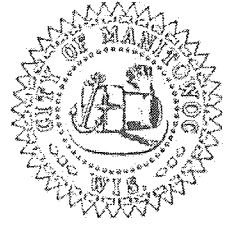




CITY OF MANITOWOC

WISCONSIN, USA
www.manitowoc.org



January 15, 2021

Bruce Steinbecker
Manitowoc Junior Ships
941 Sarah Miles Lane
Manitowoc, WI 54220

RE: Manitowoc Youth Baseball Tournament – May 8, 2021; May 16, 2021; July 9-11, 2021; July 17-18, 2021

Dear Organizer:

At a meeting held on **January 13, 2021**, the Special Events Committee approved your request to hold **Manitowoc Youth Baseball Tournament**. Please refer to the enclosed conditions checklist for your Special Event and timely submit requested information to avoid late charges. When listing sponsors for your event, we ask that you consider including *The City of Manitowoc* as some or all standard event-related fees have been waived.

Because of the changing conditions surrounding the COVID- 19 Pandemic, please note that this approval is contingent upon the event taking place in accordance with any federal, state, or local regulations applicable on the date of the event. If the event is unable to be held due to regulatory limitations, any standard fees not previously waived will be refunded. The City encourages event organizers to make public service announcements regarding social distancing, mask wearing and hand washing periodically throughout the course of the event. Please also remind participants to follow all rules for the event location and those contained in the Special Events Guidebook.

Due to COVID-19, please “check-in” by emailing parkadmin@manitowoc.org at least 45 days before your event to account for any changes in circumstances.

Please remind participants that dogs are not allowed in Citizen Park.

If you have any questions, please contact me at 920-686-6950.

Sincerely,

Mackenzie Reed-Kadow
City Clerk

MRK:ab
Enclosure

cc: Special Events Approval Group

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 12/16/2020

EVENT NAME: Manitowoc Youth Baseball Tournament

ORGANIZER: Manitowoc Junior Ships - Bruce Steinbecker

E-MAIL ADDRESS: steinbecker4@gmail.com

EVENT DATE: 5/8/2021

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Youth baseball tournament at C itizen Park

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE

DENY

Approved when signed forms returned

Dan Koski /SR
Liz Majerus /SR
Steve Corbeille /SR
Todd Blaser /SR

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:

1) Please remind participants that dogs are not allowed in Citizen Park. 2) Due to COVID-19, please "check in" by emailing parksadmin@manitowoc.org at least 45 days before your event to account for any changes in circumstances.

City of Manitowoc
SPECIAL EVENTS APPLICATION FORM

DEC 09 2020

CITY OF MANITOWOC

NOTICE: This application must be turned in to the Parks Office a minimum of 60 days prior to the date of the event. Your Certificate of Insurance must be on file in the City Clerk's Office a minimum of 10 days prior to the date of the event. If you have questions, please see the Special Event Guidelines & Policy for a list of contacts.

1. Name/Description of Event: Manitowoc Youth Baseball Touranment

2. Date of Event: 05/08/2021 If multiple days, Start Date: _____ End Date: _____
Include dates and times needed for setup and take down / cleanup.

3. Time Event will Begin Setup: 8:00 a.m AM/PM Actual Start Time: 9:00 a.m AM/PM Finish Time: 7:00 pm AM/PM

4. Name and Complete Address of Organization/Individual Organizing the Event:

Manitowoc Junior Ships

Name of organization responsible for event

Bruce Ryan Steinbeckeer

Telephone # PRIOR TO event (920-901-3843)

Name (first, middle, and last) of event organizer

Telephone # DURING event (Same)

Contact name DURING event (if different)

941 Sarah Miles Lane

Street Address

Manitowoc Wi 54220

E-mail address steinbeckeer4@gmail.com
of event organizer

City, State, Zip

Is the sponsoring organization a 501(c)(3) organization? Yes No

5. Location of the Event: Generally describe your event and its purpose and attach a DETAILED map or diagram of your event. Also, indicate the direction of the route, if any, including all turns and the number of traffic lanes to be used. Maps of the City and its parks are available online at www.manitowoc.org.

2 Complex diamonds

Will the event be held in a Manitowoc park or utilize any park facilities? Yes. Which park? Citizens Park No

What park facilities will be needed (buildings, tennis courts, ball diamonds, disc golf courses, etc.)?

diamonds

Have you reserved the park &/or park facilities? Yes No If no, please contact the Parks Division at (920) 686-3580.

Does the event require streets to be closed? Yes No If yes, which street(s): _____

It is YOUR RESPONSIBILITY to provide federally approved traffic control items; however they may be rented from the Streets & Sanitation Division.

Will the event be held on the sidewalk? Yes No

A/N
5511



6. Mariners Trail Permit:

Will any portion of the Mariners Trail be used? Yes No

If yes, where on the trail will the event begin: _____
Where on the trail will the event end: _____

When use of the trail is requested, consideration is given to how the public's use of the trail will be affected. Set up / take down and clean up, as well as other services provided by a City staff may be billed on a cost-recovery basis. The event organizer must provide a copy of event liability insurance naming BOTH CITIES as co-insured at least 10 days prior to the event. Permits do not allow "exclusive use" of the trail and the general public must be allowed to share the permitted areas.

This agreement is made and entered into by and between the Cities of Two Rivers and Manitowoc, Wisconsin, hereinafter called "City" and the above-named individual, hereinafter called "Permittee." The parties agree as follows: Bookings must be made no earlier than 12 months in advance. The Permittee understands his/her responsibility is to set up, clean up and restore premises within the time period listed above.

Limitation of Use: Permittee agrees that the number of persons on the rented premises during the rental period shall not exceed the capacity of the facility and that no intoxicating liquor or fermented malt beverages shall be served to minors. Permittee agrees to use premises rented for the purpose stated above and no other. In the event this Limitation of Use is not complied with, Permittee shall be charged and agrees to pay a fee of \$200.

Permittee agrees to abide by the rules and regulations contained in this agreement.

FOR OFFICE USE ONLY:

Signature of City of Two Rivers designee: _____ Date: _____

7. Tell Us About Your Event:

What is the estimated attendance at your event, including observers? 100 people per game

How many vendors will be at your event? 0 How many vehicles? 50 vehicles per game

Do you require any special parking restrictions? Yes No If yes, what type, when, and where:

Parking on grassy areas of a park is not allowed without prior approval. Contact the Police Department if traffic control is needed.

Will food be prepared and/or served at the event? Yes No
You are responsible for obtaining any necessary permits for food from the Manitowoc County Health Department.

Will you be having a band or amplified music? Yes No

Will a loudspeaker or similar electric sound amplification system be used outdoors? Yes No
If yes, what hours: _____

Will the City need to provide any special electrical assistance or lighting (of ball diamonds, etc.)? Yes No
If yes, please describe:
lights for fields

Contact the Parks Division at 686-3380 with questions.

Will any of the following services be required? Clean-up Street-sweeping
For help defining your parking, clean-up, & traffic control needs, please contact the Streets & Sanitation Division at (920) 686-6350.

Will any fireworks or pyrotechnic devices be used during the event? Yes No
If yes, contact the Fire Department at (920) 686-6340 to secure the proper permits for firework usage.

Will animals be present at the event? Yes No If yes, please indicate what types of animals, how many are expected, and where they will be located. _____

What toilet facilities will be made available to your participants? Indoor Outdoor

Please describe the toilet facilities that will be provided, including their locations and the number of units:
All indoor facilities located at Citizens Park

Will alcoholic beverages be served/sold? Yes No If yes, a "Special Class B" license will allow sale/service of beer and/or wine.
Please contact the City Clerk's Office at (920) 686-6950 to obtain a license.

In the case of a premise with a current alcohol license, do you need an extension of your premise? Yes No If yes, give a detailed explanation under #5.

Do you require a waiver of the restriction to serve alcohol in a park? Yes No

8. Equipment Needed for Your Event:

Equipment rental charges will apply unless a waiver of some or all fees is approved. A non-waivable delivery fee will be charged if delivery/pickup by City personnel is needed. Delivery fees are based on total rental costs.

To make arrangements to pick up the items yourselves, please contact the Parks Division at 686-3580. All items must be picked up and returned weekdays between 7:00 A.M. and 2:30 P.M. It is the renter's responsibility to sign in all materials in the Streets & Sanitation office or with a Parks staff member prior to unloading at the time of return. It is unacceptable to drop off rental materials outside of return hours and without signing them in.

