



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Common Council

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Monday, January 19, 2026

6:30 PM

Council Chambers

Note: This meeting will also be held via remote  
conferencing software (Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit \*6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 836 7691 4963 Password: 545140.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email [jswokowski@manitowoc.org](mailto:jswokowski@manitowoc.org) or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

- [26-0040](#) City Clerk administers Oath of Office to Firefighter/EMT Aiden Wagner, followed by Badge Pinning
- [26-0041](#) City Clerk administers Oath of Office to Firefighter/EMT Kyle Pelnar, followed by Badge Pinning
- [26-0042](#) City Clerk administers Oath of Office to Firefighter/Paramedic Matan Magen, followed by Badge Pinning
- [26-0043](#) City Clerk administers Oath of Office to Firefighter/Paramedic Nicholas Runge, followed by Badge Pinning
- [26-0031](#) 2025 Lakeshore Holiday Parade Awards

**E. PUBLIC HEARINGS**

[26-0032](#) Public Hearing to be held at 6:30 p.m. for the purpose of hearing any and all interested parties in the matters of the Analysis of Brownfield Cleanup Alternatives at a site located in the 600 block of E Reed Avenue, Manitowoc, WI (Parcel# 052-520-031-073) and the FY26 USEPA Brownfield Cleanup Grant Application

[26-0033](#) Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matters of the Analysis of Brownfield Cleanup Alternatives at the former CN Peninsula site located in the 1200 block of Chicago Street, Manitowoc, Wisconsin and the FY26 USEPA Brownfield Cleanup Grant Application

**F. PUBLIC INPUT**

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

**G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR****H. CONSENT AGENDA**

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

**1. Removal of Consent Agenda Items**

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

**2. Miscellaneous**

[26-0034](#) Resignation from Danielle Paulson from the Crime Prevention Committee effective immediately; recommending acceptance and place on file

**Attachments:** [Resignation - Paulson](#)

[26-0035](#) Thank you letters from Peter's Pantry, Catholic Charities of the Diocese of Green Bay and The Salvation Army for donation from the Schuette, Wernecke, Wilda, and Rank Christmas Fund; recommending to accept and place on file

**Attachments:** [Peter's Pantry Thank You Letter](#)  
[Catholic Charities Thank You Letter](#)  
[Salvation Army Thank You Letter](#)

[26-0036](#) Minutes of the December 15, 2025 Common Council meeting; recommending approval and place on file

**Attachments:**      [Common Council Minutes 12-15-2025](#)

### 3. Committee of the Whole (Consent)

[26-0045](#)      Report of Special Events Committee relative to the approval of the following events: Promenade the Park for Parkinson's on 4/25/2026, Wingz Lakeside Open on 4/25/2026, Wingz Disc Golf on 10/3/2026, SAAM 5K 2026 on 4/25/2026 and Manitowoc Marine Band Concerts 6/18/2026, 7/16/2026 and 7/31/2026; recommending acceptance of report and place on file

**Attachments:**      [121125-011426 SEC Acted On](#)  
[SE - Promenade the Park for Parkinson's](#)  
[SE - Wingz Lakeside Open](#)  
[SE - Wingz Autumn on the Lake](#)  
[SE - SAAM 5K](#)  
[SE - Manitowoc Marine Band Concerts](#)

[26-0046](#)      Report of Special Events Committee relative to the denial of the following waiver of fees: Girl Scout Troop Activities; recommending acceptance of report and place on file

**Attachments:**      [Waivers Acted On 121125 - 011426](#)  
[Waiver of Fees - Girl Scout Troop Activities](#)

### 4. Finance Committee (Consent)

[26-0003](#)      4th Qtr. 2025 Claims Report from City's Attorney Office; recommending to place on file

**Attachments:**      [Q4 Claims Report to Finance Committee](#)

[26-0004](#)      Claims against the City of Manitowoc for Mailbox Damage; recommending to authorize the Attorney's Office to approve up to \$150.00 per claim for mailbox claim

**Attachments:**      [Mailbox Claims - Replacement Cost Analysis](#)

[26-0007](#)      Two Year Operators License (#250314) for Z. Breihof; recommending denial of license pursuant to Wisconsin State Statute 111.335

**Attachments:**      [2YR Op License - Z. Breihof](#)

[26-0008](#)      One Year Operators License (#OP1-25018) for K. Johansen; recommending approval of the license pursuant to Wisconsin State Statute 111.335

**Attachments:**      [1YR Op License - K. Johansen](#)

[26-0038](#)      General City Claims in the amount of \$19,503,172.51 enumerated on list thereof, recommending that the claims be allowed and ordered paid and

Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

**Attachments:**     [Claim Report](#)  
[12-12-2025](#)  
[12-16-2025](#)  
[12-19-2025](#)  
[12-26-2025](#)  
[12-30-2025](#)  
[1-2-2026](#)  
[1-9-2026](#)

[26-0039](#)     Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, and detailed therein; recommending approval

**Attachments:**     [License Report](#)

## **5. Personnel Committee (Consent)**

[25-0909](#)     Residency Exception Request for Police Department; recommending to approve the request

## **6. Public Infrastructure Committee (Consent)**

[26-0014](#)     Manitowoc Futbol Club Agreement, recommending approval

**Attachments:**     [Memo for PI Committee Manitowoc Futbol Club Agreement](#)  
[MFC Facility Use Agreement 2026 Final](#)  
[MFC Facility Use Agreement Signed by MFC](#)

[26-0018](#)     Approval of Recreation Fees, recommending approval

**Attachments:**     [Fees missed approval 2026](#)  
[Budget missing - needs approval](#)

[26-0020](#)     Request to name a set of Tennis Courts at Lincoln Park in honor and memory of Bob Nelson, recommending approval

**Attachments:**     [LP Tennis Courts Naming](#)

[26-0044](#)     Report of Board of Public Works of 1/7/2026, of bids received for Council Chambers Audio/Video Upgrade - WO-26-12; recommending to award to Fearing's Audio Video subject to final staff revisions

**Attachments:**     [Report of BPW - WO-26-12](#)

## **7. Public Safety Committee (Consent)**

[26-0025](#) Maniwoc Fire Rescue billing dispute, call 25-2247; recommending to deny the dispute

[26-0029](#) Sex Offender Residency Board Appeal for Jovanni Ortiz; recommending to deny the appeal

## 8. Plan Commission (Consent)

### I. COMMITTEE REPORTS

#### 1. Committee of the Whole

[26-0047](#) Report of the Special Events Committee recommending approval of the following events subject to Council Action: Great Lakes Watercross on 8/21/2026-8/23/2026 (Waiver of park hours at Red Arrow Park as some items will remain overnight)

**Attachments:** [121125-011426 SEC Council Approval](#)  
[SE - Great Lakes Watercross](#)

#### 2. Finance Committee

[26-0005](#) Claims against the City of Manitowoc Policy Draft

**Attachments:** [Claims Policy Draft](#)  
[Proposed Claims Policy 2026](#)

[26-0006](#) Charter Ordinance to create section 2.100 of the Manitowoc Municipal Code regarding primary elections

**Attachments:** [Charter Ord 2.100 Spring Primary](#)

[26-0037](#) Request to rescind partial 2025 tax bill for parcel 590-005-040 due to palpable error

**Attachments:** [590-005-040 Assessment Error 2025](#)

#### 3. Personnel Committee

#### 4. Public Infrastructure Committee

[26-0015](#) Resolution for Silver Creek Stream Restoration Project

**Attachments:** [Memo for PI Committee - Silver Creek Restoration Project](#)  
[Resolution - Silver Creek Stream Restoration-Final](#)

[26-0016](#) T-Mobile Hometown Grant - Red Arrow Beach Access Resolution

**Attachments:**     [Memo for PI Committee T-Mobile Grant Resolution](#)  
[T-Mobile Hometown Grant Resolution 2026- Final](#)

[26-0017](#)                WIDNR Surface Wetland Surcharge Grant Resolution

**Attachments:**     [Memo for PI Committee WIDNR Wetland GP Surcharge Grant Resolution](#)  
[WIDNR Wetland GP Surcharge Restoration Grant Resolution 2026- Final](#)

[26-0048](#)                City Facility Use Agreement between the City of Manitowoc and Simply Paddle, LLC for Use of City Park and Recreation Facilities

**Attachments:**     [Final Simply Paddle Agreement](#)  
[Memo for PI Committee - Self-Serve Kayak Agreement\\_Simply Paddle LLC](#)  
[Simply Paddle Facility Use Agreement 2026 DRAFT](#)  
[Kayak Wisconsin Manitowoc RFP Response 2025](#)  
[N.Bonin City of Manitowoc RFP Submission 103125 FINAL](#)  
[Peters\\_Self Service Kayak Rental Kiosk Proposal](#)  
[Rent\\_Fun-Manitowoc, WI](#)  
[Self-Serve Kayak Proposal Breakdown - Brock](#)  
[Kayak rental vendor discussion](#)

## 5. Public Safety Committee

## 6. Plan Commission

## J. OTHER BUSINESS

## K. ADJOURN

*1.Next Scheduled Common Council Meeting: Monday, February 16, 2026 at 6:30pm in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Mackenzie Reed**  
**City Clerk**