

Police Officer time that will be saved by adding an additional CSW position:

- Shuttling vehicles for maintenance, repair, and cross-over from old squad to new squad
- Crossing guard fill-in
- Special Events: Traffic direction, Barricade placement, and placing No Parking signs on and off of route
- Follow up on Inspection department complaints and spot violations to refer to Inspection Dept.
- Chasing down stray and difficult/mean dogs and cats
- Assist Second shift during their heavy call volume time (depending on the hours – 9-5 or 10-6). We would overlap many of the hours of the 2 CSWs; however having the 2nd CSW will allow us have those hours bleed into 2nd shift.
- 24 hour parking complaints, ticketing and towing

Improved customer service with the addition of a second CSW:

- More timely follow up on animal complaints through Lakeshore Humane Society
- Keeping the PD fleet interiors cleaner and supply lists up to date
- More opportunities to have a presence at the schools before and after classes
- Consistency in parking enforcement. Often priority calls are given to the CSW and they are not able to return to the area that was chalked/marked more than two hours ago.
- A second full-time employee will be trained to operate the GENETEC Parking vehicle

General improvements with the additional CSW help:

- Protects the department by having the CSW II cross-trained to cover for the CSW I
- Managing additional Enterprise vehicles in our fleet
- We currently spend about four weeks training the numerous limited term CSW Interns annually. This is valuable time that could be saved with the addition of one full-time CSW.