

# Capital Project Request Form



Request Type:

Department:  Date:

Title of Request:

Department Priority

Linked to another project?  
 Yes  
 No

Project Request is:  New Estimated Useful Life:   
 Replacement  
 Modification

This is a limited field, please attach documents for more detail.

Description:

Basis of Cost:  Quote Total Cost   
 Bid  
 Estimate

Revenue (if any)   Net Cost

Will there be additional costs in future years to complete this project?

select one:  Yes If yes, amount?   
 No

Finance Dept: Account  Sent to Dept:

Action:

*\*Capital already budgeted and approved*

*DPI  
Finance*

Approved to \$34,740 Additional  
Unbudgeted funds to purchase 1-ton  
Daily Mechanics Shop Truck

A/E	Name
<del>42</del>	
[Signature]	
NUR	
TMB	