

Capital Project Request Form



Request Type: *D & G*

Department: Date:

Title of Request:

Department Priority

Linked to another project?
 Yes
 No

Project Request is: New
 Replacement
 Modification

Estimated Useful Life:

This is a limited field, please attach documents for more detail.

Description:

Basis of Cost: Quote
 Bid
 Estimate

Total Cost

Revenue (if any) Net Cost

Will there be additional costs in future years to complete this project?

select one: Yes
 No

If yes, amount?

Finance: Account

Send to Department Date:

Approve up to \$1,795

A, E

NAT

SL

NWR

JW
JW

GLS.
H



- Since 1926 -

2901 CALUMET AVE. PHONE (920) 684-5559 or 1-800-472-4287 MANITOWOC, WI 54220

February 10, 2016

City of Manitowoc
ATTN: Jim Muenzenmeyer
915 South 11th Street
Manitowoc, WI 54220

Dear Jim:

At your request, I have compiled an estimate for the replacement of the roof hatch of the City Parks & Rec office on Fleetwood Drive. The scope of work and pricing run as follows:

1. Remove and dispose of existing roof hatch.
2. Furnish and install new Bilco S-50 hatch.
3. Flash hatch into existing EPDM roof.

Price complete\$1,795.00

If you have any questions or desire alterations to the above scope of work, please feel free to contact me at 684-5559.

Respectfully submitted,

SCHAUS ROOFING & MECHANICAL
CONTRACTORS, INC.

A handwritten signature in black ink, appearing to read "William N. Schaus", written over a horizontal line.

William N. Schaus

Crafts, Inc.
3403 Menasha Ave.
P.O. Box 190
Manitowoc, WI 54221-0190
Phone: (920) 682-7707
Fax: (920) 682-9753
www.craftsroofing.com



TO: City of Manitowoc
900 Quay St.
Manitowoc, WI 54220

01/08/2016

Barrel Roof Hatch Replacement

Crafts, Inc. proposes to do the following work:

All labor, material and equipment to furnish and install the following:

- Remove and properly dispose of existing roof hatch
- install new Bilco S-50 roof hatch per manufacturer specifications
- Use of existing ladder

PRICE

\$2,360.00

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GENERAL CONDITIONS:

Unless otherwise stated, work called for herein is to be performed during our regular working hours. Overtime rates will be charged for work outside of regular hours.

Unless otherwise stated, this proposal is based on the assumption that the existing roof does not contain friable asbestos or any material containing asbestos and this proposal does not incorporate costs to handle or dispose of ACM (Asbestos Containing Materials).

Crafts Inc. shall not be responsible for any damages or expenses resulting from project specifications not conforming to the requirements of the law, codes or other accreditation (such as LEED, IGBC or other programs).

Crafts Inc. shall not be responsible for delays or defaults where occasioned by any causes of any kind beyond its control, including but not limited to: armed conflict or economic dislocation resulting therefrom; embargoes; shortages of labor, raw materials, production facilities or transportation; labor difficulties; civil disorders of any kind; action of civil or military authorities (including priorities and allocations); fires, floods or accidents.

No credit or allowance shall be made for alterations, unless such credit or allowance has been agreed to in writing before such alterations are made.

Unless otherwise stated in this proposal, the Material and Energy costs included in performing the work under this proposal are subject to increase if this proposal, within 30 days of proposal date, is not accepted in writing with full authority given to Crafts Inc. to make project purchases for the client, or when client's needs require either a delayed purchase or delayed client payment schedule which would delay material and energy purchases more than 60 days from proposal date.

Crafts Inc. cannot be held accountable for delays and/or material price increases caused by energy and/or material availability allocation or shortages whether by manufacturers, other trades delays to projects due to availability allocation/shortages delaying their project work, or by governmental directives.

Fuel and Freight Surcharges will be passed along to the client as an additional cost.

Crafts Inc. Fleet Fuel Surcharges and Energy Surcharges in excess of 10% above the average costs per gallon for fuels needed at time of proposal of liquid fuels, and per pound/gallon/dekatherm for gases, will be passed on as an added client cost.

TERMS OF PAYMENT: NET 10 DAYS

1-1/2% interest per month will be charged on all accounts over 30 days.

Unless otherwise indicated this proposal is subject to written acceptance within 30 days of its date.

There are no representations, promises, warranties, agreements, or understandings not expressed herein.

ACCEPTED _____
Purchaser

Respectfully submitted,
Crafts Inc.

BY _____
Name

BY  _____

Title

ACCEPTANCE DATE _____

