



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Common Council

Monday, April 21, 2025

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

A. CALL TO ORDER

B. ROLL CALL

Alderspersons Present: 10 - Chad Beeman, Michael Cummings, Jim Brey, William DeBaets, Bill Schlei, Eric Sitkiewitz, Brett Vanderkin, Brett Norell, Todd Reckelberg and Tim Boldt

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

- [25-0299](#) Proclamation declaring the month of April as Parkinson's Awareness Month
- [25-0300](#) Proclamation declaring the week of May 4 - May 10, 2025 as National Travel and Tourism Week
- [25-0301](#) Proclamation declaring the week of May 4 - May 10, 2025 as Professional Municipal Clerks Week
- [25-0302](#) Proclamation declaring May 11 - May 17, 2025 as National Police Week and May 15, 2025 as Peace Officers' Memorial Day
- [25-0303](#) Presentation to outgoing Alders; Brett Vanderkin and Tim Boldt

E. PUBLIC HEARINGS

- [25-0304](#) Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a Request for a Conditional Use Permit for the Temporary Sale of Outdoor Merchandise, located at 3310 Calumet Avenue. (Parcel 725-000-090)

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Herald Times Reporter on April 7, 2025 and April 14, 2025. (Proof of publication is on file in the City Clerk's Office.)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

[25-0305](#)

Public Hearing to be held at 6:32 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from B-1 Office-Residential to B-3 General Business District for property located at 601 Reed Avenue. (Parcel 817-304-040)

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Herald Times Reporter on April 7, 2025 and April 14, 2025. (Proof of publication is on file in the City Clerk's Office.)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

[25-0306](#)

Public Hearing to be held at 6:33 p.m. for the purpose of hearing any and all interested parties in the matter of Request for a Conditional Use Permit for the Establishment of a Transitional Housing Use located at 1201 S 10th Street.

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Herald Times Reporter on April 7, 2025 and April 14, 2025. (Proof of publication is on file in the City Clerk's Office.)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

[25-0307](#)

Public Hearing to be held at 6:34 p.m. for the purpose of hearing any and all interested parties in the matter of a Request for a Conditional Use Permit for the Establishment of a Transitional Housing Use located at 1222 S 7th Street.

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Herald Times Reporter on April 7, 2025 and April 14, 2025. (Proof of publication is on file in the City Clerk's Office.)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made part of the official record.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR**H. CONSENT AGENDA****1. Removal of Consent Agenda Items**

None

Approval of the Consent Agenda

Moved by Schlei, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

2. Miscellaneous

[25-0308](#)

Minutes of the March 17, 2025 Common Council meeting; recommending approval and place on file

3. Committee of the Whole (Consent)

[25-0334](#)

Report of the Special Events Committee relative to the approval of the following waiver of fees: Civil War Gravesite Repatriation on 6/7/2025; ManitowocFish & Game Meetings on second Wednesday monthly; and the denial of the following waiver of fees: Breakfast on the Farm on 6/8/2025; recommending acceptance of report and place on file

[25-0335](#)

Report of Special Events Committee relative to the approval of the following events: US Womens Disc Golf Championship on 6/16/2025-6/22/2025; Silver Cup Disc Golf Tournament on 7/11/2015-7/13/2025 and 7/19/2025-7/20/2025; Lincoln High School Graduation on 6/13/2025; Mid-Mod Manitowoc on 7/25/2025-7/26/2025; Trunk or Treat on 10/21/2025; and Summer Band and Orchestra Concert on 8/7/2025; recommending acceptance of report and place on file

4. Finance Committee (Consent)

[25-0249](#)

Report of City Clerk of proposed schedule of assessments for 2025 Weights and Measures Licenses; recommending to accept and place on file

[25-0250](#)

CAWG Request (Unbudgeted) from Engineering for amount not to exceed \$25,000 for Zimmer Dr. Asphalt Paving; recommending approval with the

caveat that the asphalt is deemed temporary and any future paving construction would fall under the normal assessment process

- [25-0252](#) Two Year Operator's License Application (#240360) for Tellis, M; recommending approval of the license pursuant to Wisconsin State Statute 111.335
- [25-0253](#) Notice of Claim against the City of Manitowoc by State Farm Mutual Insurance Company; recommending to approve the settlement of the subrogated claim by State Farm prior to the expiration of the 120-day deadline noted in Wis. Stat. 893.80(1g), subject to the approval of the City Attorney
- [25-0309](#) General City Claims in the amount of \$6,070,526.92 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order
- [25-0326](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

