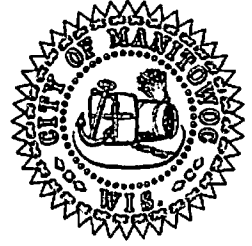




# CITY OF MANITOWOC

WISCONSIN, USA

[www.manitowoc.org](http://www.manitowoc.org)



December 9, 2020

TO: Mayor and Common Council

FROM: Board of Public Works

SUBJECT: Objection to Parks Forestry Assessment – 1329 S. 13<sup>th</sup> St.

Dear Mayor and Common Council:

At the December 2, 2020 Board of Public Works meeting, the Board met review parks forestry assessment objection for property located at 1329 S. 13<sup>th</sup> St.

“Property owner attended via Zoom. City Forester Alvin Rehme spoke on the difficulty of removal and explained that the removal had to be contracted out. The City obtained three separate quotes and went with the lowest of the three, which was \$5,000.00.”

“Property owner indicated that they were quoted at \$4,000.00 for the removal by a private contractor and the City, but did not know who at the City had given them the quote.”

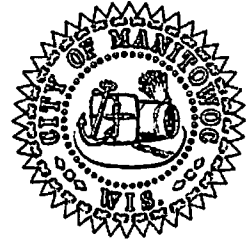
“Moved by Mayor Justin Nickels, seconded by Director of Public Infrastructure, and unanimously carried to place the Nuisance Abatement on a 5-year, no-interest payment plan. Ayes, 6. Nays, none.”

Very Truly Yours,

DEBORAH NEUSER  
Secretary Board of Public Works

**Deborah Neuser, CMC, City Clerk**  
**CITY HALL · 900 Quay Street · Manitowoc, WI 54220-4543**  
**Phone (920) 686-6950 · Fax (920) 686-6959 · [dneuser@manitowoc.org](mailto:dneuser@manitowoc.org)**

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**CITY OF MANITOWOC**  
 900 QUAY ST.  
 MANITOWOC, WISCONSIN 54220  
[www.manitowoc.org](http://www.manitowoc.org)



**INVOICE**

11/18/2020

KINTOPF KAYLA J,  
 1329 S 13TH ST  
 MANITOWOC, WI 54220

**Due Date: November 1, 2020**

Assessment Information	Amount
Parcel #: 000-328-150 Customer #: 32139 Assessment ID#: NA2020-0004  Nuisance Abatement Tree removal - dead elm tree  1329 S 13TH ST	\$5,940.00

This is your notice that a special charge/assessment has been made against the above described lot in the City of Manitowoc in accordance with the Municipal Code and WI State Statutes. Payment may be made at the office of the Manitowoc City Treasurer. If the amount above is not paid by November 1 of the current year, the full amount will be included on the 1<sup>st</sup> installment of your next property tax bill.

If you have questions regarding the invoice, please call (920) 686-6950.

**Please detach and remit with payment**

KINTOPF KAYLA J,

S/A: NA2020-0004  
 Parcel: 000-328-150  
 Customer #: 32139

Due: November 1, 2020  
 Amount Due: \$5,940.00

Amount Paid \$ \_\_\_\_\_

Remit to:  
 City of Manitowoc  
 900 Quay Street  
 Manitowoc, WI 54220

# Parks Forestry Service Request Form



Issue #9263 Date to re-check: 07/29/19

Request Date: 6/28/2019 12:00:00 AM	Initial inspection date: 06/28/19
Location: 1329 S 13TH ST	Inspector: Al
Parcel Number: 000328150	Public: _____ Private: X
Owner Name: KINTOPF KAYLA J	Action (choose one): Completed by owner Date owner contacted: 6/28/19
Owner Address: 1329 S 13TH ST , WI 54220	Form of contact completed: Door hanger Phone E-mail <u>Letter</u>
E-mail Address:	

Complaint: Kayla J Kintopf 973-2642

Tree ID: \_\_\_\_\_ Category: \_\_\_\_\_ Circle: No Action · Remove · Trim Trim date: \_\_\_\_\_ Remove date: \_\_\_\_\_

Tree ID: \_\_\_\_\_ Category: \_\_\_\_\_ Circle: No Action · Remove · Trim Trim date: \_\_\_\_\_ Remove date: \_\_\_\_\_

Species: Elm DBH: 36"

Condition of tree: very poor Wires present: yes

Notes & job site assessment: Door hangers 4 - wk of 3-1  
phone messages 2  
not done 1-17-20

Private property owner to get 30 days from date of letter to comply. Send stump letter? \_\_\_\_\_

COMPLY INSP DATE	EMP INITIALS	COMPLIANCE YES OR NO	LABORER NAME	LABOR HRS	EQUIP #	EQUIP HRS	DATE BILLED	MINIMUM CHARGE	ADDITIONAL CHARGES
1-17-20	AR	no	ArbarTech					\$300	

Return doorhanger or form to DPI within 21 days of initial visit/action so notes can be recorded in Code & Contact. Return form again when issue complete.