Please indicate where and when the items should be delivered:

Please indicate the total number of items requested:

Streets & Sanitation Division Equipment (686-3580):

	<u># Needed</u>		<u># of Days*</u>	<u>Cost/Day</u>	=	<u>Total</u>	
Barricades							
2'	_____	X	_____	\$3.00	=	_____	Flashers _____
3'	_____	X	_____	\$3.00	=	_____	Flashers _____
8'	_____	X	_____	\$4.00	=	_____	
Rail type-long	_____	X	_____	\$2.00	=	_____	
Rail type-short	_____	X	_____	\$2.00	=	_____	
Channelizer Drums	_____	X	_____	\$3.00	=	_____	
Cones							
18"	_____	X	_____	\$1.50	=	_____	
28"	_____	X	_____	\$1.50	=	_____	
Safety vests	_____	X	_____	No charge	=	No Charge	
Snow fence							
Rolls	_____	X	_____	\$4.00	=	_____	
Posts	_____	X	_____	No Charge	=	No Charge	
Post driver/pounder	_____	X	_____	No Charge	=	No Charge	
Traffic signs	_____	X	_____	\$2.00	=	_____	Description _____
	_____	X	_____	\$2.00	=	_____	Description _____
	_____	X	_____	\$2.00	=	_____	Description _____
Traffic signs (Portable)	_____	X	_____	\$3.00	=	_____	Description _____
	_____	X	_____	\$3.00	=	_____	Description _____
	_____	X	_____	\$3.00	=	_____	Description _____
Other (list items and amounts)							

Parks Division Equipment (686-3580): Do NOT count any picnic tables, garbage cans, etc. already located at the park.

Banquet tables, 8'	_____	X	_____	\$5.00	=	_____	
Park benches	_____	X	_____	\$7.00	=	_____	
Picnic tables	_____	X	_____	\$7.00	=	_____	
Risers, platform	_____	X	_____	\$15.00	=	_____	Description _____
Security stanchions	_____	X	_____	\$ 5.00	=	_____	
Tent, 10'x10'	_____	X	_____	\$30.00	=	_____	
Tent, 10'x20'	_____	X	_____	\$35.00	=	_____	
Ticket booths, outdoor	_____	X	_____	\$15.00	=	_____	
Trash cans	_____	X	_____	No Charge	=	No Charge	
Wenger portable bandwagon, 35x8'***	_____	X	_____	\$240.00	=	_____	
Other (list items and amounts):							

TOTAL RENTAL CHARGES 0

*Include the day of return but not the day of pickup/delivery. Items must be picked/returned weekdays between 7:00 am and 2:30 pm.

**The bandwagon shall not be removed from the City limits without the approval of the Park & Recreation Committee and must be delivered/setup by City Personnel.

If you are requesting delivery/pickup by City personnel, the following non-waivable delivery fees will apply.

DELIVERY FEES	
Total Cost of Items Rented	Delivery Fee
\$0.00 - \$100.00	\$ 50.00
\$100.01 - \$250.00	\$ 75.00
\$250.01 - \$500.00	\$125.00
\$500.00 - \$1,000.00	\$250.00
\$1,000.01 and above	\$350.00

Delivery fees will be adjusted based on actual items rented.

9. **Stake Permit:** There is a \$50.00 NON-WAIVABLE stake permit fee per event, if any items will be staked into the ground. The event organizer is responsible for ensuring Diggers Hotline is contacted a minimum of three business days before set-up. Will any of these items (or items of similar nature) be erected or placed on the event grounds?

Tent or canopy Yes No
 Fence Yes No
 Sign Yes No
 Bounce house Yes No If electric, where will item be plugged in? _____
 Other _____ Yes No If electric, where will item be plugged in? _____

If yes for any, give a detailed explanation under #5.

10. **Safety and Security for Your Event:**

Do you have the correct level of insurance for your specific event? Yes No
 Please see the Special Events Insurance Form to ensure you have the proper coverage. You must submit the insurance certificate AND required endorsements to the City Clerk's Office at least 10 days before your event.

Do you need assistance from the Police or Fire Departments? Yes No If yes, please describe:

 Name of Security Coordinator

() _____ - _____
 Phone # before event

() _____ - _____
 Phone # the day of the event

Do you have a plan in place to deal with medical emergencies that may occur during your event? Yes No
 The City reserves the right to require a detailed written public safety plan.

11. **Fees & Reimbursement:** Unless waived by the Special Event Committee, the standard fees for all rentals and licenses will apply. The City may also require reimbursement for extraordinary expenses. Charges will apply for lost, stolen, or damaged equipment. Stake Permit Fees, License Fees and Delivery Fees will not be waived.

Is a waiver of some or all fees requested? Yes No

If yes, please explain what fees you desire waived or reduced and the reason(s):
 Per contract with Junior Ship program

Will money be collected, tickets or concessions sold, registration fees charged, or money raised in conjunction with the event?

Yes No

If yes, explain and list specific charges

Registration fee is collected from participating teams to cover: umpire fee / baseballs / awards

What are your estimated revenues and what will the revenues be used for?

\$1000 to be used to fund Junior Ship baseball program

Please attach any additional information which you feel will assist the committee in evaluating your request. The City reserves the right to request a current financial report for the previous two years indicating all expenses and all revenues of the group/organization.

12. Legal Notice

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event.

The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

Date of birth of applicant 05/13/1972

Signature of Applicant: _____

Date: 12/04/2021 Bruce S

May 8th tournament played at Citizens Park

This tournament will begin games approximately at 8:00 a.m. Games will last 90 minutes. Per covid guidelines, a 30-minute transition time is built in for teams to exit complex while new participants enter. Therefore, the next set of games would begin 30 minutes after. Games will continue following this format for the duration of the day, ending approximately at 6:00 p.m

May 16 tournament held at Municipal Baseball Field and Dewey Park Baseball Field

This tournament will begin approximately 9:00 a.m. Games will last 1 hour and 45 minutes. Per Covid guidelines, a 30 minute transition time is built in for teams to exit the facility while new participants enter. Games will continue this format, ending approximately at 7:00 p.m

July 10-12 tournament held at Citizens Park

This tournament begins Friday at approximately 3:00 p.m. Games are schedule every two hours, and just like the above tournaments a 30 minute transition time is built into the schedule. 3 sets of games will be played Friday night, with the last games ending at approximately 9:00 p.m.

Saturday and Sunday will follow the same format, as games will begin at approximately 8:00 a.m and finish approximately at 9:00 p.m

Because of the volume of teams for this tournament, a staggered start time will be utilized for all games to limit the number of participants entering and leaving the complex at the same time.

July 17/18 tournament held at Municipal Baseball Field

This tournament will begin approximately 9:00 a.m. Games will last 1 hour and 45 minutes. Per Covid guidelines, a 30 minute transition time is built in for teams to exit the facility while new participants enter. Games will continue this format, ending approximately at 7:00 p.m

2020 Manitowoc Baseball Association Tournament Waiver

I HEREBY ASSUME ALL RISKS OF PARTICIPATING IN ANY/ALL ACTIVITIES ASSOCIATED WITH MANITOWOC BASEBALL ASSOCIATION TOURNAMENTS, including by way of example and not limitations, any risks that may arise from negligence or carelessness on the part of persons or entities being released from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify my player is physically fit, have sufficiently prepared or trained for participation in this activity and have not been advised by a qualified medical professional to refrain from participating. I certify there are no health-related reasons or problems, which preclude the player's participation in this activity.

- (A) I waive, release and discharge Manitowoc Baseball Association from any and all liability, including but not limited to, liability arising from negligence or fault of the entities or persons for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this event. The following entities or persons: Manitowoc Baseball Association and their coaches, volunteers, directors and representatives.
- (B) I HOLD HARMLESS AND PROMISE NOT TO SUE the entities or persons mentioned above from all liabilities or claims made as a result of participation in this activity, whether caused by negligence of release or otherwise.

I acknowledge that this activity may involve a test of a person's physical and mental limits and carries with it the potential death, serious injury, and property loss. The risks include, but are not limited to those caused by terrain, facilities, temperature, weather, condition of player, lack of hydration, and actions of other people. Including, but not limited to participants, volunteers, monitors, and or producers of the activity. These risks are not only inherent to participants, but are also present for volunteers.

I further acknowledge there is a risk to have contact with individuals, who have been exposed to and/or have been diagnosed with a communicable disease, including but not limited to COVID 19 or other medical conditions and it is impossible to eliminate the risk that I could be exposed to and/or become infected through contact with or in proximity with an individual with a communicable disease.

I hereby consent to receive medical treatment, which may be advisable in the event of injury, accident, and/or illness during this event.

I CERTIFY THAT I HAVE READ THIS DOCUMENT FULL ANAD UNDERSTAND ITS CONTENT. I AM AWARE THIS IS A RELEASEE OF LIABILITY CONTRACT AND I SIGN IT ON MY OWN FREE WILL

Minors printed first and last name: _____

Parent/Guardina printed first and last name: _____

Parent/Guardian Signature: _____

MANITOWOC BASEBALL TOURNAMENT GUIDELINES

All players must complete the COVID waiver before they can participate in the Manitowoc tournament.

- **The signed waiver must be turned in with the roster sheet before the first game**
- **The concession stand will be open and ran by a hired private organization**
- **Most bleachers will be removed, so spectators should plan to bring chairs.**

Player Guidelines:

- **Parents are requested to do a daily symptom assessment of their player. Anyone experiencing symptoms including a temperature of 100.3 must stay home and not participate.**
- **Wearing a face covering is encouraged while not on the field of play.**
- **While not on the field, players should social distance to the best of their ability.**
- **Gear should be spaced apart.**
- **Each player need to have their own drink/water bottle**
- **Sharing of equipment is discouraged and should be sanitized between uses.**
- **No touch rule—players should refrain from high fives, handshake lines, and other physical contact with teammates. Opposing players, coaches, umpires and fans. A “tip of the cap” can be used following the game in lieu of the handshake line.**
- **Coaches and players should try not to huddle between innings**
- **No spitting, or eating seeds, gum, or similar products**

Coaching Guidelines:

- **Coaches are requested to do a daily symptom assessment. Anyone experiencing symptoms including a temperature of 100.3 or higher must stay home and not participate.**
- **Wearing a face covering is encouraged**
- **No touch rule—coaches, refrain from high fives, huddles between innings, and other physical contact with players, other coaches, umpires and fans. Use a tip of the cap to express respect.**
- **No spitting or eating seeds, gum or other similar products.**
- **Whenever possible, equipment and other personal items should not be shared. If equipment must be shared, proper sanitation should be administered between users.**
- **Coaches should ensure players are adhering to social distancing whenever possible.**
- **Individuals should not congregate in common areas or parking lots following the event.**

Games:

- **Each team will have a set of balls they will use while on defense. The coaches will be responsible for throwing in a ball when one is hit out of play.**
- **Umpires will call balls and strikes from a safe distance behind the pitcher.**

Spectators:

- **Spectators are requested to do a daily symptom assessment. Anyone experiencing symptoms including a temperature of 100.3 or higher must stay home and not attend.**
- **Wearing a face covering is encouraged.**
- **Spectators should social distance with their family during the game. We recommend bringing chairs and spreading out by the outfield fences to view games. Very limited bleacher space will be available.**
- **Individuals should refrain from using the playground areas located in the park.**
- **Individuals should not congregate in common areas or parking lots following the event.**
- **Please resist the urge to bring more than 2 spectators per family.**

Confirmed Cases:

- **Immediately isolate and seek medical care for any individual who develops symptoms.**
- **Contact the local health district about suspected cases or exposures.**

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 12/16/2020

EVENT NAME: Manitowoc Youth Baseball Tournament

ORGANIZER: Manitowoc Junior Ships - Bruce Steinbecker

E-MAIL ADDRESS: steinbecker4@gmail.com

EVENT DATE: 5/16/2021

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Youth baseball tournament at Municipal Field & Miracles Park

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE

DENY

Approved when signed forms returned

Dan Koski /SR
Liz Majerus /SR
Steve Corbeille /SR
Todd Blaser /SR

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:

1) Please remind participants that dogs are not allowed in Miracles Park. 2) Due to COVID-19, please "check in" by emailing parkadmin@manitowoc.org at least 45 days before your event to account for any changes in circumstances.

RECEIVED

DEC 09 2020

City of Manitowoc
SPECIAL EVENTS APPLICATION FORM

CITY OF MANITOWOC
ENGINEERING

NOTICE: This application must be turned in to the Parks Office a minimum of 60 days prior to the date of the event. Your Certificate of Insurance must be on file in the City Clerk's Office a minimum of 10 days prior to the date of the event. If you have questions, please see the Special Event Guidelines & Policy for a list of contacts.

1. Name/Description of Event: Manitowoc Youth Baseball Touranment

2. Date of Event: 05/16/2021 If multiple days, Start Date: _____ End Date: _____
Include dates and times needed for setup and take down / cleanup.

3. Time Event will Begin Setup: 8:00 a.m AM/PM Actual Start Time: 9:00 a.m AM/PM Finish Time: 7:00 pm AM/PM

4. Name and Complete Address of Organization/Individual Organizing the Event:

Manitowoc Junior Ships

Name of organization responsible for event

Bruce Ryan Steinbecker

Name (first, middle, and last) of event organizer

Telephone # PRIOR TO event (920-901-3843)

Telephone # DURING event (Same)

Contact name DURING event (if different)

941 Sarah Miles Lane

Street Address

Manitowoc Wi 54220

City, State, Zip

E-mail address steinbecker4@gmail.com
of event organizer

Is the sponsoring organization a 501(c)(3) organization? Yes No

5. Location of the Event: Generally describe your event and its purpose and attach a DETAILED map or diagram of your event.
Also, indicate the direction of the route, if any, including all turns and the number of traffic lanes to be used. Maps of the City and its parks are available online at www.manitowoc.org.

Will the event be held in a Manitowoc park or utilize any park facilities? Yes Which park? Muni / Dewey No

What park facilities will be needed (buildings, tennis courts, ball diamonds, disc golf courses, etc.)?

diamonds

Have you reserved the park &/or park facilities? Yes No If no, please contact the Parks Division at (920) 686-3580.

Does the event require streets to be closed? Yes No If yes, which street(s): _____

It is YOUR RESPONSIBILITY to provide federally approved traffic control items; however they may be rented from the Streets & Sanitation Division.

Will the event be held on the sidewalk? Yes No

AIN
5/12



6. Mariners Trail Permit:

Will any portion of the Mariners Trail be used? Yes No

If yes, where on the trail will the event begin: _____

Where on the trail will the event end: _____

When use of the trail is requested, consideration is given to how the public's use of the trail will be affected. Set up / take down and clean up, as well as other services provided by a City staff may be billed on a cost-recovery basis. The event organizer must provide a copy of event liability insurance naming BOTH CITIES as co-insured at least 10 days prior to the event. Permits do not allow "exclusive use" of the trail and the general public must be allowed to share the permitted areas.

This agreement is made and entered into by and between the Cities of Two Rivers and Manitowoc, Wisconsin, hereinafter called "City" and the above-named individual, hereinafter called "Permittee." The parties agree as follows: Bookings must be made no earlier than 12 months in advance. The Permittee understands his/her responsibility is to set up, clean up and restore premises within the time period listed above.

Limitation of Use: Permittee agrees that the number of persons on the rented premises during the rental period shall not exceed the capacity of the facility and that no intoxicating liquor or fermented malt beverages shall be served to minors. Permittee agrees to use premises rented for the purpose stated above and no other. In the event this Limitation of Use is not complied with, Permittee shall be charged and agrees to pay a fee of \$200.

Permittee agrees to abide by the rules and regulations contained in this agreement.

FOR OFFICE USE ONLY:

Signature of City of Two Rivers designee: _____

Date: _____

7. Tell Us About Your Event:

What is the estimated attendance at your event, including observers? 50 per game

How many vendors will be at your event? 0 How many vehicles? 25 per game

Do you require any special parking restrictions? Yes No If yes, what type, when, and where: _____

Parking on grassy areas of a park is not allowed without prior approval. Contact the Police Department if traffic control is needed.

Will food be prepared and/or served at the event? Yes No
You are responsible for obtaining any necessary permits for food from the Manitowoc County Health Department.

Will you be having a band or amplified music? Yes No

Will a loudspeaker or similar electric sound amplification system be used outdoors? Yes No
If yes, what hours: _____

Will the City need to provide any special electrical assistance or lighting (of ball diamonds, etc.)? Yes No
If yes, please describe:
lights for fields

Contact the Parks Division at 686-3580 with questions.

Will any of the following services be required? Clean-up Street-sweeping
For help defining your parking, clean-up, & traffic control needs, please contact the Streets & Sanitation Division at (920) 686-6550.

Will any fireworks or pyrotechnic devices be used during the event? Yes No
If yes, contact the Fire Department at (920) 686-6540 to secure the proper permits for firework usage.

Will animals be present at the event? Yes No If yes, please indicate what types of animals, how many are expected, and where they will be located. _____

What toilet facilities will be made available to your participants? Indoor Outdoor

Please describe the toilet facilities that will be provided, including their locations and the number of units: _____

Will alcoholic beverages be served/sold? Yes No If yes, a "Special Class B" license will allow sale/service of beer and/or wine.
Please contact the City Clerk's Office at (920) 686-6950 to obtain a license.

In the case of a premise with a current alcohol license, do you need an extension of your premise? Yes No If yes, give a detailed explanation under #5.

Do you require a waiver of the restriction to serve alcohol in a park? Yes No

8. Equipment Needed for Your Event:

Equipment rental charges will apply unless a waiver of some or all fees is approved. A non-waivable delivery fee will be charged if delivery/pickup by City personnel is needed. Delivery fees are based on total rental costs.

To make arrangements to pick up the items yourselves, please contact the Parks Division at 686-3580. All items must be picked up and returned weekdays between 7:00 A.M. and 2:30 P.M. It is the renter's responsibility to sign in all materials in the Streets & Sanitation office or with a Parks staff member prior to unloading at the time of return. It is unacceptable to drop off rental materials outside of return hours and without signing them in.

Please indicate where and when the items should be delivered:

Please indicate the total number of items requested:

Streets & Sanitation Division Equipment (686-3580):

	<u># Needed</u>		<u># of Days*</u>		<u>Cost/Day</u>	=	<u>Total</u>	
Barricades		X		X	\$3.00	=		Flashers _____
2'	_____	X	_____	X	\$3.00	=	_____	Flashers _____
3'	_____	X	_____	X	\$4.00	=	_____	
8'	_____	X	_____	X	\$2.00	=	_____	
Rail type-long	_____	X	_____	X	\$2.00	=	_____	
Rail type-short	_____	X	_____	X	\$3.00	=	_____	
Channelizer Drums	_____	X	_____	X		=	_____	
Cones						=		
18"	_____	X	_____	X	\$1.50	=	_____	
28"	_____	X	_____	X	\$1.50	=	_____	
Safety vests	_____	X	_____	X	No charge	=	No Charge	
Snow fence						=		
Rolls	_____	X	_____	X	\$4.00	=	_____	
Posts	_____	X	_____	X	No Charge	=	No Charge	
Post driver/pounder	_____	X	_____	X	No Charge	=	No Charge	
Traffic signs	_____	X	_____	X	\$2.00	=	_____	Description _____
	_____	X	_____	X	\$2.00	=	_____	Description _____
	_____	X	_____	X	\$2.00	=	_____	Description _____
Traffic signs (Portable)	_____	X	_____	X	\$3.00	=	_____	Description _____
	_____	X	_____	X	\$3.00	=	_____	Description _____
Other (list items and amounts)	_____	X	_____	X	\$3.00	=	_____	Description _____

Parks Division Equipment (686-3580): Do NOT count any picnic tables, garbage cans, etc. already located at the park.

Banquet tables, 8'	_____	X	_____	X	\$5.00	=	_____	
Park benches	_____	X	_____	X	\$7.00	=	_____	
Picnic tables	_____	X	_____	X	\$7.00	=	_____	
Risers, platform	_____	X	_____	X	\$15.00	=	_____	Description _____
Security stanchions	_____	X	_____	X	\$ 5.00	=	_____	
Tent, 10'x10'	_____	X	_____	X	\$30.00	=	_____	
Tent, 10'x20'	_____	X	_____	X	\$35.00	=	_____	
Ticket booths, outdoor	_____	X	_____	X	\$15.00	=	_____	
Trash cans	_____	X	_____	X	No Charge	=	No Charge	
Wenger portable bandwagon, 35x8'**	_____	X	_____	X	\$240.00	=	_____	
Other (list items and amounts):	_____	X	_____	X		=	_____	

TOTAL RENTAL CHARGES 0

*Include the day of return but not the day of pickup/delivery. Items must be picked/returned weekdays between 7:00 am and 2:30 pm.
 **The bandwagon shall not be removed from the City limits without the approval of the Park & Recreation Committee and must be delivered/setup by City Personnel.

If you are requesting delivery/pickup by City personnel, the following non-waivable delivery fees will apply.

DELIVERY FEES	
Total Cost of Items Rented	Delivery Fee
\$0.00 - \$100.00	\$ 50.00
\$100.01 - \$250.00	\$ 75.00
\$250.01 - \$500.00	\$125.00
\$500.00 - \$1,000.00	\$250.00
\$1,000.01 and above	\$350.00

Delivery fees will be adjusted based on actual items rented.

9. Stake Permit: There is a \$50.00 NON-WAIVABLE stake permit fee per event, if any items will be staked into the ground. The event organizer is responsible for ensuring Diggers Hotline is contacted a minimum of three business days before set-up.
 Will any of these items (or items of similar nature) be erected or placed on the event grounds?

Tent or canopy Yes No
 Fence Yes No
 Sign Yes No
 Bounce house Yes No If electric, where will item be plugged in? _____
 Other _____ Yes No If electric, where will item be plugged in? _____

If yes for any, give a detailed explanation under #5.

10. Safety and Security for Your Event:

Do you have the correct level of insurance for your specific event? Yes No
 Please see the Special Events Insurance Form to ensure you have the proper coverage. You must submit the insurance certificate AND required endorsements to the City Clerk's Office at least 10 days before your event.

Do you need assistance from the Police or Fire Departments? Yes No If yes, please describe:

 Name of Security Coordinator

() _____
 Phone # before event

() _____
 Phone # the day of the event

Do you have a plan in place to deal with medical emergencies that may occur during your event? Yes No
 The City reserves the right to require a detailed written public safety plan.

11. Fees & Reimbursement: Unless waived by the Special Event Committee, the standard fees for all rentals and licenses will apply. The City may also require reimbursement for extraordinary expenses. Charges will apply for lost, stolen, or damaged equipment.
Stake Permit Fees, License Fees and Delivery Fees will not be waived.

Is a waiver of some or all fees requested? Yes No

If yes, please explain what fees you desire waived or reduced and the reason(s):
 Per contract with Junior Ship program

Will money be collected, tickets or concessions sold, registration fees charged, or money raised in conjunction with the event?
 Yes No

If yes, explain and list specific charges

Registration fee is collected from participating teams to cover: umpire fee / baseballs / awards

What are your estimated revenues and what will the revenues be used for?
 \$1000 to be used to fund Junior Ship baseball program

Please attach any additional information which you feel will assist the committee in evaluating your request. The City reserves the right to request a current financial report for the previous two years indicating all expenses and all revenues of the group/organization.

12. Legal Notice

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event.

The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

Date of birth of applicant 05/13/1972

Signature of Applicant: _____

Date: 12/05/2021 Bruce S

May 8th tournament played at Citizens Park

This tournament will begin games approximately at 8:00 a.m. Games will last 90 minutes. Per covid guidelines, a 30-minute transition time is built in for teams to exit complex while new participants enter. Therefore, the next set of games would begin 30 minutes after. Games will continue following this format for the duration of the day, ending approximately at 6:00 p.m

May 16 tournament held at Municipal Baseball Field and Dewey Park Baseball Field

This tournament will begin approximately 9:00 a.m. Games will last 1 hour and 45 minutes. Per Covid guidelines, a 30 minute transition time is built in for teams to exit the facility while new participants enter. Games will continue this format, ending approximately at 7:00 p.m

July 10-12 tournament held at Citizens Park

This tournament begins Friday at approximately 3:00 p.m. Games are schedule every two hours, and just like the above tournaments a 30 minute transition time is built into the schedule. 3 sets of games will be played Friday night, with the last games ending at approximately 9:00 p.m.

Saturday and Sunday will follow the same format, as games will begin at approximately 8:00 a.m and finish approximately at 9:00 p.m

Because of the volume of teams for this tournament, a staggered start time will be utilized for all games to limit the number of participants entering and leaving the complex at the same time.

July 17/18 tournament held at Municipal Baseball Field

This tournament will begin approximately 9:00 a.m. Games will last 1 hour and 45 minutes. Per Covid guidelines, a 30 minute transition time is built in for teams to exit the facility while new participants enter. Games will continue this format, ending approximately at 7:00 p.m

2020 Manitowoc Baseball Association Tournament Waiver

I HEREBY ASSUME ALL RISKS OF PARTICIPATING IN ANY/ALL ACTIVITIES ASSOCIATED WITH MANITOWOC BASEBALL ASSOCIATION TOURNAMENTS, including by way of example and not limitations, any risks that may arise from negligence or carelessness on the part of persons or entities being released from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify my player is physically fit, have sufficiently prepared or trained for participation in this activity and have not been advised by a qualified medical professional to refrain from participating. I certify there are no health-related reasons or problems, which preclude the player's participation in this activity.

- (A) I waive, release and discharge Manitowoc Baseball Association from any and all liability, including but not limited to, liability arising from negligence or fault of the entities or persons for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this event. The following entities or persons: Manitowoc Baseball Association and their coaches, volunteers, directors and representatives.
- (B) I HOLD HARMLESS AND PROMISE NOT TO SUE the entities or persons mentioned above from all liabilities or claims made as a result of participation in this activity, whether caused by negligence of release or otherwise.

I acknowledge that this activity may involve a test of a person's physical and mental limits and carries with it the potential death, serious injury, and property loss. The risks include, but are not limited to those caused by terrain, facilities, temperature, weather, condition of player, lack of hydration, and actions of other people. Including, but not limited to participants, volunteers, monitors, and or producers of the activity. These risks are not only inherent to participants, but are also present for volunteers.

