



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, April 28, 2025

5:00 PM

Manitowoc Public Library Board Room
and Remotely via Zoom

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

This meeting is being conducted both in the Board Room at Manitowoc Public Library and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public comment are asked to keep their microphone muted until public comment is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves.

Join Zoom Meeting

[https://us06web.zoom.us/j/83851478574?](https://us06web.zoom.us/j/83851478574?pwd=lbVFINld2J84JZrGabaTRDHmftHeel.1)
[pwd=lbVFINld2J84JZrGabaTRDHmftHeel.1](https://us06web.zoom.us/j/83851478574?pwd=lbVFINld2J84JZrGabaTRDHmftHeel.1)

Meeting ID: 838 5147 8574

Passcode: 249066

Call In: +1 312 626 6799 US (Chicago)

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

- 1.) Call to Order
- 2.) Requests to Amend
- 3.) Public Comment

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

4.) Approval of Minutes (action requested)[25-0278](#)

a. Regular Board Meeting - March 24, 2025

Attachments:[Regular Library Board Meeting Minutes - March 24, 2025](#)**5.) Financial Reports (action requested)**[25-0279](#)

- Budget Status - March 2025 (Fund 2810)
- Budget Status - March 2025 (Fund 2813)
- MPL Check Register - March 22, 2025 - April 25, 2025
- Financial Summary

Attachments:[Budget Status March 2025 \(Fund 2810\)](#)[Budget Status March 2025 \(Fund 2813\)](#)[MPL Check Register April 2025](#)[Financial Summary April 2025](#)**6.) Correspondence**[25-0280](#)

a. None

7.) Administrative Reports[25-0281](#)

- a. Director's Report - March 2025
- b. Manager Highlights - March 2025
- c. Monthly Statistics - March 2025
- d. Seehafer News Articles - March 2025

Attachments:[Director's Report 4.28.25](#)[March Manager Highlights](#)[Monthly Stats March 2025](#)[March 2025 Articles](#)**8.) New Business**[25-0337](#)

a. Library HVAC Replacement - Bidding Process (informational)

Attachments:[memo.HVAC Replacement Bidding Process](#)[25-0338](#)

b. Acceptable Use of Internet and Public Computers Policy (action requested)

Attachments:[memo.Acceptable Use of Internet and Public Computers Policy](#)[Public Use of Computers Policy_OLD](#)[Internet Services Policy_OLD](#)[Acceptable Use of Internet and Public Computers Policy 04.25 draft](#)

9.) Old Business[25-0282](#)

a. Facilities and Building Updates - Stacey Bialek

10.) Housekeeping[25-0339](#)

a. May Meeting

[25-0340](#)

b. Nominating Committee Meeting

11.) Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <<mailto:sbialek@manitowoc.org>> at least 48 hours in advance of the meeting.