



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, June 17, 2019

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

E. PUBLIC HEARINGS

[19-0636](#)

6:35 p.m. Public Hearing regarding the following proposed amendment to the City of Manitowoc Comprehensive Plan (PC 23-2018): to revise the Map of Future Land Use for property located at 314 & 316 Riverview Dr. The proposed revision is to change the future land use classification from "Multi-Family Residential" to "Single and Two-Family Residential - Urban".

[19-0637](#)

6:38 p.m. Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from "R-6" Multiple Family to "R-3" Single Family Residential for property located at 314 & 316 Riverview Drive

[19-0651](#)

6:41 p.m. Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from "R-1" Residential - Agricultural to "R-4" Single and Two Family Residential for property located east of 2715 Knuell Street.

[19-0652](#)

6:44 p.m. Public Hearing for the purpose of hearing any and all interested parties in the matter of proposed changes to Chapter 15.510 Mobile Home Regulations.

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

- [19-0635](#) Discussion and possible action on placing fencing around all stormwater ponds in the City of Manitowoc.
- [19-0671](#) Appointment of Christopher Herzog to Industrial Development Corporation for indefinite term

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

- [19-0654](#) Minutes of May 20, 2019 Common Council meeting, recommending approval and place on file.

Attachments: [CC Minutes 5-20-19](#)

- [19-0655](#) Communication from Reinhart and Public Service Commission of Wisconsin relative to application for a Certificate of Public Convenience and Necessity of Point Beach Solar, LLC, recommending acceptance and place on file.

Attachments: [19-0655](#)

- [19-0665](#) Public Notice of Air Pollution Control Permit Application Review for Calumet Renewable Energy LLC - Grotegut/Maple Leaf Facility, recommending acceptance and place on file.

Attachments: [19-0665](#)

3. Committee of the Whole (Consent)

[19-0673](#)

Report of Special Events Committee relative to approval of the following events: WAIVER OF FEES: NAPWDA Police K-9 Conference on 5/19-5/23/19; WAIVER OF FEES: Group Connection on 5/30/19; St. Francis of Assisi Field Day on 5/28/19; Cool City Classic Car Cruise on 6/28/19; 3 on 3 Basketball Tournament on 7/19-7/20/19; Cemetery of the Innocents Display on 6/29/19; Kayak Rendezvous Rally Floatilla on 7/4/19; Manitowoc Cooperative Ministry Worship & Picnic on 6/30/19; Group Connection on 7/10/19; Krazy Daze on 7/12-7/14/19; Be the Change 5K on 8/6/19; Crawford Blvd Dedication on 6/29/19; recommending acceptance of report and place on file.

Attachments:[19-0673](#)[NAPWDA Conference](#)[Group Connection](#)[St. Francis Field Day](#)[Cool City Classic](#)[3 on 3 Basketball Tournament](#)[Cemetery of Innocents](#)[Kayak Rendezvous](#)[Manitowoc Cooperative Worship & Picnic](#)[Group Connection July 10th](#)[Krazy Daze](#)[Be the Change 5K](#)[Crawford Blvd Dedication](#)

4. Finance Committee (Consent)

[19-0660](#)

General City Claims in the amount of \$5,093,467.55 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments:[19-0660](#)[5-31-19](#)[6-7-19](#)[6-14-19](#)[5-24-19](#)[19-0666](#)

Report of City Clerk of summary of fees collected for leased parking stalls for 2018-19, recommending acceptance and place on file.

Attachments:[Leased Parking Report](#)[E. Lane Parking Lease](#)[B. Meihnsner Parking Lease](#)[Grape Grain & Bean - Parking Lease](#)

[19-0668](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein, recommending acceptance.

Attachments: [June Licenses](#)

5. Personnel Committee (Consent)

[19-0610](#) Aldermanic Compensation, recommending to place on file.

Attachments: [Alders Salary.pdf](#)

6. Public Infrastructure Committee (Consent)

[19-0334](#) Special Events Guidelines and Policy Updates, recommending approval

Attachments: [Special Event Guidelines - Final DRAFT 5-1](#)
[Special Event Guidelines - Final 5-1](#)

[19-0344](#) Condition of Washington Street (State Highway 151), recommending placing on file

Attachments: [19-0344](#)

[19-0349](#) Blue Rail/CDF Lighthouse Walkway, recommending placing on file.

Attachments: [19-0349](#)

[19-0480](#) Request from O'Connor's Concessions and Fund Raising to doing business in Manitowoc, recommending approval for the 2019 Calendar year.

Attachments: [19-0480](#)

[19-0620](#) Request for wider driveway approach than the allowed width of 35 feet at 2003 Zimmer Drive, recommending approval

Attachments: [201905301513](#)
[201905301513-1](#)

[19-0622](#) Hedge in Alley at 856 North 13th Street, recommending working with City staff to trim back the hedge.

Attachments: [19-0622_201905301525](#)

[19-0623](#) Public Works Petition for permanent paving, sidewalks, storm and sanitary sewer and other public utilities for Homestead Road, Parcel # 617-008-100, recommending approval

Attachments: [2019_05_30_16_09_07](#)

- [19-0624](#) Changes to the Cemetery Rules and Regulations and the Fee Schedule, recommending approval
- Attachments:** [Rules & Regulations Changes - Draft for PI 06-05-19](#)
[Monument Proposal for 06-05-19 Public Infrastructure meeting.docx](#)
- [19-0626](#) Broadway Street Bridge Proposal to Test Deck Surface, recommending approval of AECOM performing the testing of the deck surface with funding to be sent to CAWG.
- Attachments:** [19-0626](#)
- [19-0627](#) Request from Ryans on York to install some custom art work at the Blue Rail Dog Park, recommending approval.
- Attachments:** [19-0627](#)
[19-0627](#)
- [19-0629](#) Update on Electric Buses, recommending placing on file
- [19-0661](#) No Street Access Agreement with Darrell & Karen Schramm for property located at parcel 238-003-290, no access to Broadway Street, recommending entering into agreement.
- Attachments:** [Schramm](#)
- [19-0662](#) No Street Access Agreement with Samantha Grage for property located at parcel 238-003-270, no access to Broadway Street, recommending entering into agreement.
- Attachments:** [Grage](#)
- [19-0675](#) No Street Access Agreement with John and Chevonne Tobin for property located pat parcel 238-003-280, no access to Broadway Street, recommending entering into agreement.
- Attachments:** [Tobin Agreement](#)
- [19-0677](#) Report of Board of Public Works of 6/12/19 for 2nd and Final payment of \$10,000.00 to K & L Enterprises for Bandshell Renovation, AGMT-19-8, recommending payment.
- Attachments:** [19-0677](#)
- [19-0678](#) Report of Board of Public Works of 6/12/19 for 1st and Final payment of \$10,260.00 to Seiler Bros Construction for Concrete Slab at Washington Park for Exercise Equipment, AGMT-19-9, recommending payment.
- Attachments:** [19-0678](#)

[19-0679](#) Report of Board of Public Works of 6/12/19 for 1st and Final payment of \$5,570.00 to Seiler Bros Construction for Install Light Bases & Trenching Work at 700 Quay St., AGMT-19-11, recommending payment.

Attachments: [19-0679](#)

[19-0680](#) Report of Board of Public Works of 6/12/19 for 1st and Final payment of \$35,060.00 to Vinton for Washington Park Playground Equipment, WB-18-19, recommending payment.

Attachments: [19-0680](#)

[19-0681](#) Report of Board of Public Works of 6/12/19 for 2nd and Final payment of \$3,998.21 to Chris Lewis Tree Surgery for 2019 Remove 9 Trees R&R Programs 13 Stump Removals, AGMT-19-1, recommending payment.

Attachments: [19-0681](#)

[19-0682](#) Report of Board of Public Works of 6/12/19 for 1st and Final payment of \$7,050.00 to Patriot Fence & Construction, LLC for Replace & Repair Fence and Gate at Municipal Field, AGMT-19-3, recommending payment.

Attachments: [19-0682](#)

[19-0691](#) Report of Board of Public Works of 6/12/19 of quotes received for 2019 Western Star 2.5 Ton Upfit, QE-19-2, recommending awarding to Monroe Truck in the amount of \$108,351.00.

Attachments: [QE-19-2](#)
[Monroe Truck Quote Tab](#)

[19-0692](#) Report of Board of Public Works of 6/12/19 of bids received for 2019 Audio Video Upgrade for Council Chambers, Project WO-19-13, recommending awarding to low bidder Camera Corner Connecting Point in the amount of \$48,915.89

Attachments: [WO-19-13](#)
[WO-19-13 Bid Tab](#)

7. Public Safety Committee (Consent)

[19-0552](#) Manitowoc Sex Offender Residency Board Appeal for Michael Szente, recommending to deny the request.

[19-0650](#) Request to rescind aged outstanding parking tickets fees, recommending approval.

