

948 Rosemere Circle  
Manitowoc WI 54220  
February 7, 2017

Steve Corbeille, Finance Director  
City of Manitowoc  
900 Quay St.  
Manitowoc WI 54220

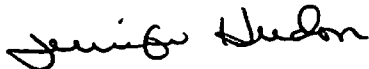
Re: Notice of Intent to Retire

Dear Steve:

Please consider this letter as my 120 day notice of intent to retire. I am requesting payout of my old sick leave bank, accrued paid time off, and 120 day notice bonus. I will need to use some paid time off, prior to my retirement.

It's been a pleasure to serve the citizens of the City of Manitowoc for the past 25 years.

Sincerely,



Jennifer Hudon

Cc: Mayor Nickels  
Jessie Lillibridge