- [25-0182](#) Request for Concrete terrace along S 21st Street on Washington Junior High School property; recommending approving and MPSD taking care of the cost.
- [25-0187](#) Pickleball Tournament Fees; recommending approval
- [25-0263](#) Bus Shelter Request; recommending approval
- [25-0265](#) Grow It Forward (GIF) City Parkland Agreement; recommending approval
- [25-0268](#) MSA Delineation Invoice and Funding Approval from Zoo Donation Tube; recommending approval
- [25-0269](#) Northeastern WI Great Lakes Sport Fisherman (NEWGLSF) Maintenance Agreement; recommending approval
- [25-0274](#) Street Tree Planting Policy - Revisions to the Lists of Suggested Trees - 2025; recommending approval
- [25-0312](#) Report of Board of Public Works of 3/19/2025 for an appeal for snow removal assessment for property located at 2206 S 9th Street; recommending to dismiss this charge under the agreement with the property owner that if there is a subsequent complaint and a violation is found, they don't have the right to appeal again
- [25-0313](#) Report of Board of Public Works of 3/19/2025 of quotes received for a Brush Chipper, QE-25-5; recommending to accept the quote for the brush chipper from Vermeer for \$81,000 and extended warrant for \$10,300

[25-0314](#) Report of Board of Public Works of 4/9/2025 of a request for the city-owned parklet to be placed on the southwest corner of Quay Street and S 9th Street; recommending to approve the request

Clerk's Note: Scrivener's error; should be S 8th Street, not S 9th Street

[25-0315](#) Report of Board of Public Works of 4/9/2025, of quotes received for Stump Grinder and Trailer, QE-25-6, with the recommended bidder to Vermeer (stump grinder) for \$95,695.68 and Mirsberger Sales & Service (trailer) for \$12,293.50 for a total of \$107,989.18; recommending to approve the quote and send to Council

[25-0316](#) Report of Board of Public Works of 4/9/2025 of approval to enter into AGMT-25-05 with Munson, Inc, to furnish all necessary labor, equipment and materials for surface cleaning, bike rack repairs, recoloring and striping of the tennis courts at Red Arrow Park as outlined in "Exhibit A", Munson, Inc. Proposal; recommending acceptance of report and place on file

[25-0323](#) Report of Board of Public Works of 4/9/2025, of quotes received for Ready Mix Concrete for 2025 Construction Season, Project QM-25-1; recommending awarding to Carew Concrete in the amount of \$102,260.00

[25-0324](#) Report of Board of Public Works of 4/9/2025, of bids received for 2025 Concrete Paving II Program, Project WS-25-11; recommending awarding to Vinton Construction Company in the amount of \$1,377,700.28

[25-0325](#) Report of Board of Public Works of 2/26/2025, of bids received for 2025 Continuous Diamond Grading, Project WS-25-12; recommending awarding to Interstate Improvement Inc. in the amount of \$240,275.00

7. Public Safety Committee (Consent)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[25-0336](#) Report of the Special Events Committee recommending approval of the following events subject to Council Action: Night Market 920 on 6/18/2025, 7/16/2025, 8/13/2025 (Waiver of alcohol at Washington Park for each event in case the event moves there); Dive Into Summer on 5/30/2025 (Waiver of alcohol at MYBA Complex); Manitowoc Food Truck Rally on Tuesdays from 5/6/2025 to 9/30/2025 (Road closure of N 11th St from River Point Dr to Buffalo St from 3:00 p.m.-9:00 p.m.); Turkey Trot on 11/27/2025 (Approval of road closure for route: using parts of Jaycee Dr, S 9th St, Dewey St, Lakeside Blvd, Viebahn St, S 10th St, Silver Creek Rd, S 15th St, S 18th St, Dewey St, S 9th St, Manitou St, S 11th St and S 8th St from 7 a.m. to 10 a.m.); Memorial Day Parade on 5/26/2025 (Approval of road closure for 8th St from Madison to Huron St, Huron St to Michigan Ave, Michigan Ave to Veteran's Memorial from 8 a.m. to

12 p.m.)

