly's](#)

Moved by Sitkiewitz, seconded by Czekala, that this Application be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0714](#) West Foundation Grant in the amount of \$34,000.00 to purchase two LUCAS devices for the City of Manitowoc Fire Department

Attachments: [West Foundation Grant to Fire Department - LUCAS Devices](#)

Moved by Sitkiewitz, seconded by Reckelberg, that this Grant be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0715](#) CAWG Request (Unbudgeted) from Engineering for amount not to exceed \$25,000 for re-lining storm sewer at N 5th and Pine

Attachments: [Capital Request Form - Unbudgeted Request to Reline Storm Sewer Culvert Pipe at 955 N. 5th St.](#)
[CAWG Request to Re-line Storm Sewer at N 5th and Pine St - Unbudgeted - CAWG Approvals](#)
[Additional Information for Re-Lining Storm Sewer at 955 N. 5th St.](#)
[23-0619 REQUEST FOR RELINING STORM SEWER N 5TH & PINE - for CAWG](#)

Moved by Schlei, seconded by Czekala, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0713](#) Lease between City of Manitowoc and Petskull Brewing Company LLC for Land located in Lots 5 and 6, Block 168

Attachments: [PetSkull Lease-Finance Discussion Memo-9.5.2023](#)
[City of Manitowoc and Petskull Lease Agreement - Land in Lot 5 & 6, Block 168](#)

Moved by Sitkiewitz, seconded by Reckelberg, that this Lease be approved as submitted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0712](#) Agreement between City of Manitowoc and Township of Newton, WI for Access and Improvement of Orchard Lane

Attachments: [Orchard Lane-Finance Discussion Memo-9.5.2023](#)
[City of Manitowoc and Township of Newton - Orchard Lane Agreement - Draft](#)

Moved by Brey, seconded by Reckelberg, to approve entering into the Agreement. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

7 Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[23-0189](#) Update on Lakeshore Mall

Moved by Reckelberg, seconded by Sitkiewitz, that this meeting be convened in closed session. The motion carried by the following roll call vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

8. Reconvene In Open Session

Moved by Reckelberg, seconded by Schlei, that this meeting be reconvened in open session. The motion carried by the following roll call vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0189](#)

Update on Lakeshore Mall

No action taken on this item

9. Adjournment

Moved by Sitkiewitz, seconded by Schlei, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala