



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, December 21, 2020

6:30 PM

Council Chambers
Note-Meeting will also be available via Remote
Conferencing

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software due to a state of emergency and federal, state, and local guidance on gatherings. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Those wishing to make public comment should email mreedkadow@manitowoc.org or call 686-6952 with their comment no later than 3:00 p.m. Central the day of the meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[20-1276](#)

City Clerk administers Oath of Office followed by badge pinning for Police Officer Noah Draxler and Police Officer Bruce Tuma

E. PUBLIC HEARINGS

[20-1219](#)

6:31 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from R-1 Residential-Agricultural to R-4 Single and Two-Family District for the property located at 4816 W Custer Street.

Attachments: [4816 W Custer St.pdf](#)

[20-1220](#)

6:32 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from R-1 Residential-Agricultural to P-1 Conservancy District for the property located at 1011 S Parkview Road.

Attachments: [1011 S Parkview Rd.pdf](#)

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[20-1223](#)

Appointment of Sonia Vasquez to the Citizens Advisory Committee

Attachments: [Vasquez Appointment.pdf](#)

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[20-1225](#)

Minutes of November 16, 2020 Common Council meeting, recommending approval and place on file.

Attachments: [CC Min - 11-16-20](#)

[20-1221](#)

Resignation from Grant Mihalakakos from Crime Prevention Committee effective immediately, recommending acceptance and place on file.

Attachments: [Mihalakakos Resignation.pdf](#)

[20-1222](#)

Resignation from Joe Holzinger from Building Board of Appeals, recommending acceptance and place on file.

Attachments: [Holzinger Resignation.pdf](#)

[20-1226](#) Thank you letters from Peter's Pantry, Holy Family Memorial, and The Salvation Army for donation from the Schuette, Wernecke, Wilda, Rank Christmas Fund, recommending placing on file.

Attachments: [Salvation Army Thank you](#)
[HFM Thank you](#)
[Peter's Pantry Thank You](#)

3. Committee of the Whole (Consent)

[20-1242](#) Report of Special Events Committee relative to approval of the following events: 5K Annual Run, Walk, & Roll on 10/9/2021; Santa is Coming to Manitowoc! on 11/25/2020 - 12/23/2020; Shelltrack Fat Bike Race on 1/2/2021; Blood Drive on 1/11/2021; Snow Fest on 1/16/2021; WI American Legion Baseball 17u State Tournament on 7/23/2021 - 7/28/2021; WAIVER OF FEES - Community Christmas Dinner on 12/16/2020; recommending acceptance of report and place on file.

Attachments: [Special Event Committee Events Acted On 10-15-20 to 12-15-20](#)
[Ascend 5K walk-run-roll](#)
[Santa](#)
[Shelltrack Fat Bike Race](#)
[Red Cross Blood Drive](#)
[Snow Fest](#)
[American Legion Baseball Tournament](#)
[Waiver of Fees - Christmas Dinner](#)

4. Finance Committee (Consent)

[20-1160](#) Communication from City Assessor on 2021 Omitted Property Roll for Parcel 000-230-120 (Doneff's Schuette Building, Inc.) in the amount of an additional \$1,250,000 improvements for 2020, recommend to accept and place on 2021 Omitted Property Roll resulting in additional taxes in the amount of \$26,620.75 for 2020.

Attachments: [Accurate Appraisal Omitted Property.pdf](#)
[Omitted Tax Bill.pdf](#)

[20-1161](#) Notice of Claim for Damages from Todd Coenen, Julie Coenen, and Maxwell Coenen, recommend to refer to City Attorney.

Attachments: [Notice of Claim for Damages Coenen.pdf](#)

[20-1162](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-2020A, Mi Tequila LLC, d/b/a El Tequila, 4411 Calumet Ave, recommend to approve application.

Attachments: [Mi Tequila LLC.pdf](#)

[20-1236](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein.

Attachments: [12-21-20 Licenses.pdf](#)

[20-1237](#) General City Claims in the amount of \$2,896,314.60 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [December Claims.pdf](#)

[11-17-20.pdf](#)

[11-19-20.pdf](#)

[11-20-20.pdf](#)

[11-27-20.pdf](#)

[12-4-20.pdf](#)

[12-11-20.pdf](#)

[12-18-20.pdf](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[20-1157](#) Flower Delivery from Burial Search.com, recommending approval

Attachments: [20-1157 Flower Delivery from Burial Search.pdf](#)

[20-1158](#) Request to waive the street tree removal permit fee at 1807 Washington Street, recommending waiving of permit fee and allowing planters in place of tree

Attachments: [20-1158 Tree Removal permit fee - Request to waive fee.pdf](#)

[20-1163](#) Bridge Gate Invoice Dispute, recommending to refer to City Attorney

Attachments: [20-1163 Bridge Gate Invoice and dispute letter.pdf](#)

[20-1229](#) Report of Board of Public Works of 12/2/20 of approval to place Parks Forestry Assessment for property at 1329 S. 13th St. on a 5-year, no-interest payment plan, recommending acceptance and place on file.

Attachments: [Parks Forestry Assessment Objection - 1329 S. 13th ST](#)

[20-1230](#) Report of Board of Public Works of 12/9/20 of request for placement of balcony encroaching City right-of-way at 812/814 S 8th St., recommending to approve the request with the property owner to work with the City Attorney to enter into a Sidewalk Privilege Agreement.

Attachments: [Request for Balcony at 812-814 S. 8th St.](#)

- [20-1232](#) Report of Board of Public Works of 12/2/2020 for 2nd and Final payment of \$7,704.52 to Vinton Construction for 2020 Concrete Slab Replacement, WS-20-10, recommending payment.
- Attachments:** [WS-20-10 Final Payment](#)
- [20-1233](#) Report of Board of Public Works of 12/2/2020 for 3rd and Final payment of \$19,601.85 to Vinton Construction for 2020 Misc Construction at South 8th & Quay St, WS-20-16, recommending payment.
- Attachments:** [WS-20-16 Final Payment](#)
- [20-1234](#) Report of Board of Public Works of 12/2/2020 for 4th and Final payment of \$16,878.68 to Vinton Construction for 2020 Asphaltic concrete Paving Program, WS-20-4, recommending payment
- Attachments:** [WS-20-4 Final Payment](#)
- [20-1245](#) Progress Invoices from WI DOT in the amount of \$25,326.09 for Waldo Blvd. project #39515003776 and \$4,251.03 for Waldo Blvd. project #39515003777, recommending payment.
- Attachments:** [Progress Invoice - 39515003776](#)
[Progress Invoice - 39515003777](#)
- [20-1246](#) Report of Board of Public Works of 12/9/2020, of quotes received for Two (2) New Fire Engines, QE-20-7, recommending awarding Seagrave Fire Apparatus, LLC in the amount of \$1,268,137.00
- Attachments:** [QE-20-7 Fire Engine Quote](#)
- [20-1249](#) Report of Board of Public Works of 11/11/2020, of bids received for Lincoln Park Fieldhouse Accessibility Renovation, Project WB-20-20, recommending awarding to low bidder, Hamann Construction in the amount of \$104,819.00 with the additional funds per CAWG approval.
- Attachments:** [Lincoln Park Fieldhouse Renovation](#)
- [20-1252](#) Report of Board of Public Works of 12/16/2020 for 3rd and Final payment of \$41,400.81 to Vinton Construction for 2020 Concrete Paving III, WS-20-7, recommending payment.
- Attachments:** [WS-20-7 Final Payment](#)
- [20-1253](#) Report of Board of Public Works of 12/16/2020 for 2nd and Final payment of \$23,679.38 to Vinton Construction for 2020 Signalization Crawford Blvd & Harbor Town Ln, WS-20-12, recommending payment.
- Attachments:** [WS-20-12 Final Payment](#)
- [20-1254](#) Report of Board of Public Works of 12/16/2020 for 3rd and Final payment of \$18,361.72 to Vinton Construction for 2020 Concrete Paving, WS-20-1, recommending payment
- Attachments:** [WS-20-1 Final Payment](#)

[20-1255](#) Report of Board of Public Works of 12/16/2020 for 9th and Final payment of \$58,344.28 to Vinton Construction for 2020 Concrete Paving II, WS-20-2, recommending payment.

Attachments: [WS-20-2 Final Payment](#)

[20-1256](#) Report of Board of Public Works of 12/16/2020 for 1st and Final payment of \$26,805.10 to Northern Pipe, Inc. for 2020 Televising Miscellaneous Sewers II, WU-20-14, recommending payment

Attachments: [WU-20-14 Final Payment](#)

[20-1259](#) Report of Board of Public Works of final payments to contractors for Agreements under \$25,000.00, recommending acceptance and place on file.

Attachments: [Report of Final Payments for BPW Agreements](#)

7. Public Safety Committee (Consent)

[20-0804](#) LifeQuest EMS hardship request, call 182A-19-2213. Recommendation to set up payment plan on \$243.88.

[20-1198](#) Sex offender residency appeal for Michael Dean. Recommendation to approve.

[20-1199](#) Lakeshore Humane Society agreement between the cities of Manitowoc and Two Rivers. Recommendation to Approve.

Attachments: [Updated LHS Agreement Clean Formatting.pdf](#)
[Lakeshore Humane Society Fee Schedule.pdf](#)

[20-1200](#) Request to move the Rectangular Rapid Flash Beacon in the area of Waldo Boulevard at North 15th Street from the west side of the street to the east side. Recommendation to approve and move signs.

Attachments: [RRFB'S on Waldo Blvd at N. 15th St..pdf](#)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[20-1217](#) MOU with Translake (SS Badger) for repayment/forgiveness of 10% share of HAP grant

Attachments: [Carferry Loan 2020 v2 clean](#)
[Carferry Loan 2020 v2 redlined against v1](#)

[20-1218](#) Assignment of Lease and Two Loan Agreements from Trans-Lake to Lake Michigan Carferry

Attachments: [carferry assignments](#)

[20-1224](#) Crusaders of Justicia report of Alderperson Aaron Bailey (District 7) Legal Residency

Attachments: [Alder Bailey Crusaders of Justicia Report.pdf](#)

[20-1239](#) Communication from the office of the State of WI Attorney General in response to residency of Manitowoc's Alderperson for District 7, Aaron Bailey

Attachments: [McDaniel Response \(002\)](#)

[20-1250](#) Resolution Extending the Mask Requirement in City Buildings

Attachments: [Res Extending Mask Requirement Through Feb 2021](#)

[20-1251](#) Resolution Affirming Mayoral Declaration of Emergency

Attachments: [4th Extension of Res Affirming Mayoral Declaration of Emergency](#)

2. Finance Committee

[20-1046](#) Agreement with MPU for Electric Vehicle Charging Station

Attachments: [Agreement with MPU for Electric Vehicle Charging Station](#)
[Finance Questions Response.pdf](#)

[20-1170](#) Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

Attachments: [Manitowoc C of - Resolution](#)

[20-1227](#) Report of City Clerk of summary of fees collected for leased parking stalls for the previous five lease years

Attachments: [Leased Parking Fees.pdf](#)

[20-1228](#) Third Amendment to Granicus Service Agreement to implement Boards and Commissions Module.

Attachments: [Granicus Amendment.pdf](#)

[20-1240](#) Correction of Error from City Assessor for multiple parcels owned by Community Development Authority

Attachments: [COE Letter to Manitowoc](#)
[Staff memo - Correction of Errors](#)

3. Personnel Committee

[20-1266](#) Manty Health & Wellness Center Agreement and Clinic Services for 2021

Attachments: [Dedicated Clinic Agreement - City of Manitowoc -12-18-20.v4](#)
[Staff memo - Manty Health & Wellness Center](#)

4. Public Infrastructure Committee

- [20-1151](#) Resolution for Dust Palliatives 2021
Attachments: [20-1151 Dust Palliatives Resolution.pdf](#)
- [20-1152](#) Resolution for City-Wide Sidewalk Construction & Repair program for 2021
Attachments: [20-1152 Resolution for Sidewalk Program.pdf](#)
- [20-1153](#) Resolution for 2021 Seal Coating Program
Attachments: [20-1153 Seal Coating Resolution.pdf](#)
- [20-1154](#) Resolution for 2021 Public Works Program
Attachments: [20-1154 2021 Public Works Program.pdf](#)
- [20-1231](#) Preliminary Resolution Declaring Intent to Levy Special Assessments for Sanitary Sewer Extension on North Rapids Road.
Attachments: [Res - Intent to levy SA for Sanitary Sewer on N Rapids](#)
- [20-1235](#) Resolution for Street Lighting - Waldo Blvd (Memorial Drive to Fleetwood Drive)
Attachments: [Resolution Ornamental Lighting Waldo Blvd Reconstruction](#)
- [20-1238](#) Ordinance to amend Sections 7.210, 8.190; and 13.050 of the Municipal Code regulating Snow and Ice on Sidewalks, Trees and Shrubs, and Removal of Noxious Weeds
Attachments: [Ord - Snow & Weed removal](#)
[Staff memo - snow & weed removal](#)
- [20-1243](#) Request to accept donation from citizen for playground equipment at Red Arrow Park
Attachments: [12-10-2020 Quote Manitowoc Red Arrow Park](#)
- [20-1244](#) Resolution modifying fee schedule for Department of Public Infrastructure for 2021
Attachments: [Res - 2021 DPI Fees](#)
- [20-1257](#) Resolution for Ornamental Lighting - Bayshore Development
Attachments: [Res for orn lighting on bayshore](#)

5. Public Safety Committee

[20-1201](#) Amendments to Snow, Weed, and Forestry Ordinance and forfeiture schedules

Attachments: [Ord to Amend Assessment Schedule .pdf](#)
[Memo PI Weed and Snow Assessments \(004\).pdf](#)

[20-1202](#) Ordinance to amend snowmobile regulations

Attachments: [Ord to Amend 10.pdf](#)

[20-1203](#) Proposed Ordinance to regulate outdoor lighting.

Attachments: [Ord to Create 18.pdf](#)
[Ord to Create 18.040 Outdoor Lighting 2nd Version.pdf](#)
[Outdoor lighing memo.pdf](#)

[20-1206](#) Ordinance to establish forfeiture amount for violations of 14.030, Rabies.

Attachments: [Ord to Set Bond for 14.030 \(2\) \(002\).pdf](#)

[20-1247](#) Ordinance to amend Section 10.010 of the Municipal Code regulating the speed limit on Broadway Street

Attachments: [Ord - Broadway St. speed limit](#)
[Discussion - traffic speed on Broadway St](#)

[20-1248](#) Ordinance to amend Section 10.170 of the Manitowoc Municipal Code regulating Through Intersections at S. 9th St. and Section 10.190 regulating Yield Signs at Summit St.

Attachments: [Ord - Through Intersections & Yield Signs](#)
[Request to add stop signs](#)

6. Plan Commission

[20-1261](#) Resolution creating Ward Number 33, population two (2), for the Custer #6 Annexation Area and that Ward Number 33 is combined with the 17th, 18th, 21st, 23rd, 24th, 25th, 26th, 28th & 32nd Wards for voting purposes and use a common polling place as established for the 9th Aldermanic District

Attachments: [Res - Ward 33 annexation](#)
[PC Report & Petition - Tadych Annexation](#)

[20-1260](#) Ordinance to annex certain territory from the Town of Manitowoc Rapids to the City of Manitowoc as part of the 9th Aldermanic District and the 33rd Ward of the City

Attachments: [Ord - Custer #6 Annexation](#)
[PC Report & Petition - Tadych Annexation](#)

[20-1262](#) Ordinance to rezone property located at 4816 W. Custer Street from "R-1" Residential - Agricultural to "R-4" Single and Two Family District

Attachments: [Ordinance Zone Change R-1 to R-4 Tadych](#)
[PC report - 4816 W Custer Rezone](#)

[20-1263](#) Resolution creating Ward Number 34, population zero (0), for the S. Parkview #1 Annexation Area and that Ward Number 34 is combined with the 9th, 10th, & 29th Wards for voting purposes and use a common polling place as established for the 5th Aldermanic District

Attachments: [Res - Ward 34 S. Parkview #1](#)
[PC Report - S Parkview Annexation](#)

[20-1264](#) Ordinance to annex certain territory from the Town of Manitowoc Rapids to the City of Manitowoc as part of the 5th Aldermanic District and the 34th Ward of the City

Attachments: [Ord - Annex S. Parkview #1](#)
[PC Report - S Parkview Annexation](#)

[20-1265](#) Ordinance to rezone property located at 1011 S. Parkview Road from "R-1" Residential - Agricultural to "P-1" Conservancy District

Attachments: [Ordinance Zone Change R-1 to P-1 Conservancy](#)
[PC Report - S. Parkview Rd Rezone](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, January 18, 2021 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Deborah Neuser
City Clerk