

MANITOWOC PUBLIC SCHOOL DISTRICT
Manitowoc, WI

17-0491

April 4, 2017

Manitowoc Parks & Recreation Department

The Manitowoc Public School District and the City of Manitowoc Parks & Recreation departments have worked cooperatively/ collaboratively over a number of years to share facilities and equipment. The following proposal would be another example of this effort to effectively maintain the softball and baseball fields in Manitowoc during the MPSD 2017 season. MPSD commits an estimated 460+ work hours each spring on city fields which represents about \$16,100.00 in labor if our crews were to have to do this. This labor offsets any and all fees.

**Baseball & Softball
MPSD Proposal**

March thru end of May 2017

- Practice start date: March 2017

Weather Permitting –

MPSD Responsibilities

- Open Municipal Field - March 2017
 - Porta John
 - Batting cages/ player development
 - Prepare field as much as possible
 - Check systems- public address system, lights, buildings
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor
 - Clean and empty concession stand at the end of the season
- Miracles Park – March 2018
 - Take inventory and inspect equipment in storage building
 - Prepare fields as much as possible
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor
 - Clean and empty concession stand at the end of the season
- CP2 & 3- March 2017
 - Take inventory and inspect equipment in storage building
 - Check all outfield fence inserts and temporary fencing
 - Prepare fields as much as possible
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor
 - Clean and empty concession stand at the end of the season

- Westfield Park
 - Take inventory and inspect equipment in storage building
 - Check all outfield fence
 - Prepare fields as much as possible
 - Prepare equipment for maintaining field- drag, lining machine, lime, paint, rakes, pumps, hoses, etc. Coordinate with City Parks Supervisor
 - Clean and empty concession stand at the end of the season

Maintenance during Season for Freshman, JV, and Varsity

MPSD

- Daily check
- Grooming of fields
- Remove water as needed
- Prepare for games – lining, fences, bases, etc.
- Daily cleaning and product supply maintained in restrooms & concession stands

Parks & Rec Department

- Cut grass – 1 time per week at all sites. If additional cuttings are needed MPSD Director of Buildings & Grounds and City Parks Supervisor will coordinate.

Commitments from Parks & Rec

- Every effort will be made, through scheduling, not to bump Baseball & Softball teams from fields for practice & games – Manitowoc Lutheran High would play their Varsity games at CP1 if there are conflicts at Municipal Field.
- - Baseball – Varsity @ Municipal Field
JV & Freshman @ CP1 Spring 2017, F/JV games played at Municipal Field and practices will be held at West Field park
 - Softball- Practice Varsity, JV & Freshman @ CP2 & CP3
Games Varsity, JV & Freshman @ CP2 & 3
- Material to maintain fields – diamond mix, sod, dirt, etc.
- Use of the City diamond groomer and trailer (3 wheeler)
- Booking and use of Concession stands & restrooms- no cost to district, this includes cleaning prior to season.
- Equipment to maintain fields – aerator, rakes, lining machines, drags, pulverizer, lime, etc. Coordinated with City Parks Supervisor
- Repairs to equipment or buildings by City Parks Department
 - lights at Municipal, CP, etc
 - scoreboards at Municipal, CP, etc.
 - fences
 - Concession stands
 - Restrooms
 - Other

Chris Dupre
Manitowoc Public School District
Director of Buildings and Grounds