I further acknowledge there is a risk to have contact with individuals, who have been exposed to and/or have been diagnosed with a communicable disease, including but not limited to COVID 19 or other medical conditions and it is impossible to eliminate the risk that I could be exposed to and/or become infected through contact with or in proximity with an individual with a communicable disease.

I hereby consent to receive medical treatment, which may be advisable in the event of injury, accident, and/or illness during this event.

I CERTIFY THAT I HAVE READ THIS DOCUMENT FULL ANAD UNDERSTAND ITS CONTENT. I AM AWARE THIS IS A RELEASEE OF LIABILITY CONTRACT AND I SIGN IT ON MY OWN FREE WILL

Minors printed first and last name: _____

Parent/Guardina printed first and last name: _____

Parent/Guardian Signature: _____

MANITOWOC BASEBALL TOURNAMENT GUIDELINES

All players must complete the COVID waiver before they can participate in the Manitowoc tournament.

- **The signed waiver must be turned in with the roster sheet before the first game**
- **The concession stand will be open and ran by a hired private organization**
- **Most bleachers will be removed, so spectators should plan to bring chairs.**

Player Guidelines:

- **Parents are requested to do a daily symptom assessment of their player. Anyone experiencing symptoms including a temperature of 100.3 must stay home and not participate.**
- **Wearing a face covering is encouraged while not on the field of play.**
- **While not on the field, players should social distance to the best of their ability.**
- **Gear should be spaced apart.**
- **Each player need to have their own drink/water bottle**
- **Sharing of equipment is discouraged and should be sanitized between uses.**
- **No touch rule—players should refrain from high fives, handshake lines, and other physical contact with teammates. Opposing players, coaches, umpires and fans. A “tip of the cap” can be used following the game in lieu of the handshake line.**
- **Coaches and players should try not to huddle between innings**
- **No spitting, or eating seeds, gum, or similar products**

Coaching Guidelines:

- **Coaches are requested to do a daily symptom assessment. Anyone experiencing symptoms including a temperature of 100.3 or higher must stay home and not participate.**
- **Wearing a face covering is encouraged**
- **No touch rule—coaches, refrain from high fives, huddles between innings, and other physical contact with players, other coaches, umpires and fans. Use a tip of the cap to express respect.**
- **No spitting or eating seeds, gum or other similar products.**
- **Whenever possible, equipment and other personal items should not be shared. If equipment must be shared, proper sanitation should be administered between users.**
- **Coaches should ensure players are adhering to social distancing whenever possible.**
- **Individuals should not congregate in common areas or parking lots following the event.**

Games:

- **Each team will have a set of balls they will use while on defense. The coaches will be responsible for throwing in a ball when one is hit out of play.**
- **Umpires will call balls and strikes from a safe distance behind the pitcher.**

Spectators:

- **Spectators are requested to do a daily symptom assessment. Anyone experiencing symptoms including a temperature of 100.3 or higher must stay home and not attend.**
- **Wearing a face covering is encouraged.**
- **Spectators should social distance with their family during the game. We recommend bringing chairs and spreading out by the outfield fences to view games. Very limited bleacher space will be available.**
- **Individuals should refrain from using the playground areas located in the park.**
- **Individuals should not congregate in common areas or parking lots following the event.**
- **Please resist the urge to bring more than 2 spectators per family.**

Confirmed Cases:

- **Immediately isolate and seek medical care for any individual who develops symptoms.**
- **Contact the local health district about suspected cases or exposures.**

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 12/16/2020

EVENT NAME: Manitowoc Youth Baseball Tournament

ORGANIZER: Manitowoc Junior Ships - Bruce Steinbecker

E-MAIL ADDRESS: steinbecker4@gmail.com

EVENT DATE: 7/9 to 7/11/21

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Youth baseball tournament at Citizen Park with use of City's concession stand; Games in 2 hour increments (6-7 increments)

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE

DENY

Approved when signed forms returned

Dan Koski /SR
Jim Majerus /SR
Steve Colpeillo /SR
Todd Blasen /SR

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:

1) Please remind participants that dogs are not allowed in Citizen Park. 2) Due to COVID-19, please "check in" by emailing parksadmin@manitowoc.org at least 45 days before your event to account for any changes in circumstances.

RECEIVED

DEC 03 2020

City of Manitowoc
SPECIAL EVENTS APPLICATION FORM

CITY OF MANITOWOC

NOTICE: This application must be turned in to the Parks Office a minimum of 60 days prior to the date of the event. Your Certificate of Insurance must be on file in the City Clerk's Office a minimum of 10 days prior to the date of the event. If you have questions, please see the Special Event Guidelines & Policy for a list of contacts.

1. Name/Description of Event: Manitowoc Youth Baseball Touranment

2. Date of Event: 07/09/2021 If multiple days, Start Date: 07/09/2021 End Date: 07/11/2021
Include dates and times needed for setup and take down / cleanup.

3. Time Event will Begin Setup: 1:00 pm AM/PM Actual Start Time: 5:00 pm AM/PM Finish Time: 7:00 pm AM/PM

4. Name and Complete Address of Organization/Individual Organizing the Event:
Manitowoc Junior Ships
Name of organization responsible for event
Bruce Ryan Steinbeckeer Telephone # PRIOR TO event (920-901-3843)
Name (first, middle, and last) of event organizer

Contact name DURING event (if different) Telephone # DURING event (Same)

941 Sarah Miles Lane
Street Address

Manitowoc WI 54220 E-mail address steinbecker4@gmail.com
City, State, Zip of event organizer

Is the sponsoring organization a 501(c)(3) organization? Yes No

5. Location of the Event: Generally describe your event and its purpose and attach a DETAILED map or diagram of your event. Also, indicate the direction of the route, if any, including all turns and the number of traffic lanes to be used. Maps of the City and its parks are available online at www.manitowoc.org.

All diamonds at Citizen Park + City's con. stand
Games in 2 hr increments (6-7 increments)

Will the event be held in a Manitowoc park or utilize any park facilities? Yes Which park? Citizens Park No

What park facilities will be needed (buildings, tennis courts, ball diamonds, disc golf courses, etc.)?
diamonds

Have you reserved the park &/or park facilities? Yes No If no, please contact the Parks Division at (920) 686-3580.

Does the event require streets to be closed? Yes No If yes, which street(s): _____

It is YOUR RESPONSIBILITY to provide federally approved traffic control items; however they may be rented from the Streets & Sanitation Division.

Will the event be held on the sidewalk? Yes No

A/N
5507



6. **Mariners Trail Permit:**

Will any portion of the Mariners Trail be used? Yes No

If yes, where on the trail will the event begin: _____

Where on the trail will the event end: _____

When use of the trail is requested, consideration is given to how the public's use of the trail will be affected. Set up / take down and clean up, as well as other services provided by a City staff may be billed on a cost-recovery basis. **The event organizer must provide a copy of event liability insurance naming BOTH CITIES as co-insured at least 10 days prior to the event. Permits do not allow "exclusive use" of the trail and the general public must be allowed to share the permitted areas.**

This agreement is made and entered into by and between the Cities of Two Rivers and Munitowoc, Wisconsin, hereinafter called "City" and the above-named individual, hereinafter called "Permittee." The parties agree as follows: Bookings must be made no earlier than 12 months in advance. The Permittee understands his/her responsibility is to set up, clean up and restore premises within the time period listed above.

Limitation of Use: Permittee agrees that the number of persons on the rented premises during the rental period shall not exceed the capacity of the facility and that no intoxicating liquor or fermented malt beverages shall be served to minors. Permittee agrees to use premises rented for the purpose stated above and no other. In the event this Limitation of Use is not complied with, Permittee shall be charged and agrees to pay a fee of \$200.

Permittee agrees to abide by the rules and regulations contained in this agreement.

FOR OFFICE USE ONLY:
Signature of City of Two Rivers designee: _____ Date: _____

7. **Tell Us About Your Event:**

What is the estimated attendance at your event, including observers? 260 patrons per time allotment

How many vendors will be at your event? 0 How many vehicles? 120 per time allotment

Do you require any special parking restrictions? Yes No If yes, what type, when, and where: _____

Parking on grassy areas of a park is not allowed without prior approval. Contact the Police Department if traffic control is needed.

Will food be prepared and/or served at the event? Yes No
You are responsible for obtaining any necessary permits for food from the Manitowoc County Health Department.

Will you be having a band or amplified music? Yes No

Will a loudspeaker or similar electric sound amplification system be used outdoors? Yes No
If yes, what hours: _____

Will the City need to provide any special electrical assistance or lighting (of ball diamonds, etc.)? Yes No
If yes, please describe:
lights for ball fields

Contact the Parks Division at 686-3380 with questions.

Will any of the following services be required? Clean-up Street-sweeping
For help defining your parking, clean-up, & traffic control needs, please contact the Streets & Sanitation Division at (920) 686-6550.

Will any fireworks or pyrotechnic devices be used during the event? Yes No
If yes, contact the Fire Department at (920) 686-6540 to secure the proper permits for firework usage.

