

# Out of State Travel/Training Request Presented to Personnel Committee for Approval

Requesting Supervisor/Manager: Todd Blaser Department: Fire & Rescue

Names of Employees Attending: Lieutenant Charles Olson  
MPO Jacob Johnsrud

Name of Training	Dates of Training	Location of Training
Fire Department Instructor Instructor (FDIC)	April 21-25, 2015	Indianapolis IN

Estimated cost of training	\$ N/A
Estimated cost of travel	\$ N/A
Estimated cost of meals	\$ N/A
Estimated cost of accommodations	\$ N/A
Estimated cost of misc. expenses	\$ N/A Please explain
Total estimated cost	\$ N/A

**Requesting Supervisor/Manager Comments:**

I'm asking for the approval to provide education leave for two MFD personnel in order to attend a conference for fire service instructors throughout the US. This request has no financial impact to the City. The staffing supports their absence while detailed to the conference.

What are the objectives for the training?

The conference allows for professional enrichment of the personnel regarding the challenges and opportunities that exist in maintaining a competent and prepared workforce for fire ground operations.

How will this training be shared / implemented upon return?

Both individuals play a intricate role with the development of our staff from recruit training to company level training. The expectation is that this will continue and the information will be shared as this is a passion of both personnel.

How will this training benefit the City? What is the return on the investment?

As the Manitowoc Fire Department continues to adapt to changes and continues to meet our service delivery expectations; this training allows for a networking opportunity that our challenges are not far from others in our profession.

Supervisor Approval/Decline

Approved  Declined  Reason for decline: \_\_\_\_\_

Supervisor/Manager Signature: Todd Blaser Dated: 2/23/15

\*\*Please attach any additional information you would like considered with this request



April 20-25, 2015 \* Indianapolis, IN, USA  
**Schedule of Events**

Sunday, April 19, 2015

3:00PM – 7:00PM

Registration, *Indiana Convention Center*

Monday, April 20, 2015

6:00AM – 5:00PM

6:30AM & 12:00PM

Registration, *Indiana Convention Center*

H.O.T. Evolutions Staging/Bus Loading,

*Indiana Convention Center/Wabash W Lobby*

8:00AM – 5:00PM

H.O.T. Evolutions

8:00AM – 5:30PM

H.O.T. Workshops, *Indiana Convention Center*

Tuesday, April 21, 2015

6:00AM – 5:00PM

6:30AM & 12:00PM

Registration, *Indiana Convention Center*

H.O.T. Evolutions Staging/Bus Loading,

*Indiana Convention Center/Wabash W Lobby*

8:00AM – 5:00PM

H.O.T. Evolutions

8:00AM – 5:30PM

H.O.T. Workshops, *Indiana Convention Center*

Wednesday, April 22, 2015

7:00AM – 6:00PM

8:00AM – 10:00AM

10:30AM – 7:15PM

4:00PM

Registration, *Indiana Convention Center & Lucas Oil Stadium*

Opening Ceremony, *Indiana Convention Center, Sagamore Ballroom*

Classroom Sessions, *Indiana Convention Center & Lucas Oil Stadium*

Firefighter Combat Challenge Exhibitor Relay, *South Street*

Thursday, April 23, 2015

7:30AM – 6:00PM

8:00AM – 10:00AM

10:30AM – 5:15PM

12:00PM – 6:00PM

1:00PM – 6:00PM

1:00PM – 3:30PM

6:00PM

Registration, *Indiana Convention Center & Lucas Oil Stadium*

General Session, *Indiana Convention Center, Sagamore Ballroom*

Classroom Sessions, *Indiana Convention Center & Lucas Oil Stadium*

**Exhibit Hall Open**, *Lucas Oil Stadium & South Street*

**Exhibit Hall Open**, *Indiana Convention Center*

Firefighter Combat Challenge, *South Street*

Courage and Valor Fun Run, *White River State Park*

Friday, April 24, 2015

8:00AM – 5:00PM

8:30AM – 12:15PM

9:00AM – 5:00PM

10:00AM – 5:00PM

1:00PM – 3:30PM

1:30PM

Registration, *Indiana Convention Center & Lucas Oil Stadium*

Classroom Sessions, *Indiana Convention Center & Lucas Oil Stadium*

**Exhibit Hall Open**, *Lucas Oil Stadium & South Street*

**Exhibit Hall Open**, *Indiana Convention Center*

Firefighter Combat Challenge, *South Street*

NFFF 9/11 Stair Climb, *Lucas Oil Stadium*

Saturday, April 25, 2015

8:00AM – 2:00PM

9:00AM – 2:00PM

10:00AM – 12:30PM

Registration, *Indiana Convention Center & Lucas Oil Stadium*

**Exhibit Hall Open**, *Indiana Convention Center, South Street &*

*Lucas Oil Stadium*

Firefighter Combat Challenge, *South Street*

*\*\*Times are tentative and subject to change*