

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 3/11/2026

EVENT NAME: Aviary Grand Opening 2 Mile Walk

ORGANIZER: Lincoln Park Zoological Society - Whitney Sonnenburg

E-MAIL ADDRESS: reynolds_w_10@hotmail.com

EVENT DATE: 6/6/2026

NEW OR RECURRING: New

LOCATION/DESCRIPTION: Use of Lincoln Park and Lincoln Zoo for a 2 mile walk to celebrate the opening of a new exhibit

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Courtney Hansen /ec Eric Nycz /ec Todd Blaser /ec John Musial /ec Dan Koski /ec	

COUNCIL ACTION REQUIRED:

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ITEMS TO INCLUDE IN LETTER:

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Special Event Application

Wednesday, February 25, 2026

General Event Information

Event name 2 mile walk

Location Lincoln Park Zoo

Date Saturday, June 6, 2026

Event time 8:00 AM - 11:00 AM

Setup start time Saturday, June 6, 2026 07:00

Takedown end time Saturday, June 6, 2026 11:30

Applicant Information

Name of Applicant Whitney Sonnenburg

Organization Name Lincoln Park Zoological Society

Address 1215 n 8 st
Manitowoc, Wi, 54220

Email reynolds_w_10@hotmail.com

Phone number (920) 323-4617

On-site contact & phone number Whitney 9203234617

Event description

2-mile walk to help celebrate our Aviary grand opening at the zoo. Community can participate in a 2-mile walk along new trails. Revenue will benefit foundation for zoo improvements.

Estimated total attendance 100

Event Features

Select all that apply to the event

- Charging admission or registration
- Accepting credit card sales/transactions

Expected revenue 1000

Revenue will be used for Zoo improvements

Route & Road Usage

Road Closure

Possibly in Lincoln Park

Road Crossing

Na

Where are cars parking?

Lincoln Park

Describe course markings and if this is a timed route

Will need to finish in 1 hour.

Time of amplified sound

9:00 AM - 11:00 AM

Amplified sound type

DJ, horn

Event Structures

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

None will have a medical tent at start and end line

Equipment & Facility Requests

Facility Request

Lincoln Park Cabin 1 (\$179)

Park and/or Athletic Field Request

Lincoln Park Lincoln Park Zoo

Park or facility request not listed above:

Path/boardwalk by zoo

Do you need power or lighting?

Power for music and DJ

Tables & seating

Banquet tables 8'x40' $\frac{4}{\$7 \text{ max } 22}$

Benches 4'

Metal folding chairs $\frac{16}{\$2 \text{ max } 200}$

Picnic tables 6'

Parks items

Post pounder

Power pedestal

Safety vests

Security stanchions

Wooded snow fence 50' roll

Plastic snow fence 50' roll

Snow fence posts

Tent 10'x20'

Ticket booth

Trash barrels $\frac{2}{\$6 \text{ max. } 50}$

Traffic control

Barricades 2'

Barricades 3' $\frac{8}{\$7}$

Barricades 8'

Barricades 12' rail type

Channelizer drums 3'

Cones 18"

Cones 28" $\frac{8}{\$5.50}$

Delineators 42"

"Road Closed" signs $\frac{1}{\$6}$

"Road Closed Ahead" signs $\frac{1}{\$6}$

Estimated cost per day 363

Equipment will be dropped off at the discretion of DPI. Equipment request notes:

Drop off at zoo

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

Event to celebrate new zoo attractions and benefit zoo

Map

Upload map and supporting documents



Questions and comments

Need to update course map

Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

No

Applicant date of birth

Wednesday, February 25, 2026

Sign

Whitney Sonnenburg