



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Personnel Committee

Monday, April 1, 2024

5:30 PM

Council Chambers-Meeting is also available via
Remote Conferencing-Zoom

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom (www.zoom.com) to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves.

This meeting will be held in Council Chambers and also via remote conferencing software: www.zoom.com. Members of the public may call to listen in at 1-312-626-6799, Meeting ID: 839 6086 1541, Password: 886723. Those wishing to make public comment should email humanresources@manitowoc.org or call 920-686-6993 with their comment no later than 12:00 p.m. Central the day of the meeting.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

[24-1348](#) Approval of March 4, 2024 Personnel Committee Minutes

Attachments: [03-04-2024 Minutes.pdf](#)

[24-1349](#) Review of Legal Fees Billed out Through March, 2024-Human Resources

Attachments: [_OUTSIDE LEGAL COUNSEL FOR HR Costs.pdf](#)

[24-1350](#) Report out of Human Resource's Office Initiatives April, 2024

Attachments: [HR Update April 2024.pdf](#)

[24-1351](#) Report out of City Attorney's Office Initiatives April, 2024

Attachments: [ATTORNEY'S OFFICE UPDATE APRIL 2024.pdf](#)

5. Discussion and Action Items

[24-1352](#) Request for Resolution to Hire Seasonal Employees Related to Elected Officials, Department Heads, or Supervisory Personnel

Attachments: [RES TO HIRE RELATED SEASONALS FOR SEASONAL EMPLOYMENT 2024](#)

[24-1353](#) Seasonal Police Assistant Pay

Attachments: [Memo to Personnel Committee 2024 Seasonal Police Asst Wages.pdf](#)
[2024 Seasonal Payrates-DRAFT-Appendix B-Revised-04-2024.pdf](#)
[Seasonal Police Assistant Job Description 10213.pdf](#)

[24-1356](#) Duty Pay Rate for 2024

Attachments: [Memo Duty Pay Rate March 2024.pdf](#)
[Duty Pay Change EPM.pdf](#)

6. Convene In Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is:

[24-1357](#) One-Time Bonus for Kevin Bottesi, Transit Operations Supervisor

Attachments: [Memo One Time Payment K Bottesi March 2024.pdf](#)

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[24-1358](#) Manitowoc Firefighters Local 368 Grievance Update

Attachments: [Union request single arbitration board-3-22-24.pdf](#)

7. Reconvene In Open Session

[24-1357](#) One-Time Bonus for Kevin Bottesi, Transit Operations Supervisor

Attachments: [Memo One Time Payment K Bottesi March 2024.pdf](#)

[24-1358](#) Manitowoc Firefighters Local 368 Grievance Update

Attachments: [Union request single arbitration board-3-22-24.pdf](#)

8. Adjournment

Submitted by Debbie Charney, Human Resources Generalist