



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



June 21, 2019

Mike Zimmer
4402 Country Lane
Manitowoc, WI 54220

Re: Block Party – 4300 to 4400 Block of Country Lane

Dear Mike:

Your request for a block party on Saturday, July 20, 2019, being held at the 4300/4400 Block of Country Lane, between the hours of 3:00 p.m. and 11:00 p.m. has been granted. Please make sure that you are off the street by 11:00 p.m. As per the City of Manitowoc Ordinance the street needs to be re-opened by 11:00 p.m.

The Manitowoc City Council has stipulated that when an event is held, the person in charge is responsible for getting and returning the barricades with lights. Due to the size and amount of barricades needed to close the street, please make sure you have a pickup truck or trailer when picking up traffic control materials.

Please call the Department of Public Works Streets Division at 920-686-6550 to make arrangements to pick up your items, complete the appropriate paperwork, and pay the \$25 fee for use of traffic control items. Please pick up barricades before 2:30 p.m. on Friday, July 19th and return them Monday, July 22nd between 7:00 a.m. and noon.

Sincerely,

Deborah Neuser
City Clerk

DN:mrk

cc: Department of Public Works
Jeri Lynn Christensen, Office Manager

Deborah Neuser, CMC, City Clerk
CITY HALL · 900 Quay Street · Manitowoc, WI 54220-4543
Phone (920) 686-6950 · Fax (920) 686-6959 · dneuser@manitowoc.org

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 6/19/2019

EVENT NAME: Residential block party: 4300-4400 blk Country Ln

ORGANIZER: Mike Zimmer

EVENT DATE: 7/20/2019

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Use of traffic control items for residential block party in the 4300-4400 blks of Country Ln. (note: request to change date from 7/27 to 7/20 received after initial application sent out)

ESTIMATED CITY COSTS:

POLICE	0
FIRE	0
PARKS	0
RECREATION	
STREETS	150
TOTAL DEPT. COSTS	150

ESTIMATED EVENT HOLDER CHARGES:

LATE APPL. FEE (<60 days)	
DELIVERY CHARGES <i>(if delivery requested)</i>	
WAIVED -ROOM TAX	150
NON-WAIV. STAKE PERMIT	

COMMITTEE CONCERNS:

COMMITTEE DECISION:

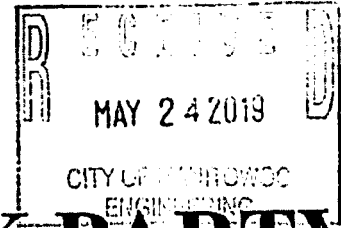
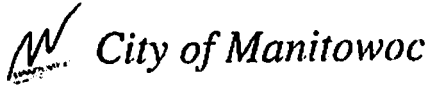
APPROVE

DENY

Tom Majors
Todd HB
Jan Suter

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:



RESIDENTIAL BLOCK PARTY PERMIT APPLICATION

Residential block party permits include the use of traffic control items for the purpose of closing off the street(s). Block party hosts must contact all affected residents prior to applying. Block parties must be concluded and the road opened by 11 PM. Any debris must be removed immediately from the street and terrace areas. (Organizations / businesses should complete a Special Event Application instead of a Residential Block Party Application.)

Today's Date: May 24th, 2019

Responsible Individual(s) for Party Name: MIKE ZIMMER
Address: 4402 COUNTRY LANE
City/State/Zip: MANITOWOC, WI 54220
Phone Number: (920) 374-0412
E-mail Address: MZimmer17@YANUD.COM
Date of Birth: 8/21/1970

Date of Party: July 27th, 2019 Time of Party: 3 pm to 11 pm

Location of Party (Hundred Block and Street Name): 4300 - 4400 Block Country Ln

Cross Streets You are Requesting to Block Off: DEARFIELD & KNUVEL
Please provide a map/sketch of the area requested for the block party.

Estimated Attendance: 40

Once your application is reviewed by the Special Event Committee, you will receive a letter indicating whether or not your block party has been approved. The letter will also give you instructions of where and when to pick up barricades for your event.

Please return form to: City of Manitowoc - Department of Public Infrastructure
900 Quay St.
Manitowoc, WI 54220
Phone: 920-686-6550
Fax: 920-686-6525
E-mail: parksadmin@manitowoc.org

ST.

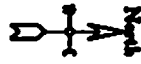
KELLNER ST.

KELLNER ST.

ROAD
CLOSED

COUNTRY LN.

DEERFIELD LN.



"BLOCK PARTY MAP"
Saturday July 27th, 2019
3:00PM TO 11:00PM

ROAD
CLOSED

KNUELL ST.

Mackenzie Reed-Kadow

From: Sandy Ronski
Sent: Friday, June 7, 2019 2:01 PM
To: SpecialEvents
Subject: RE: DATE CHANGE - Residential Block Party 4300-4400 blk Country Ln

The block party has not been approved yet, but we received a request to change the date from July 27th to July 20th. I already have the Dept. Recommendation Forms back from PD & Fire, so if there is an issue with the new date, please let me know.

Thank you,

Sandy Ronski
Operations Clerk II
Transit, Cemetery, & Parks
City of Manitowoc
900 Quay St.
Manitowoc, WI 54220
920-686-6518
920-686-6525 fax
www.manitowoc.org

From: Sandy Ronski
Sent: Friday, May 24, 2019 10:26 AM
To: SpecialEvents
Subject: Dept. Recommendation Form - Residential Block Party 4300-4400 blk Country Ln 07-27-19

Recurring event

Sandy Ronski
Operations Clerk II
Transit, Cemetery, & Parks
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