Moved by Schlei, seconded by Sitkiewitz, that this Report be approved. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

2. Finance Committee

[25-0327](#)

Request from PetSkull Brewing for a temporary extension of premise for the sale of liquor and/or beer on the North 11th Street Boulevard on Tuesday nights from 5/6/2025 through 9/30/2025 from 4:00 p.m. - 9:00 p.m.

Moved by Brey, seconded by Reckelberg, that this Request be approved. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

3. Personnel Committee

[25-0310](#)

Resolution to Reclassify the Rahr-West Art Instructor from Seasonal/Continuous LTE Pay Structure to the City of Manitowoc Compensation Plan Structure

Moved by Sitkiewitz, seconded by Vanderkin, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0311](#)

Resolution for Seasonal Employment of Supervisory Personnel Relatives

Moved by Sitkiewitz, seconded by Vanderkin, that this Resolution be adopted. The motion carried by the following roll call vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

4. Public Infrastructure Committee

[25-0185](#)

Red Arrow Parking Lot - Directional Discussion

Moved by Reckelberg, seconded by DeBaets, to make one way along beach and angle parking. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0317](#)

Resolution to Declare World Migratory Bird Day

Moved by Reckelberg, seconded by DeBaets, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0318](#) Municipal Water Installation Agreement with Ronald and Corina Eberhardt, 3023 CTH CR, Manitowoc

**Moved by Reckelberg, seconded by DeBaets, that this Agreement be approved.
The motion carried by the following vote:**

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0321](#) Resolution to Authorize Application for Knowles-Nelson Stewardship Grant

**Moved by Reckelberg, seconded by DeBaets, that this Resolution be adopted.
The motion carried by the following vote:**

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0322](#) Resolution to Authorize Application for Great Lakes Sediment and Nutrient Reduction Program Grant

**Moved by Reckelberg, seconded by DeBaets, that this Resolution be adopted.
The motion carried by the following vote:**

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

5. Public Safety Committee

[25-0295](#) Ordinance to amend Section 10.170 of the MMC regulating Through Intersections (Stop sign at Summit Street and South 21st Street)

Moved by Boldt, seconded by Beeman, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0296](#) An Ordinance to create section 11.280 of the MMC regulating Crypto Currency ATMs

Moved by Boldt, seconded by Beeman, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0297](#) Ordinance to create Section 16.340 of the MMC regulating Swimming Pools, Hot Tubs and Spas

Moved by Boldt, seconded by Beeman, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0298](#) Ordinance to amend Section 16.350 of the MMC regulating Fences and Walls

Moved by Boldt, seconded by Beeman, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

6. Plan Commission

[25-0150](#) PC 4-2025: Restoration Recovery LLC; Request for a Conditional Use Permit for the Establishment of a Transitional Housing Use located at 1201 S 10th Street (Parcel # 000-317-021)

Moved by Brey, seconded by Schlei, to approve the issuance of a Conditional Use Permit to Restoration Recovery LLC for the establishment of a transitional housing use located at 1201 S 10th Street pursuant to the conditions. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0151](#) PC 5-2025: Restoration Recovery LLC; Request for a Conditional Use Permit for the Establishment of a Transitional Housing Use located at 1222 S 7th Street (Parcel # 000-319-120)

Moved by Brey, seconded by Schlei, to approve the issuance of a Conditional Use Permit to Restoration Recovery LLC for the establishment of a transitional housing use located at 1222 S 7th Street pursuant to the conditions. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0153](#) PC 7-2025: Gritty Lane Antique Mall / Northland Associates, LLC; Request for a Conditional Use Permit for the Temporary Sale of Outdoor Merchandise; 3310 Calumet Avenue. (Parcel # 725-000-090)

Moved by Brey, seconded by Schlei, to approve the issuance of a Conditional Use Permit to Gritty Lane Antique Mall for the temporary sales and display of outdoor merchandise. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

[25-0333](#) Ordinance amending the amended zone map of the City of Manitowoc entitled: "Zoning Ordinance of the Municipal Code of the City of Manitowoc" regarding a rezone of property located at 601 Reed Avenue

Moved by Brey, seconded by Schlei, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

J. OTHER BUSINESS

K. ADJOURN

A motion was made by Vanderkin, seconded by Boldt, that this meeting be adjourned sine die at 7:01 p.m. The motion carried by the following vote:

Aye: 10 - Beeman, Cummings, Brey, DeBaets, Schlei, Sitkiewitz, Vanderkin, Norell, Reckelberg and Boldt

**Mackenzie Reed
City Clerk**