Will animals be present at the event? Yes No If yes, please indicate what types of animals, how many are expected, and where they will be located. _____

What toilet facilities will be made available to your participants? Indoor Outdoor

Please describe the toilet facilities that will be provided, including their locations and the number of units:
All indoor facilities located at Citizens Park

Will alcoholic beverages be served/sold? Yes No If yes, a "Special Class B" license will allow sale/service of beer and/or wine.
Please contact the City Clerk's Office at (920) 686-6950 to obtain a license.

In the case of a premise with a current alcohol license, do you need an extension of your premise? Yes No If yes, give a detailed explanation under #5.

Do you require a waiver of the restriction to serve alcohol in a park? Yes No

8. Equipment Needed for Your Event:

Equipment rental charges will apply unless a waiver of some or all fees is approved. A non-waivable delivery fee will be charged if delivery/pickup by City personnel is needed. Delivery fees are based on total rental costs.

To make arrangements to pick up the items yourselves, please contact the Parks Division at 686-3580. All items must be picked up and returned weekdays between 7:00 A.M. and 2:30 P.M. It is the renter's responsibility to sign in all materials in the Streets & Sanitation office or with a Parks staff member prior to unloading at the time of return. It is unacceptable to drop off rental materials outside of return hours and without signing them in.

Please indicate where and when the items should be delivered:

Please indicate the total number of items requested:

Streets & Sanitation Division Equipment (686-3580):

	<u># Needed</u>		<u># of Days*</u>		<u>Cost/Day</u>		<u>Total</u>
Barricades							
2'	_____	X	_____	X	\$3.00	=	_____ Flashers _____
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8'	_____	X	_____	X	\$4.00	=	_____
Rail type-long	_____	X	_____	X	\$2.00	=	_____
Rail type-short	_____	X	_____	X	\$2.00	=	_____
Channelizer Drums	_____	X	_____	X	\$3.00	=	_____
Cones							
18"	_____	X	_____	X	\$1.50	=	_____
28"	_____	X	_____	X	\$1.50	=	_____
Safety vests	_____	X	_____	X	No charge	=	No Charge
Snow fence							
Rolls	_____	X	_____	X	\$4.00	=	_____
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	_____	X	_____	X	\$2.00	=	_____ Description _____
Traffic signs (Portable)	_____	X	_____	X	\$3.00	=	_____ Description _____
	_____	X	_____	X	\$3.00	=	_____ Description _____
	_____	X	_____	X	\$3.00	=	_____ Description _____
Other (list items and amounts)							

Parks Division Equipment (686-3580): Do NOT count any picnic tables, garbage cans, etc. already located at the park.

Banquet tables, 8'	_____	X	_____	X	\$5.00	=	_____
Park benches	_____	X	_____	X	\$7.00	=	_____
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Risers, platform	_____	X	_____	X	\$15.00	=	_____ Description _____
Security stanchions	_____	X	_____	X	\$ 5.00	=	_____
Tent, 10'x10'	_____	X	_____	X	\$30.00	=	_____
Tent, 10'x20'	_____	X	_____	X	\$35.00	=	_____
Ticket booths, outdoor	_____	X	_____	X	\$15.00	=	_____
Trash cans	_____	X	_____	X	No Charge	=	No Charge
Wenger portable bandwagon, 35x8***	_____	X	_____	X	\$240.00	=	_____
Other (list items and amounts):							

TOTAL RENTAL CHARGES 0

*Include the day of return but not the day of pickup/delivery. Items must be picked/returned weekdays between 7:00 am and 2:30 pm.

***The bandwagon shall not be removed from the City limits without the approval of the Park & Recreation Committee and must be delivered/setup by City Personnel.

If you are requesting delivery/pickup by City personnel, the following non-waivable delivery fees will apply.

DELIVERY FEES	
Total Cost of Items Rented	Delivery Fee
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\$1,000.01 and above	\$350.00

Delivery fees will be adjusted based on actual items rented.

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Tent or canopy Yes No
 Fence Yes No
 Sign Yes No
 Bounce house Yes No If electric, where will item be plugged in? _____
 Other _____ Yes No If electric, where will item be plugged in? _____

If yes for any, give a detailed explanation under #5.

10. Safety and Security for Your Event:

Do you have the correct level of insurance for your specific event? Yes No
 Please see the Special Events Insurance Form to ensure you have the proper coverage. You must submit the insurance certificate AND required endorsements to the City Clerk's Office at least 10 days before your event.

Do you need assistance from the Police or Fire Departments? Yes No If yes, please describe:

 Name of Security Coordinator () _____ - _____ Phone # before event () _____ - _____ Phone # the day of the event

Do you have a plan in place to deal with medical emergencies that may occur during your event? Yes No
 The City reserves the right to require a detailed written public safety plan.

11. Fees & Reimbursement: Unless waived by the Special Event Committee, the standard fees for all rentals and licenses will apply. The City may also require reimbursement for extraordinary expenses. Charges will apply for lost, stolen, or damaged equipment. **Stake Permit Fees, License Fees and Delivery Fees will not be waived.**

Is a waiver of some or all fees requested? Yes No

If yes, please explain what fees you desire waived or reduced and the reason(s):
 Per contract with Junior Ship program

Will money be collected, tickets or concessions sold, registration fees charged, or money raised in conjunction with the event?

Yes No

If yes, explain and list specific charges

Registration fee is collected from participating teams to cover: umpire fee / baseballs / awards

What are your estimated revenues and what will the revenues be used for?

\$3500 to be used to fund Junior Ship baseball program

Please attach any additional information which you feel will assist the committee in evaluating your request. The City reserves the right to request a current financial report for the previous two years indicating all expenses and all revenues of the group/organization.

12. Legal Notice

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event.

The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

Date of birth of applicant 05/13/1972

Signature of Applicant: _____

Date: _____

Sandy Ronski

From: Bruce Steinbecker <steinbecker4@gmail.com>
Sent: Thursday, December 3, 2020 4:24 PM
To: Sandy Ronski
Subject: Re: July 9-11 special event application

Hi Sandy,

Thanks for the speedy response!

1. I tried to put a signature into the designated box, but it would not let me edit that box.
2. I must have missed the city's concession stand, we definitely would use that.
3. The blocks of games will be two hour increments starting early in the day and ending in the evening. (6-7 increments)
4. It is very responsible to create a plan that ensures safety in regard to COVID. I presented a plan last year to the board that unanimously approved and appreciated. I am anticipating utilizing the same guidelines and safety protocols as we used last tournament. We had zero cases reported back to our organization.

Sorry for the holes in the application, please let me know if you need anything further from me. I look forward to hearing back from you.

Thank you for your time Sandy

Bruce Steinbecker

On Thu, Dec 3, 2020 at 3:59 PM Sandy Ronski <sronski@manitowoc.org> wrote:

Thank you. There are a few issues/questions:

- Unfortunately, the application was not signed. Please sign the last page & re-send it.
- It looks like you are planning to use the 4 MYBA & 2 City diamonds, but not the City's concession stand. If that is not correct, please let me know.
- For the estimated attendance, you indicated 260 patrons per time allotment. How many time allotments/games are there?
- Due to COVID-19, outdoor events over 100 people are asked to provide a plan on how they will maintain social distancing and sanitize or clean any City of Manitowoc equipment or property. Although things look promising with new proposed vaccines, the City's Special Event Committee would like you to plan for the scenario that we will still be dealing with the virus in the summer of 2021. Unfortunately, we just cannot predict what the conditions will be like at that time. After you provide your plan, then the Committee would like to meet with someone from your organization either via Zoom or by phone to discuss the event.

If you have any additional questions, please e-mail me or call the Parks Office weekdays between 7:30 a.m. and 4:00 p.m.

May 8th tournament played at Citizens Park

This tournament will begin games approximately at 8:00 a.m. Games will last 90 minutes. Per covid guidelines, a 30-minute transition time is built in for teams to exit complex while new participants enter. Therefore, the next set of games would begin 30 minutes after. Games will continue following this format for the duration of the day, ending approximately at 6:00 p.m

May 16 tournament held at Municipal Baseball Field and Dewey Park Baseball Field

This tournament will begin approximately 9:00 a.m. Games will last 1 hour and 45 minutes. Per Covid guidelines, a 30 minute transition time is built in for teams to exit the facility while new participants enter. Games will continue this format, ending approximately at 7:00 p.m

July 10-12 tournament held at Citizens Park

This tournament begins Friday at approximately 3:00 p.m. Games are schedule every two hours, and just like the above tournaments a 30 minute transition time is built into the schedule. 3 sets of games will be played Friday night, with the last games ending at approximately 9:00 p.m.

Saturday and Sunday will follow the same format, as games will begin at approximately 8:00 a.m and finish approximately at 9:00 p.m

Because of the volume of teams for this tournament, a staggered start time will be utilized for all games to limit the number of participants entering and leaving the complex at the same time.

