



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Common Council

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Monday, June 15, 2026

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

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#### A. CALL TO ORDER

Mayor Nickels called the meeting to order at 6:31 p.m.

#### B. ROLL CALL

**Alderspersons Present:** 9 - Andrew Dunbar, Chad Beeman, Michael Cummings, Brian Anderson, Bill Schlei, Eric Sitkiewitz, Brett Norell, Jodi Brey and Mason Benzinger

**Alderspersons Absent:** 1 - Todd Reckelberg

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[26-0524](#) City Clerk administers Oath of Office to Battalion Chief Thomas Christensen, followed by Badge Pinning

[26-0525](#) City Clerk administers Oath of Office to Assistant Fire Chief Jeremy Wagner, followed by Badge Pinning

[26-0526](#) City Clerk administers Oath of Office to Fire Chief Benjamin Kraynek, followed by Badge Pinning

#### E. PUBLIC HEARINGS

[26-0519](#) Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from C-1 Commercial to R-4 Single and Two Family Residential and B-1 Office-Residential for Property located west of Martin Street and South of Mary Street (Parcel #382-013-010)

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Herald Times Reporter on June 1, 2026 and June 8, 2026. (Proof of publication is on file in the City Clerk's Office.)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

[26-0520](#)

Public Hearing to be held at 6:32 p.m. for the purposed of hearing any and all interested parties in the matter of a proposed change to the Official Map located West of Virginia Drive and Joseph Road (Parcel #812-304-101)

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Herald Times Reporter on June 1, 2026 and June 8, 2026. (Proof of publication is on file in the City Clerk's Office.)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

## F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made part of the official record.

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[26-0533](#)

Mayor makes appointments to various committees

**Moved by Sitkiewitz, seconded by Dunbar, that these Appointments be approved.  
The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

## H. CONSENT AGENDA

### 1. Removal of Consent Agenda Items

None

### Approval of the Consent Agenda

**Moved by Schlei, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

### 2. Miscellaneous

[26-0517](#)

Minutes of the May 18, 2026 Common Council meeting; recommending approval and place on file

- [26-0518](#) Resignation from Chad Bruechert from the Transit Commission effective immediately; recommending acceptance and place on file

### **3. Committee of the Whole (Consent)**

- [26-0535](#) Report of Special Events Committee relative to the approval of the following waiver of fees: KAN Cool for School Giveaway on 8/8/2026; recommending acceptance of report and place on file
- [26-0536](#) Report of Special Events Committee relative to the approval of the following events: Gumby's Glow Run/Walk on 7/11/2026; Painting Pathways Community Connections Carnival Fundraiser on 8/7/2026; recommending acceptance of report and place on file

### **4. Finance Committee (Consent)**

- [26-0516](#) General City Claims in the amount of \$3,033,554.75 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order
- [26-0531](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein; recommending approval

### **5. Personnel Committee (Consent)**

- [26-0479](#) Discussion and Possible Action on Aldermanic Compensation; recommending to place on file

### **6. Public Works Committee (Consent)**

- [26-0545](#) Report of Board of Public Works of 6/10/2026 for 2nd and final payment of \$68,958.84 to New Restoration & Recovery Service (Aqualis) for 2026 Televising Miscellaneous Sewers I, WU-26-5; recommending payment
- [26-0546](#) Report of Board of Public Works or 6/10/2026 for 2nd and final payment of \$10,706.00 to Philippi Quality Construction for Lincoln Park Fieldhouse Windows Door Replacement, WB-25-14; recommending payment
- [26-0547](#) Various Progress Invoices from the Wisconsin Department of Transportation; recommending payment
- [26-0549](#) Report of Board of Public Works of 6/10/2026, of bids received for Silver Creek Stream Restoration, Project WS-26-19; recommending awarding to Vinton Construction Company for the base bid in the amount of \$654,950.00
- [26-0550](#) Report of Board of Public Works of 6/10/2026 of quotes received for Backhoe Loader, QE-26-4; recommending awarding to Fabick Cat for \$167,777.00

### **7. Public Safety Committee (Consent)**

## 8. Parks & Recreation Committee (Consent)

- [26-0462](#) Zoo Donation Tube Request - Rainbow Trout; recommending to approve
- [26-0465](#) Request to utilize Ayers & Associates for design services for Henry Schuette Park Playground Replacement Design; recommending to approve
- [26-0467](#) Special Event Policy update; recommending to approve

