R E S O LU T I O N APPOINTING JESSIE LILLIBRIDGE
INTERIM HUMAN RESOURCES DIRECTOR

WHEREAS, the Human Resources Director has tendered her resignation effective May 31, 2016; and,

WHEREAS, on occasion leadership positions within the City of Manitowoc are vacated and it becomes necessary to temporarily assign other employees to fill the vacant roles; and,

WHEREAS, the Mayor, Council President, and Personnel Committee Chair recommend promoting Jessie Lillibridge to Interim Human Resource Director and take on the additional responsibilities of the Human Resource Director from June 1, 2016 on a full-time basis until the Human Resources Director position is filled; and,

WHEREAS, the Mayor, Council President, and Personnel Committee Chair recommended interim pay for Jessie Lillibridge as Interim Human Resources Director by increasing her salary to $28.85 per hour from June 1, 2016 until the position is filled. Ms. Lillibridge's salary will not be adjusted at the time of the scheduled merit increases on July 1, 2016. Upon the hiring of the Human Resources Director, Ms. Lillibridge's salary will be moved to Grade I, Step 6, $24.67 per hour which is the salary she would have moved to during the July merit increase process pursuant to the City's compensation policy and she will be reinstated as a part-time exempt employee at 29 hours per week.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Common Council of the City of Manitowoc approve the promotion of Jessie Lillibridge to Interim Human Resources Director as a temporary full-time position and increase her salary to $28.85 per hour from June 1, 2016 until the position is filled.

Introduced_____**MAY 1 6 2016**_____   _____

Adopted_____   _____

Approved_____   _____

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Justin M. Nickels, Mayor

This Resolution was drafted by Rochelle Blindauer, Human Resources Director

Fiscal Impact:	Cost of $1,666 for two months at increased rate of pay and savings of $14,314 in HR Director salary, for a net savings of $12,648
Funding Source:	1100-12200-511100
Finance Director Approval:	/sc
Approved as to form:	/kmm