



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, November 10, 2020

5:30 PM

Council Chambers

Note-Meeting will also be available via Remote Conferencing

1. Call to Order

Present: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

2. Roll Call

3. Public Comment

4. Consent Agenda

Approval of the Consent Agenda

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Moved by McMeans, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1093 Minutes of MPU Commission meeting of August 31, 2020, recommending acceptance and place on file.

20-1094 Minutes of October 6, 2020 Finance Committee meeting, recommending approval and place on file

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

5. Discussion and Action Items

20-1095 Resolution to hold Primary Election on February 16, 2021 if there are three or more candidates who file nomination papers for a City office at the April 6, 2021 Spring Election.

Moved by McMeans, seconded by Brunner, that this Resolution be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1105 Request for Hazard Pay for Central Count workers from the November 3, 2020 General Election, recommend to approve.

Moved by Sitkiewitz, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1097 Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAV-2007, 1228 Memorial Dr. LLC, d/b/a Wisco-tech, 1228 Memorial Dr., recommend to approve the license.

Moved by McMeans, seconded by Sitkiewitz, that this Application be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1096 Report of anonymous donation to the Parks and Recreation department being transferred from the Library Playground project per request of donor, recommend to approve the transfer.

Moved by Brunner, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1109 Downtown discussion including possible acceptance of Donation for a Community Tribute to Jean and Sandy Wolfmeyer

Moved by Brey, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1046 Agreement with MPU for Electric Vehicle Charging Station

No action on this item. The Committee would like more information.

20-1101 Resolution to Approve Authorized Representative for File Applications for Financial Assistance from State of Wisconsin Safe Drinking Water Loan Program

Moved by Sitkiewitz, seconded by McMeans, that this Resolution be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1108 Copier Maintenance Agreement with Wisconsin Document Imaging for 2021-2023, recommend to approve the agreement.

Moved by McMeans, seconded by Schlei, that this Agreement be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1106 2020 Poor Fund Report and Recommended Distribution, recommend to distribute \$100 each to the 5 groups.

Moved by Sitkiewitz, seconded by Schlei, that this Report be accepted and approve \$100 distribution to each of the 5 groups. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1098 Policy for use of City Parklet, recommend to approve the policy.

Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1099 Hecker/Viebahn Agricultural Land Lease with Charmwood Farms, recommend to enter into the agreement.

Moved by Sitkiewitz, seconded by Schlei, that this Agreement be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1102 3rd Quarter Claims Report from City Attorney, recommend to accept and place on file.

Moved by Schlei, seconded by Sitkiewitz, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1002 3rd Quarter 2020 Internal Controls to Prevent and Detect Fraud Report, recommend to accept and place on file.

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1103 3rd Quarter 2020 Budget Exception Report, recommend to accept and place on file.

Moved by Sitkiewitz, seconded by Schlei, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1104 3rd Quarter 2020 Investment Reconciliation Report, recommend to accept and place on file.

Moved by Schlei, seconded by McMeans, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1100 Tax Levy Certification from Lakeshore Technical College for Fiscal Year 2020-2021, recommend to accept and place on file.

Moved by Sitkiewitz, seconded by Schlei, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1107 Tax Levy Certification from Wisconsin Department of Public Instruction for Fiscal Year 2020-2021, recommend to accept and place on file.

Moved by Sitkiewitz, seconded by McMeans, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

20-1069 2021 Executive Budget Review
- 2021 Borrowing
- 2021 Capital Projects
- General Budget Review

Moved by Sitkiewitz, seconded by Schlei, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

6. Previously Tabled Items

7. Adjournment

A motion was made by Sitkiewitz, seconded by McMeans to adjourn.