July 17/18 tournament held at Municipal Baseball Field

This tournament will begin approximately 9:00 a.m. Games will last 1 hour and 45 minutes. Per Covid guidelines, a 30 minute transition time is built in for teams to exit the facility while new participants enter. Games will continue this format, ending approximately at 7:00 p.m

2020 Manitowoc Baseball Association Tournament Waiver

I HEREBY ASSUME ALL RISKS OF PARTICIPATING IN ANY/ALL ACTIVITIES ASSOCIATED WITH MANITOWOC BASEBALL ASSOCIATION TOURNAMENTS, including by way of example and not limitations, any risks that may arise from negligence or carelessness on the part of persons or entities being released from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify my player is physically fit, have sufficiently prepared or trained for participation in this activity and have not been advised by a qualified medical professional to refrain from participating. I certify there are no health-related reasons or problems, which preclude the player's participation in this activity.

- (A) I waive, release and discharge Manitowoc Baseball Association from any and all liability, including but not limited to, liability arising from negligence or fault of the entities or persons for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this event. The following entities or persons: Manitowoc Baseball Association and their coaches, volunteers, directors and representatives.
- (B) I HOLD HARMLESS AND PROMISE NOT TO SUE the entities or persons mentioned above from all liabilities or claims made as a result of participation in this activity, whether caused by negligence of release or otherwise.

I acknowledge that this activity may involve a test of a person's physical and mental limits and carries with it the potential death, serious injury, and property loss. The risks include, but are not limited to those caused by terrain, facilities, temperature, weather, condition of player, lack of hydration, and actions of other people. Including, but not limited to participants, volunteers, monitors, and or producers of the activity. These risks are not only inherent to participants, but are also present for volunteers.

I further acknowledge there is a risk to have contact with individuals, who have been exposed to and/or have been diagnosed with a communicable disease, including but not limited to COVID 19 or other medical conditions and it is impossible to eliminate the risk that I could be exposed to and/or become infected through contact with or in proximity with an individual with a communicable disease.

I hereby consent to receive medical treatment, which may be advisable in the event of injury, accident, and/or illness during this event.

I CERTIFY THAT I HAVE READ THIS DOCUMENT FULL ANAD UNDERSTAND ITS CONTENT. I AM AWARE THIS IS A RELEASEE OF LIABILITY CONTRACT AND I SIGN IT ON MY OWN FREE WILL

Minors printed first and last name: _____

Parent/Guardina printed first and last name: _____

Parent/Guardian Signature: _____

MANITOWOC BASEBALL TOURNAMENT GUIDELINES

All players must complete the COVID waiver before they can participate in the Manitowoc tournament.

- The signed waiver must be turned in with the roster sheet before the first game
- The concession stand will be open and ran by a hired private organization
- Most bleachers will be removed, so spectators should plan to bring chairs.

Player Guidelines:

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- Wearing a face covering is encouraged while not on the field of play.
- While not on the field, players should social distance to the best of their ability.
- Gear should be spaced apart.
- Each player need to have their own drink/water bottle
- Sharing of equipment is discouraged and should be sanitized between uses.
- No touch rule—players should refrain from high fives, handshake lines, and other physical contact with teammates. Opposing players, coaches, umpires and fans. A “tip of the cap” can be used following the game in lieu of the handshake line.
- Coaches and players should try not to huddle between innings
- No spitting, or eating seeds, gum, or similar products

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- Whenever possible, equipment and other personal items should not be shared. If equipment must be shared, proper sanitation should be administered between users.
- Coaches should ensure players are adhering to social distancing whenever possible.
- Individuals should not congregate in common areas or parking lots following the event.

Games:

- Each team will have a set of balls they will use while on defense. The coaches will be responsible for throwing in a ball when one is hit out of play.
- Umpires will call balls and strikes from a safe distance behind the pitcher.

Spectators:

- Spectators are requested to do a daily symptom assessment. Anyone experiencing symptoms including a temperature of 100.3 or higher must stay home and not attend.
- Wearing a face covering is encouraged.
- Spectators should social distance with their family during the game. We recommend bringing chairs and spreading out by the outfield fences to view games. Very limited bleacher space will be available.
- Individuals should refrain from using the playground areas located in the park.
- Individuals should not congregate in common areas or parking lots following the event.
- Please resist the urge to bring more than 2 spectators per family.

Confirmed Cases:

- Immediately isolate and seek medical care for any individual who develops symptoms.
- Contact the local health district about suspected cases or exposures.

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 12/16/2020

EVENT NAME: Manitowoc Youth Baseball Tournament

ORGANIZER: Manitowoc Junior Ships - Bruce Steinbecker

E-MAIL ADDRESS: steinbecker4@gmail.com

EVENT DATE: 7/17 to 7/18/21

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Youth baseball tournament at Municipal Field & Miracles Park

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE

DENY

Approved when signed forms returned

Don Koski /SR
Liz Majerus /SR
Steve Corbett /SR
Todd Blaser /SR

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:

1) Please remind participants that dogs are not allowed in Miracles Park. 2) Due to COVID-19, please "check in" by emailing parksadmin@manitowoc.org at least 45 days before your event to account for any changes in circumstances.

RECEIVED

DEC 09 2020

City of Manitowoc
SPECIAL EVENTS APPLICATION FORM CITY OF MANITOWOC
ENGINEERING

NOTICE: This application must be turned in to the Parks Office a minimum of 60 days prior to the date of the event. Your Certificate of Insurance must be on file in the City Clerk's Office a minimum of 10 days prior to the date of the event. If you have questions, please see the Special Event Guidelines & Policy for a list of contacts.

- Name/Description of Event: Manitowoc Youth Baseball Touranment
- Date of Event: 07/17/2021 If multiple days, Start Date: 07/17/2021 End Date: 07/18/2021
Include dates and times needed for setup and take down / cleanup.
- Time Event will Begin Setup: 8:00 a.m AM/PM Actual Start Time: 9:00 a.m AM/PM Finish Time: 7:00 pm AM/PM
- Name and Complete Address of Organization/Individual Organizing the Event:
Manitowoc Junior Ships
Name of organization responsible for event
Bruce Ryan Steinbecker Telephone # PRIOR TO event () - 920-901-3843
Name (first, middle, and last) of event organizer
Telephone # DURING event (Same)
Contact name DURING event (if different)
941 Sarah Miles Lane
Street Address
Manitowoc Wi 54220 E-mail address steinbecker4@gmail.com
City, State, Zip of event organizer
Is the sponsoring organization a 501(c)(3) organization? Yes No
- Location of the Event: Generally describe your event and its purpose and attach a DETAILED map or diagram of your event. Also, indicate the direction of the route, if any, including all turns and the number of traffic lanes to be used. Maps of the City and its parks are available online at www.manitowoc.org.

Will the event be held in a Manitowoc park or utilize any park facilities? Yes Which park? Muni / Dewey No

What park facilities will be needed (buildings, tennis courts, ball diamonds, disc golf courses, etc.)?
diamonds

Have you reserved the park &/or park facilities? Yes No If no, please contact the Parks Division at (920) 686-3580.

Does the event require streets to be closed? Yes No If yes, which street(s): _____

It is YOUR RESPONSIBILITY to provide federally approved traffic control items; however they may be rented from the Streets & Sanitation Division.

Will the event be held on the sidewalk? Yes No

A/N
5513



6. **Mariners Trail Permit:**

Will any portion of the Mariners Trail be used? Yes No

If yes, where on the trail will the event begin:

Where on the trail will the event end:

When use of the trail is requested, consideration is given to how the public's use of the trail will be affected. Set up / take down and clean up, as well as other services provided by a City staff may be billed on a cost-recovery basis. The event organizer must provide a copy of event liability insurance naming BOTH CITIES as co-insured at least 10 days prior to the event. Permits do not allow "exclusive use" of the trail and the general public must be allowed to share the permitted areas.

This agreement is made and entered into by and between the Cities of Two Rivers and Manitowoc, Wisconsin, hereinafter called "City" and the above-named individual, hereinafter called "Permittee." The parties agree as follows: Bookings must be made no earlier than 12 months in advance. The Permittee understands his/her responsibility is to set up, clean up and restore premises within the time period listed above.

Limitation of Use: Permittee agrees that the number of persons on the rented premises during the rental period shall not exceed the capacity of the facility and that no intoxicating liquor or fermented malt beverages shall be served to minors. Permittee agrees to use premises rented for the purpose stated above and no other. In the event this Limitation of Use is not complied with, Permittee shall be charged and agrees to pay a fee of \$200.

Permittee agrees to abide by the rules and regulations contained in this agreement.