Attachments: [MTPD - Request to rescind aged outstanding parking tickets](#)

8. Plan Commission (Consent)

[19-0590](#) PC 19-2019: Discussion and Possible Action regarding city-owned parcels recommended for sale or donation, recommending to approve the list of City Owned properties to be either sold or given to another entity and to instruct the City Attorney's Department to finalize all aspects of the sale or transfer of the properties.

Attachments: [19-0590 Council Report Sale City Lands](#)
[19-0590 PC Report City Lands](#)

[19-0591](#) PC 20-2019: SMI, Request for Release of an Easement, between Lots 5 & 6, Block 4, Manitowoc I-43 Industrial Park No. 3, recommending to approve the release of the easement and instruct city staff to sign and record the documents with the Register of Deeds office.

Attachments: [19-0591 Council Report Apex Industrial Park](#)
[19-0591 PC Report Release of Easement](#)

[19-0592](#) PC 1-2019: Grove U.S. L.L.C. successor by merger with Manitowoc Cranes, LLC; Quit Claim Deed for Viebahn Street Right of Way, recommending to approve and accept the quit claim deed and instruct the City Clerk to record the deed with the Register of Deeds office.

Attachments: [19-0592 Council Report Grove Viebahn St](#)
[19-0592 PC Report Viebahn St Grove LLC](#)

[19-0593](#) PC 1-2019: Strharsky Quit Claim Deed, Homestead Road, recommending to approve and accept the quit claim deed and instruct the City Clerk to have the deed recorded with the Register of Deeds office.

Attachments: [19-0593 PC Report Homestead Rd](#)
[19-0593 Council Report Homestead Road Strharsky](#)

[19-0594](#) PC 24-2019: Amendment to Chapter 15.510 Mobile Home Regulations, recommending to instruct City Clerk to schedule a public hearing at the June 17, 2019 Common Council meeting.

Attachments: [19-0594 Council Report Mobile Home Regulations](#)
[19-0594 PC Report Mobile Homes ch 15.510](#)

I. COMMITTEE REPORTS

1. Committee of the Whole

[19-0596](#) Resolution Supporting Proposed Manitowoc County Sales Tax

Attachments:

[Res 19-0596](#)

[City of Manitowoc](#)

[2018-CB-30A2 Proposed Chapter 33 \(County Sales and Use Tax\) - 2018-](#)

[19-0632](#) Bay Pointe Developers II, LLC Development Agreement

[19-0633](#) Lakeside Foods Development Agreement

[19-0634](#) Update on Newton Gravel Pit

[19-0653](#) Proposal from Herald Times Reporter to publish Council proceedings, legal notices, display ads and ordinances, for the contract year beginning June 1, 2019.

Attachments:

[HTR](#)

[19-0674](#) Report of Special Events Committee recommending approval for the following events subject to Council action: Fourth of July Parade (Closure of Washington St. from Madison to S. 8th, S. 8th from Washington to Maritime Dr., & Maritime Dr. from S. 8th to the Yacht Club); Fourth on the Shore (Lane closures from S. 7th to Huron; right lanes of northbound & southbound of Maritime Dr., intersection of Waldo/Maritime/Memorial & south pier); Gumby's Glow Run on 7/12/19 (Closure of the far west lane of Johnston Dr. from Ash St. to E. Park Ln.)

Attachments:

[19-0674](#)

[Fourth of July Parade](#)

[Fourth on the Shore](#)

[Gumby's Glow Run](#)

[19-0676](#) Strand Adventures Development Agreement

Attachments:

[Report to COW-Council 6-14-19](#)

[Ehlers independent review](#)

[Draft Dev AgreementStrand 5-20-19](#)

[Strand TIF Summary 5-20-2019](#)

[City of Manitowoc 01](#)

[City of Manitowoc 01 SIGNED](#)

2. Finance Committee

[19-0541](#) Summer school crossing guard support at Jackson Elementary School.

Attachments:

[Crossing Guard Request - 2019](#)

[Jackson Elementary Summer School Crossing Guard \(2019\)](#)

[19-0656](#) Request from Shoot the Bull, TAV-1927, for extension of licensed premise to include outdoor beer garden.

Attachments: [Shoot the Bull](#)

[19-0657](#) Request to rescind Personal Property taxes in the amount of \$18.60 for PP Account #002-018-014 due to palpable error as account is actually located in Town of Newton.

Attachments: [19-0657](#)

[19-0670](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-1970, for Riverwalk Pub, 50 Maritime Dr.