## 9. Plan Commission (Consent)

### I. COMMITTEE REPORTS

#### 1. Committee of the Whole

- [26-0530](#) First Amendment to City of Manitowoc TID NO. 24 Development Agreement with Tycore Built LLC
- Moved by Sitkiewitz, seconded by Schlei, that this Agreement be approved. The motion carried by the following vote:**
- Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger
- [26-0537](#) Report of the Special Events Committee recommending approval of the following events subject to Council Action: Chewy's Block Party on 8/1/2026 (Road Closure of Buffalo St from 7th to 8th on 8/1/2026 from 10:00 a.m. - 10:00 p.m. and Extension of Premise to serve alcohol in the area of the street closure); Lakeshore CAP 0.5k on 8/16/2026 (Road Closure of N 11th Blvd from York St to Buffalo St on 8/16/2026 from 8:00 a.m. - 8:00 p.m.)
- Moved by Anderson, seconded by Brey, that this Report be approved. The motion carried by the following vote:**
- Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

#### 2. Finance Committee

- [26-0502](#) Sanitary Sewer Master Plan (SMP) RFP Results and Authorization for Staff to continue negotiations with chosen firm
- Moved by Schlei, seconded by Brey, to approve the recommendation. The motion carried by the following vote:**
- Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger
- [26-0503](#) Application of "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License (TAV-2648A), BGB VENUE LLC, dba Silver Valley Banquet Hall, 1222 Alverno Rd
- Moved by Schlei, seconded by Sitkiewitz, that this Application be approved. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

[26-0534](#) Resolution for Transfer of Supervision of Assessor's Office from the Community Development Department to the Finance Department

**Moved by Dunbar, seconded by Cummings, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

[26-0548](#) Report of IDC from 6/10/2026 of Olin Winchester, LLC; Request for a 3 Year Land Lease and Option to Purchase (part of Parcel #449-008-010)

**Moved by Sitkiewitz, seconded by Schlei, to approve the 3-year Land Lease and Option to Purchase consistent with the terms and conditions of the land lease, between parties, dated June 1, 2023. Also to instruct the City Staff to finalize all aspects of the lease and option to purchase. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

### 3. Personnel Committee

[26-0478](#) Resolution to Hire Seasonal Employees Related to Elected Officials, Department Heads, or Supervisory Personnel

**Moved by Schlei, seconded by Beeman, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

[26-0538](#) Resolution for Seasonal Employment Pay Rates 2026

**Moved by Sitkiewitz, seconded by Schlei, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

### 4. Public Works Committee

[26-0521](#) Supplement Task Order 2026 Services, Phase 1 Former Town of Newton Gravel Pit, AECOM Project No. 60135471 (82518)

**Moved by Anderson, seconded by Brey, that this Agreement be entered into. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

[26-0522](#) Agreement for Services with Foth for Sanitary Sewer Master Plan

**Moved by Schlei, seconded by Brey, that this Agreement be approved. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

[26-0523](#) Professional Services Agreement with MSA to Provide Professional Real Estate Services for STH 42 (Washington St - 8th Street to S 26th St and Calumet Ave. - S 26th St to just east of S 30th St) Wisconsin Department of Transportation (WisDOT) R/W Project Number 4100-42-22

**Moved by Schlei, seconded by Anderson, that this Agreement be approved. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

[26-0532](#) Out of State Travel/Training Request for Kevin Bottesi to attend the Transit Bus System Safety on August 3-7, 2026 in Chicago, IL

**Moved by Beeman, seconded by Anderson, that this Request be approved. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

## 5. Public Safety Committee

[26-0509](#) Ordinance to amend section 10.170 of the MMC regulating through intersections

**Moved by Cummings, seconded by Benzinger, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

[26-0510](#) Ordinance to amend section 10.150 of the MMC regulating Arteries of Through Traffic-Exceptions

**Moved by Cummings, seconded by Anderson, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

[26-0511](#) Ordinance to amend section 10.230 of the MMC regulating Four-Way Stop

**Moved by Cummings, seconded by Beeman, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

## 6. Parks & Recreation Committee

[26-0466](#) Resolution dissolving the Special Events Committee

**Moved by Schlei, seconded by Sitkiewitz, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

## 7. Plan Commission

**26-0542** Introduction of a Resolution Approving the Discontinuance of a Portion of Deerbrook Lane, in the Interest of the Public, Pursuant to Wis. Stat. 66.1003(4)

**Moved by Schlei, seconded by Cummings, that this Resolution be referred to the Plan Commission. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

[26-0543](#) Ordinance to amend Section 22.010 of the Manitowoc Municipal Code regulating "Official Map - Master Subdivision Plans", Located West of Virginia Drive and Joseph Road

**Moved by Schlei, seconded by Brey, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

[26-0544](#) Ordinance amending the amended zone map of the City of Manitowoc entitled: "Zoning Ordinance of the Municipal Code of the City of Manitowoc", property located west of Martin Street and south of Mary Street (parcel 382-013-010)

**Moved by Schlei, seconded by Sitkiewitz, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Brey and Benzinger

## J. OTHER BUSINESS

## K. ADJOURN

**A motion was made by Cummings, seconded by Anderson, that this meeting be adjourned at 6:58 p.m.**

**Mackenzie Reed**  
**City Clerk**