



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Common Council

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Monday, June 15, 2026

6:30 PM

Council Chambers

**Note: This meeting will also be held via remote conferencing software (Zoom)**

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit \*6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 896 3615 8856 Password: 013022.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email [jswokowski@manitowocwi.gov](mailto:jswokowski@manitowocwi.gov) or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record. If a member of the public wishes to speak remotely during Public Input, they must contact the Clerk's Office and make arrangements to do so 48 hours in advance of the meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

- [26-0524](#) City Clerk administers Oath of Office to Battalion Chief Thomas Christensen, followed by Badge Pinning
- [26-0525](#) City Clerk administers Oath of Office to Assistant Fire Chief Jeremy Wagner, followed by Badge Pinning
- [26-0526](#) City Clerk administers Oath of Office to Fire Chief Benjamin Kraynek, followed by Badge Pinning

#### E. PUBLIC HEARINGS

[26-0519](#) Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from C-1 Commercial to R-4 Single and Two Family Residential and B-1 Office-Residential for Property located west of Martin Street and South of Mary Street (Parcel #382-013-010)

[26-0520](#) Public Hearing to be held at 6:32 p.m. for the purposed of hearing any and all interested parties in the matter of a proposed change to the Official Map located West of Virginia Drive and Joseph Road (Parcel #812-304-101)

## F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[26-0533](#) Mayor makes appointments to various committees

**Attachments:** [Appointments for June 2026](#)

## H. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[26-0517](#) Minutes of the May 18, 2026 Common Council meeting; recommending approval and place on file

**Attachments:** [Common Council Minutes 5-18-2026](#)

[26-0518](#) Resignation from Chad Bruechert from the Transit Commission effective immediately; recommending acceptance and place on file

**Attachments:** [Resignation - Bruechert](#)

### 3. Committee of the Whole (Consent)

[26-0535](#) Report of Special Events Committee relative to the approval of the following waiver of fees: KAN Cool for School Giveaway on 8/8/2026; recommending acceptance of report and place on file

**Attachments:**     [Waivers Acted on 051426 - 061026](#)  
[Waiver of Fees - KAN Cool for School Giveaway](#)

[26-0536](#)     Report of Special Events Committee relative to the approval of the following events: Gumby's Glow Run/Walk on 7/11/2026; Painting Pathways Community Connections Carnival Fundraiser on 8/7/2026; recommending acceptance of report and place on file

**Attachments:**     [051426 - 061026 SEC Acted On](#)  
[SE - Gumby's Glow Run-Walk](#)  
[SE - Painting Pathways Community Connections Carnival Fundraiser](#)

#### 4. Finance Committee (Consent)

[26-0516](#)     General City Claims in the amount of \$3,033,554.75 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

**Attachments:**     [Claim Report](#)  
[5-15-2026](#)  
[5-22-2026](#)  
[5-29-2026](#)  
[6-5-2026](#)

[26-0531](#)     Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein; recommending approval

**Attachments:**     [Licensing Report](#)

#### 5. Personnel Committee (Consent)

[26-0479](#)     Discussion and Possible Action on Aldermanic Compensation; recommending to place on file

#### 6. Public Works Committee (Consent)

[26-0545](#)     Report of Board of Public Works of 6/10/2026 for 2nd and final payment of \$68,958.84 to New Restoration & Recovery Service (Aqualis) for 2026 Televising Miscellaneous Sewers I, WU-26-5; recommending payment

**Attachments:**     [Report of BPW - WU-26-5](#)

[26-0546](#)     Report of Board of Public Works or 6/10/2026 for 2nd and final payment of \$10,706.00 to Philippi Quality Construction for Lincoln Park Fieldhouse Windows Door Replacement, WB-25-14; recommending payment

**Attachments:**     [Report of BPW - WB-25-14](#)

[26-0547](#) Various Progress Invoices from the Wisconsin Department of Transportation; recommending payment

**Attachments:** [DOT Invoice 395-0000440663](#)  
[DOT Invoice 395-0000441539](#)  
[DOT Invoice 395-0000441437](#)  
[DOT Invoice 395-0000441538](#)  
[DOT Invoice 395-0000441540](#)  
[DOT Invoice 395-0000437289](#)  
[DOT Invoice 395-0000437329](#)  
[DOT Invoice 395-0000437330](#)

[26-0549](#) Report of Board of Public Works of 6/10/2026, of bids received for Silver Creek Stream Restoration, Project WS-26-19; recommending awarding to Vinton Construction Company for the base bid in the amount of \$654,950.00

**Attachments:** [Report of BPW - WS-26-19](#)  
[Memo - AWARD BID Silver Creek Stream Restoration](#)

[26-0550](#) Report of Board of Public Works of 6/10/2026 of quotes received for Backhoe Loader, QE-26-4; recommending awarding to Fabick Cat for \$167,777.00

**Attachments:** [Report of BPW - QE-26-4](#)

## 7. Public Safety Committee (Consent)

## 8. Parks & Recreation Committee (Consent)

[26-0462](#) Zoo Donation Tube Request - Rainbow Trout; recommending to approve

**Attachments:** [MEMO for P&R Committee - Zoo Donation Tube Rainbow Trout](#)

[26-0465](#) Request to utilize Ayers & Associates for design services for Henry Schuette Park Playground Replacement Design; recommending to approve

**Attachments:** [MEMO for P&R Committee - Henry Schuette Park Playground Consultant Reco 2026.02.09 - Henry Schuette Park Playground Report - Final](#)

[26-0467](#) Special Event Policy update; recommending to approve

**Attachments:** [MEMO for P&R Committee - Special Event Policy Update](#)  
[Special Event Policy Parks and Rec - TrackChanges](#)  
[Special Event Policy Parks and Rec - Clean](#)

## 9. Plan Commission (Consent)

## I. COMMITTEE REPORTS

### 1. Committee of the Whole

[26-0530](#) First Amendment to City of Manitowoc TID NO. 24 Development Agreement with Tycore Built LLC

**Attachments:** [Memo - Amendment #1 to Development Agreement with Tycore Built LLC](#)  
[First Amendment to TID NO. 24 Development Agreement with Tycore Built LLC](#)  
[Updated Pro-Forma](#)

[26-0537](#) Report of the Special Events Committee recommending approval of the following events subject to Council Action: Chewy's Block Party on 8/1/2026 (Road Closure of Buffalo St from 7th to 8th on 8/1/2026 from 10:00 a.m. - 10:00 p.m. and Extension of Premise to serve alcohol in the area of the street closure); Lakeshore CAP 0.5k on 8/16/2026 (Road Closure of N 11th Blvd from York St to Buffalo St on 8/16/2026 from 8:00 a.m. - 8:00 p.m.)

**Attachments:** [051426 - 061026 SEC Council Approval](#)  
[SE - Chewy's Block Party](#)  
[SE - Lakaeshore CAP 0.5k](#)

### 2. Finance Committee

[26-0502](#) Sanitary Sewer Master Plan (SMP) RFP Results and Authorization for Staff to continue negotiations with chosen firm

**Attachments:** [Sanitary Sewer Master Plan RFP Memo](#)

[26-0503](#) Application of "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License (TAV-2648A), BGB VENUE LLC, dba Silver Valley Banquet Hall, 1222 Alverno Rd

**Attachments:** [TAV-2648A Application](#)

[26-0534](#) Resolution for Transfer of Supervision of Assessor's Office from the Community Development Department to the Finance Department

**Attachments:** [Resolution to Transfer Supervision of Assessor to Finance Dept.- Final](#)  
[Assessor Department Oversight Transfer Memo](#)

[26-0548](#) Report of IDC from 6/10/2026 of Olin Winchester, LLC; Request for a 3 Year Land Lease and Option to Purchase (part of Parcel #449-008-010)

**Attachments:** [Report of IDC - Olin Winchester, LLC](#)

### 3. Personnel Committee

[26-0478](#) Resolution to Hire Seasonal Employees Related to Elected Officials,

Department Heads, or Supervisory Personnel

**Attachments:** [Res to hire related seasonals for seasonal employment 6-2026.pdf](#)

[26-0538](#) Resolution for Seasonal Employment Pay Rates 2026

**Attachments:** [RES TO APPROVE SEASONAL EMPLOYMENT PAYRATES FOR JUNE 2026](#)  
[2026 Seasonal Payrates-Draft-06-01-2026](#)

#### 4. Public Works Committee

[26-0521](#) Supplement Task Order 2026 Services, Phase 1 Former Town of Newton Gravel Pit, AECOM Project No. 60135471 (82518)

**Attachments:** [AECOM Supplement Task Order Project No. 60135471 \(82518\)](#)

[26-0522](#) Agreement for Services with Foth for Sanitary Sewer Master Plan

**Attachments:** [Foth Sanitary Master Plan Agreement for Services First Draft 5-28-2026](#)  
[Sanitary Sewer Master Plan RFP Memo](#)

[26-0523](#) Professional Services Agreement with MSA to Provide Professional Real Estate Services for STH 42 (Washington St - 8th Street to S 26th St and Calumet Ave. - S 26th St to just east of S 30th St) Wisconsin Department of Transportation (WisDOT) R/W Project Number 4100-42-22

**Attachments:** [MSA - Manitowoc Proposal Letter with Costs](#)  
[PSA for STH 42 Real Estate project 00571037 draft](#)

[26-0532](#) Out of State Travel/Training Request for Kevin Bottesi to attend the Transit Bus System Safety on August 3-7, 2026 in Chicago, IL

**Attachments:** [Out of State Travel Request - Bottesi](#)

#### 5. Public Safety Committee

[26-0509](#) Ordinance to amend section 10.170 of the MMC regulating through intersections

**Attachments:** [ORD TO AMEND 10.170 THROUGH INTERSECTIONS](#)

[26-0510](#) Ordinance to amend section 10.150 of the MMC regulating Arteries of Through Traffic-Exceptions

**Attachments:** [Final Ord to amend MMC 10.150 Arteries for Through Traffic-Exceptions](#)

[26-0511](#) Ordinance to amend section 10.230 of the MMC regulating Four-Way Stop

**Attachments:** [Ord to amend MMC 10.230 Four-Way Stop](#)

#### 6. Parks & Recreation Committee

[26-0466](#) Resolution dissolving the Special Events Committee

**Attachments:** [Resolution to Dissolve Special Events Committee- Final](#)

## 7. Plan Commission

[26-0542](#) Introduction of a Resolution Approving the Discontinuance of a Portion of Deerbrook Lane, in the Interest of the Public, Pursuant to Wis. Stat. 66.1003(4)

**Attachments:** [Resolution Deerbrook Lane- Final](#)  
[Deerbrook Map Only](#)

[26-0543](#) Ordinance to amend Section 22.010 of the Manitowoc Municipal Code regulating "Official Map - Master Subdivision Plans", Located West of Virginia Drive and Joseph Road

**Attachments:** [Ordinance Kenneke PC 4-26- Final](#)  
[PC 4-2026.pdf](#)  
[26-0329 Report to Council Kenneke Official Map](#)  
[26-0329 PC Report Kenneke Joseph Rd & Virginia Dr](#)

[26-0544](#) Ordinance amending the amended zone map of the City of Manitowoc entitled: "Zoning Ordinance of the Municipal Code of the City of Manitowoc", property located west of Martin Street and south of Mary Street (parcel 382-013-010)

**Attachments:** [Ordinance PC 5-2026 Ordinance Sonnenburg- Final](#)  
[PC 5-2026 Rezone.pdf](#)  
[26-0330 Report to Council Sonnenburg Rezone](#)  
[26-0330 PC Report Sonnenburg Martin St](#)

## J. OTHER BUSINESS

## K. ADJOURN

*1. Next Scheduled Common Council Meeting: Monday, July 20, 2026 at 6:30pm in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowocwi.gov](mailto:cityattorney@manitowocwi.gov) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Mackenzie Reed**  
**City Clerk**