Attachments: [Riverwalk Pub Application](#)

[19-0683](#) Bay Pointe Developers II, LLC: Review and approval of a Certified Survey Map including the acceptance of the dedication of Bayshore Drive and an un-named street

Attachments: [Council Memo - Bay Pointe CSM](#)
[baypoint_csm_rev2_6_13 \(2\)](#)

[19-0685](#) Ordinance to amend Section 15.510 of the Municipal Code regulating Mobile Home Parks, Mobile Homes, Manufactured Homes and Recreational Vehicles.

Attachments: [Ord 19-0685](#)
[Council Report - Ch. 15](#)

[19-0686](#) Ordinance amending the amended zone map of the City of Manitowoc from R-1 Residential - Agricultural to R-4 Single and Two Family Residential located south of Homestead Rd and east of Knuell St.

Attachments: [19-0686](#)
[PC Report - Strharsky Rezone](#)
[CC Report Strharsky Report](#)

[19-0687](#) Resolution Amending Boundary and the Project Plan for Tax Increment District No. 20

Attachments: [Council Report TID #20 Amendment](#)
[19-0687](#)

[19-0688](#) Ordinance to amend the City of Manitowoc Comprehensive Plan's Future Land Use Map

Attachments: [PC 23-2019 Proposed Future LU](#)
[PC 23-2019 Existing Future LU](#)
[Ord 19-0688](#)
[19-0585 Report to Council Riverview Apts FLUM \(2\)](#)

[19-0689](#) Ordinance amending the amended zone map to rezone the property at 314 & 316 Riverview Dr. from "R-6" Multiple Family to "R-3" Single Family Residential.

Attachments: [19-0689](#)
[19-0464 Report to Council Riverview Apts Rezoning](#)

3. Personnel Committee

[19-0608](#) Resolution for Sign-On Bonus for Part-Time Transit Drivers

Attachments: [Res to approve PT Transit Driver \\$1000 bonus.pdf](#)
[Res - Sign on bonus FINAL](#)

[19-0609](#) Request for Resolution to Hire Seasonal Employees Related to Elected Officials, Department Heads, or Supervisory Personnel.

Attachments: [2019 Summer Seasonal Hire of Relatives.pdf](#)

[19-0667](#) Resolution to backfill Part-Time Administrative Support Specialist in the Senior Center/Recreation Division

Attachments: [19-0667](#)

4. Public Infrastructure Committee

[19-0483](#) External Key Control Policy, recommending approval

Attachments: [KEY REQUEST FORM - External Customers](#)
[KEY REQUEST FORM - Employees](#)
[Key Control Policy - Employee](#)
[Key Control Policy - External Customers](#)

[19-0621](#) Revision to Municipal Code Chapter 7.276 Sewer Assessment Policy

Attachments: [19-0621](#)
[19-0621-a](#)

[19-0630](#) Resolution for Ornamental Lighting - Rapids Road Pedestrian Walkway - Custer to Broadway

Attachments: [201906031551](#)
[201906031552](#)
[Res 19-0630](#)

[19-0631](#) Community Coalition Seeking Donation (Strive for 25)

Attachments: [19-0631](#)

[19-0664](#) Resolution to install and maintain 23 ornamental, 131 Watt, LED DOMUS/Harbertown light style, street lights along Meijer Lane and Dewey Street extension.

Attachments: [19-0664](#)

[19-0672](#) Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefitted Property

Attachments: [Resolution 2018 Assessments](#)
[19-0672](#)

[19-0690](#) Ordinance to amend section 7.276 of the Municipal Code regulating Sewer Assessment Policy

Attachments: [Ord 19-0690](#)

[19-0693](#) Temporary Access Easement Agreement over Unimproved Right-of-Way of Dewey Street west of S. Rapids Road

[19-0694](#) Land & Electric Use Agreement Between City of Manitowoc and Vinton Construction Company, for Equipment & Vehicle Storage & Electrical Usage at 1105 Fleetwood Drive

Attachments: [Vinton Agreement](#)

5. Public Safety Committee

[19-0645](#) An Ordinance to amend section 10.330(1) of the Manitowoc Municipal Code regulating U-Turns, Left-Hand Turns Prohibited - Penalty.

Attachments: [Ord to Amend Ch. 10.330 U-Turn Prohibitions](#)

[19-0684](#) Ordinance to create/amend/repeal Section 10.390 of the Municipal Code regulating Parking Prohibited on Green Street

Attachments: [19-0684](#)

6. Plan Commission

J. OTHER BUSINESS

K. ADJOURN

1. Future Scheduled Common Council Meetings: Wednesday, June 19, 2019 at 6:00pm (Work Session) and Monday, July 15, 2019 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Deborah Neuser
City Clerk