5000  
- 500  
-----  
4500  
x 1.2  
-----  
5400 + 300 = 5940

## Mackenzie Reed-Kadow

---

**From:** Deborah Neuser  
**Sent:** Tuesday, October 20, 2020 8:59 AM  
**To:** Mackenzie Reed-Kadow  
**Cc:** Karen Dorow; Dan Koski  
**Subject:** Tree Assessment

Kayla Kintopf is the person objecting to her tree assessment. Her phone is 920-973-2642. Mackenzie when you have her on the BPW agenda, please let her know.

An objection went before BPW once before so perhaps you can find it. It wasn't that long ago.

Karen and Dan please have your response to her objection sent to Mackenzie so she can forward to Board members. She is objecting because original estimate as like \$4,000 and it ended up being almost \$6,000. Also the tree was cut off well above the ground and they feel it should have been completely removed. We have pictures.



*Deborah A. Neuser*

City Clerk, WCMC, City of Manitowoc  
900 Quay St., Manitowoc, WI 54220  
(Ph) 920-686-6951; (Fax) 920-686-6959  
E-Mail: [dneuser@manitowoc.org](mailto:dneuser@manitowoc.org)  
Population: 33,692  
City Website: [www.manitowoc.org](http://www.manitowoc.org)

**ARBORTECH TREE CARE AND URBAN FORESTRY**

**INVOICE**

5419 W CUSTER ST  
MANITOWOC, WI 54220  
920-550-8733  
ARBORTECHMANITOWOC@GMAIL.COM

INVOICE # 4272020-1  
DATE 4-27-20

TO  
CITY OF MANITOWOC  
DIV OF FORESTRY  
900 QUAY ST  
MANITOWOC, WI 54220  
PARKSADMIN@MANITOWOC.ORG

FOR 1329 S 13 ST  
P.O. # P.O. #

<u>Description</u>	<u>Amount</u>
HAZARD TREE REMOVAL	\$5000.00

Total

TAX EXEMPT  
**\$5000.00**

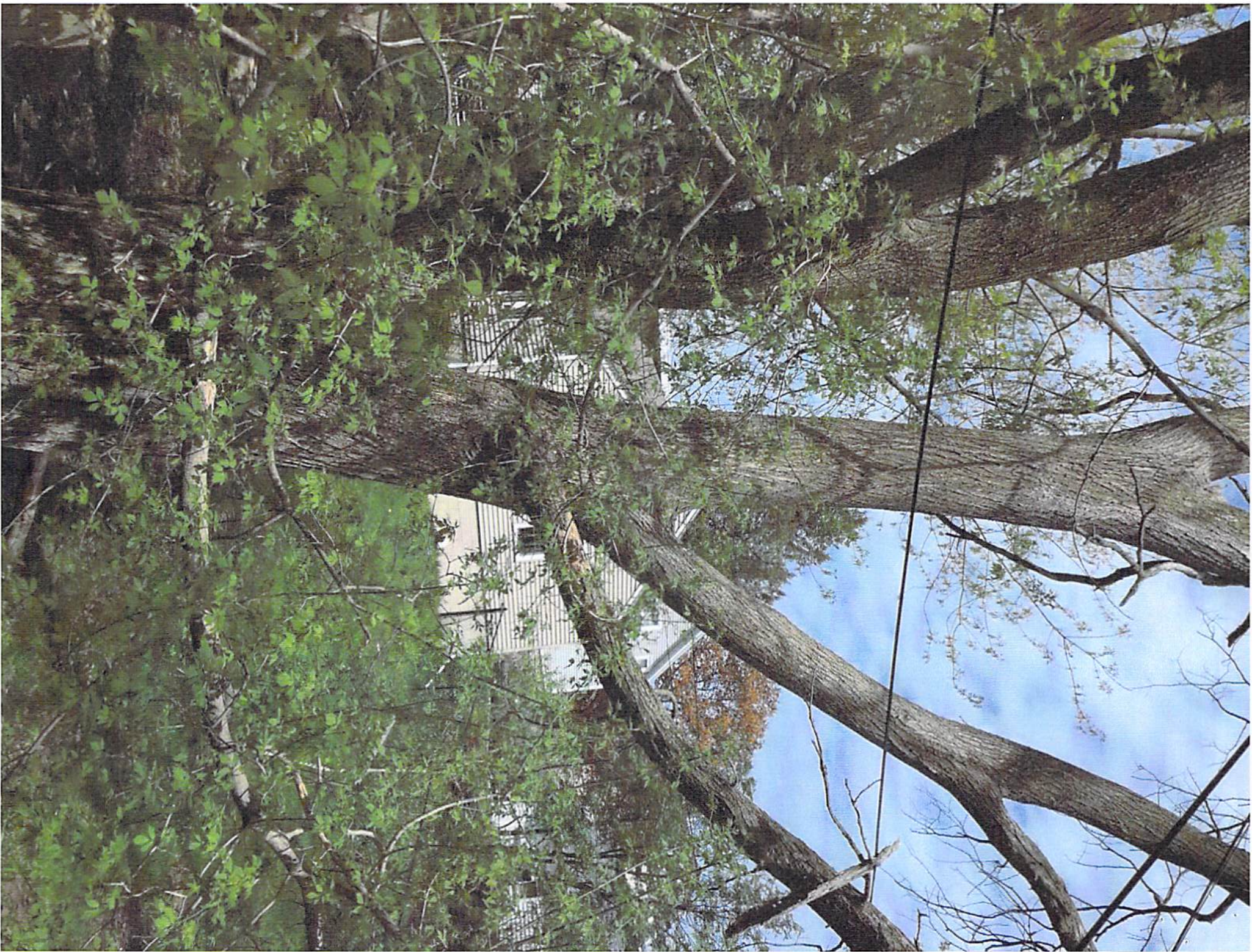
Make all checks payable to Arbortech Tree Care  
Payment due 5-11-20