FOR OFFICE USE ONLY:

Signature of City of Two Rivers designee: _____

Date: _____

7. **Tell Us About Your Event:**

What is the estimated attendance at your event, including observers? 50 per game

How many vendors will be at your event? 0

How many vehicles? 25 per game

Do you require any special parking restrictions? Yes No If yes, what type, when, and where:

Parking on grassy areas of a park is not allowed without prior approval. Contact the Police Department if traffic control is needed.

Will food be prepared and/or served at the event? Yes No

You are responsible for obtaining any necessary permits for food from the Manitowoc County Health Department.

Will you be having a band or amplified music? Yes No

Will a loudspeaker or similar electric sound amplification system be used outdoors? Yes No

If yes, what hours: _____

Will the City need to provide any special electrical assistance or lighting (of ball diamonds, etc.): Yes No

If yes, please describe:
lights for fields

Contact the Parks Division at 686-3580 with questions.

Will any of the following services be required? Clean-up Street-sweeping

For help defining your parking, clean-up, & traffic control needs, please contact the Streets & Sanitation Division at (920) 686-6550.

Will any fireworks or pyrotechnic devices be used during the event? Yes No

If yes, contact the Fire Department at (920) 686-6540 to secure the proper permits for firework usage.

Will animals be present at the event? Yes No If yes, please indicate what types of animals, how many are expected, and where they will be located.

What toilet facilities will be made available to your participants? Indoor Outdoor

Please describe the toilet facilities that will be provided, including their locations and the number of units:

Will alcoholic beverages be served/sold? Yes No If yes, a "Special Class B" license will allow sale/service of beer and/or wine. Please contact the City Clerk's Office at (920) 686-6950 to obtain a license.

In the case of a premise with a current alcohol license, do you need an extension of your premise? Yes No If yes, give a detailed explanation under #5.

Do you require a waiver of the restriction to serve alcohol in a park? Yes No

8. Equipment Needed for Your Event:

Equipment rental charges will apply unless a waiver of some or all fees is approved. A non-waivable delivery fee will be charged if delivery/pickup by City personnel is needed. Delivery fees are based on total rental costs.

To make arrangements to pick up the items yourselves, please contact the Parks Division at 686-3580. All items must be picked up and returned weekdays between 7:00 A.M. and 2:30 P.M. It is the renter's responsibility to sign in all materials in the Streets & Sanitation office or with a Parks staff member prior to unloading at the time of return. It is unacceptable to drop off rental materials outside of return hours and without signing them in.

Please indicate where and when the items should be delivered:

Please indicate the total number of items requested:

Streets & Sanitation Division Equipment (686-3580):

	<u># Needed</u>	<u># of Days*</u>	<u>Cost/Day</u>	<u>Total</u>	
Barricades					
2'	<u> </u> X	<u> </u> X	\$3.00	=	<u> </u> Flashers <u> </u>
3'	<u> </u> X	<u> </u> X	\$3.00	=	<u> </u> Flashers <u> </u>
8'	<u> </u> X	<u> </u> X	\$4.00	=	<u> </u>
Rail type-long	<u> </u> X	<u> </u> X	\$2.00	=	<u> </u>
Rail type-short	<u> </u> X	<u> </u> X	\$2.00	=	<u> </u>
Channelizer Drums	<u> </u> X	<u> </u> X	\$3.00	=	<u> </u>
Cones					
18"	<u> </u> X	<u> </u> X	\$1.50	=	<u> </u>
28"	<u> </u> X	<u> </u> X	\$1.50	=	<u> </u>
Safety vests	<u> </u> X	<u> </u> X	No charge	=	No Charge
Snow fence					
Rolls	<u> </u> X	<u> </u> X	\$4.00	=	<u> </u>
Posts	<u> </u> X	<u> </u> X	No Charge	=	No Charge
Post driver/pounder	<u> </u> X	<u> </u> X	No Charge	=	No Charge
Traffic signs	<u> </u> X	<u> </u> X	\$2.00	=	<u> </u> Description <u> </u>
	<u> </u> X	<u> </u> X	\$2.00	=	<u> </u> Description <u> </u>
	<u> </u> X	<u> </u> X	\$2.00	=	<u> </u> Description <u> </u>
Traffic signs (Portable)	<u> </u> X	<u> </u> X	\$3.00	=	<u> </u> Description <u> </u>
	<u> </u> X	<u> </u> X	\$3.00	=	<u> </u> Description <u> </u>
	<u> </u> X	<u> </u> X	\$3.00	=	<u> </u> Description <u> </u>
Other (list items and amounts)					

Parks Division Equipment (686-3580): Do NOT count any picnic tables, garbage cans, etc. already located at the park.

Banquet tables, 8'	<u> </u> X	<u> </u> X	\$5.00	=	<u> </u>
Park benches	<u> </u> X	<u> </u> X	\$7.00	=	<u> </u>
Picnic tables	<u> </u> X	<u> </u> X	\$7.00	=	<u> </u>
Risers, platform	<u> </u> X	<u> </u> X	\$15.00	=	<u> </u> Description <u> </u>
Security stanchions	<u> </u> X	<u> </u> X	\$ 5.00	=	<u> </u>
Tent, 10'x10'	<u> </u> X	<u> </u> X	\$30.00	=	<u> </u>
Tent, 10'x20'	<u> </u> X	<u> </u> X	\$35.00	=	<u> </u>
Ticket booths, outdoor	<u> </u> X	<u> </u> X	\$15.00	=	<u> </u>
Trash cans	<u> </u> X	<u> </u> X	No Charge	=	No Charge
Wenger portable bandwagon, 35x8'**	<u> </u> X	<u> </u> X	\$240.00	=	<u> </u>
Other (list items and amounts):					

TOTAL RENTAL CHARGES 0

*Include the day of return but not the day of pickup/delivery. Items must be picked/returned weekdays between 7:00 am and 2:30 pm.

**The bandwagon shall not be removed from the City limits without the approval of the Park & Recreation Committee and must be delivered/setup by City Personnel.

If you are requesting delivery/pickup by City personnel, the following non-waivable delivery fees will apply.

DELIVERY FEES	
Total Cost of Items Rented	Delivery Fee
\$0.00 - \$100.00	\$ 50.00
\$100.01 - \$250.00	\$ 75.00
\$250.01 - \$500.00	\$125.00
\$500.00 - \$1,000.00	\$250.00
\$1,000.01 and above	\$350.00

Delivery fees will be adjusted based on actual items rented.

9. **Stake Permit:** There is a \$50.00 NON-WAIVABLE stake permit fee per event, if any items will be staked into the ground. The event organizer is responsible for ensuring Diggers Hotline is contacted a minimum of three business days before set-up. Will any of these items (or items of similar nature) be erected or placed on the event grounds?

Tent or canopy Yes No
 Fence Yes No
 Sign Yes No
 Bounce house Yes No If electric, where will item be plugged in? _____
 Other _____ Yes No If electric, where will item be plugged in? _____

If yes for any, give a detailed explanation under #5.

10. **Safety and Security for Your Event:**

Do you have the correct level of insurance for your specific event? Yes No
Please see the Special Events Insurance Form to ensure you have the proper coverage. You must submit the insurance certificate AND required endorsements to the City Clerk's Office at least 10 days before your event.

Do you need assistance from the Police or Fire Departments? Yes No If yes, please describe:

 Name of Security Coordinator

() _____ - _____
 Phone # before event

() _____ - _____
 Phone # the day of the event

Do you have a plan in place to deal with medical emergencies that may occur during your event? Yes No
The City reserves the right to require a detailed written public safety plan.

11. **Fees & Reimbursement:** Unless waived by the Special Event Committee, the standard fees for all rentals and licenses will apply. The City may also require reimbursement for extraordinary expenses. Charges will apply for lost, stolen, or damaged equipment. Stake Permit Fees, License Fees and Delivery Fees will not be waived.

Is a waiver of some or all fees requested? Yes No

If yes, please explain what fees you desire waived or reduced and the reason(s):
 Per contract with Junior Ship program

Will money be collected, tickets or concessions sold, registration fees charged, or money raised in conjunction with the event?

Yes No

If yes, explain and list specific charges

Registration fee is collected from participating teams to cover: umpire fee / baseballs / awards

What are your estimated revenues and what will the revenues be used for?

\$1000 to be used to fund Junior Ship baseball program

Please attach any additional information which you feel will assist the committee in evaluating your request. The City reserves the right to request a current financial report for the previous two years indicating all expenses and all revenues of the group/organization.

12. Legal Notice

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event.

The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

Date of birth of applicant 05/13/1972

Signature of Applicant: _____

Date: 12/04/2021 Bruce S

May 8th tournament played at Citizens Park

This tournament will begin games approximately at 8:00 a.m. Games will last 90 minutes. Per covid guidelines, a 30-minute transition time is built in for teams to exit complex while new participants enter. Therefore, the next set of games would begin 30 minutes after. Games will continue following this format for the duration of the day, ending approximately at 6:00 p.m

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