

Out of State Travel/Training Request Presented to Personnel Committee for Approval

Requesting Supervisor/Manager: Nick Reimer **Department:** Police Dept.
Names of Employees Attending: Nick Reimer, Nick Place, and a K9 handler to be named
Is this training and travel within budget? Yes

Name of Training	Dates of Training	Location of Training
Travel to locate replacement K9	February 15 -16, 2017	Sharpsville, PA

Estimated cost of training	\$0
Estimated cost of travel	\$0
Estimated cost of meals	\$0
Estimated cost of accommodations	\$0
Estimated cost of misc. expenses	\$0
Total estimated cost	\$0

Requesting Supervisor/Manager Comments: As a result of K9 Ullly retiring at the end of March, we are in need of a replacement. Our last K9 was from Anniston Alabama; however we are looking for a kennel that gives more options. The Shallow Creek Kennels in Pennsylvania has a large selection and has both a 6 week and 2 week training option.

What are the objectives for the training? The objective is to find the best possible K9 to serve the Manitowoc community. This will be done by having at least 1 experienced handler assist in the selection. In addition, the next K9 handler will be in attendance to find a K9 that will bond with him and fit in with the needs of the Manitowoc Police Department

How will this training be shared / implemented upon return? This travel is not about training, but if this kennel is something we approve of, we will be purchasing our K9 from this kennel.

How will this training benefit the City? Having the best possible K9 will help to provide public safety to the entire city.

What is the return on the investment? There is not a monetary ROI for this. However, investigating this kennel will help to ensure that we find the best K9. Other than the salaries paid, all expenses will be from the K9 Fundraiser line and will not be taken out of the budget. The only week that works for the kennel is February 13 to 17. We plan on leaving early, a one night stay, and then coming back the next day. It is over an 8 hour trip.

Supervisor Approval/Decline

Approved Declined Reason for decline: _____

Supervisor/Manager Signature: Nick Reimer Dated: 1-26-17

**Please attach any additional information you would like considered with this request

John M. Putz 1/30/17