THANK YOU FOR YOUR BUSINESS!





















# CITY OF MANITOWOC

WISCONSIN, USA

[www.manitowoc.org](http://www.manitowoc.org)



October 23, 2020

Kayla Kintopf  
1329 S. 13<sup>th</sup> St.  
Manitowoc, WI 54220

RE: Abatement of Nuisance

Dear Ms. Kintopf:

The Board of Public Works will be reviewing your objection to your Parks Forestry Assessment at their meeting on Wednesday, November 4, 2020 at 4p.m.

The meeting will be held both in the First Floor Conference Room West at City Hall, and virtually via Zoom. You can call in to the meeting at 888-475-4499 US Toll-free, Meeting ID: 886-5505-8289 Passcode: 489771.

If you have any questions concerning this matter, please call me at (920) 686-6950.

Very truly yours,



Deborah Neuser  
City Clerk

DN:mrk

**Deborah Neuser, CMC, City Clerk**  
**CITY HALL · 900 Quay Street · Manitowoc, WI 54220-4543**  
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# CITY OF MANITOWOC

WISCONSIN, USA

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September 14, 2020

Kayla Kintopf  
1329 S. 13<sup>th</sup> St.  
Manitowoc, WI 54220

Re: Abatement of Nuisance

Dear Ms. Kintopf:

This notice is to inform you that your property at 1329 S. 13<sup>th</sup> St. in Manitowoc, WI has had a Parks Forestry Assessment in 2020. The proposed assessment for the work done is \$5,940.00.

There will be a public hearing at the October 19, 2020 Common Council meeting at 6:30 p.m. in the Council Chambers for hearing any objections to the proposed assessments.

If you object to the assessment, please plan to attend this meeting and speak your objection during the public hearing portion of the meeting.

If you have any questions concerning this matter, please call me at (920) 686-6950.

Very Truly Yours,

A handwritten signature in black ink, appearing to read "Deborah Neuser", written in a cursive style.

Deborah Neuser  
City Clerk

DN:mrk

**Deborah Neuser, CMC, City Clerk**  
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Request Date: 6/28/2019 12:00:00 AM	Initial inspection date: 06/28/19
Location: 1329 S 13TH ST	Inspector: Al
Parcel Number: 000328150	Public: _____ Private: X
Owner Name: KINTOPF KAYLA J	Action (choose one): Completed by owner Date owner contacted: 6/28/19
Owner Address: 1329 S 13TH ST , WI 54220	Form of contact completed: Door hanger Phone E-mail <b>Letter</b>
E-mail Address:	

**Complaint:** Per Al's email "Please send a 30 day notice to abate a dead private tree (Boxelder) in the backyard @ 1329 S. 13th St. I shall send you pics when I can. Thank you."

Tree ID: \_\_\_\_\_ Category: \_\_\_\_\_ Circle: *No Action · Remove · Trim* Trim date: \_\_\_\_\_ Remove date: \_\_\_\_\_

Tree ID: \_\_\_\_\_ Category: \_\_\_\_\_ Circle: *No Action · Remove · Trim* Trim date: \_\_\_\_\_ Remove date: \_\_\_\_\_

Species: \_\_\_\_\_ DBH: \_\_\_\_\_

Condition of tree: \_\_\_\_\_ Wires present: \_\_\_\_\_

Notes & job site assessment: Dead elm in the backyard

Private property owner to get 30 days from date of letter to comply. Send stump letter? \_\_\_\_\_

COMPLY INSP DATE	EMP INITIALS	COMPLIANCE YES OR NO	LABORER NAME	LABOR HRS	EQUIP #	EQUIP HRS	DATE BILLED	MINIMUM CHARGE	ADDITIONAL CHARGES
1/27/2020	A.R.	No	ArborTech					\$300	\$5640

Return doorhanger or form to DPI within 21 days of initial visit/action so notes can be recorded in Code & Contact. Return form again when issue complete.

\$5940 total

