



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes Parks & Recreation Committee

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Monday, February 9, 2015

6:00 PM

Council Chambers

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### 1. Call to Order

### 2. Roll Call

**Present:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

**Staff:** 4 - Koski, Dorow, Larson and Scheinoha

### 3. Approval of Minutes

[15-191](#) Approval of the minutes from the January 13, 2015 meeting

**Attachments:** [15-191 Meeting Minutes 01-13-15](#)

**Moved by Brandel, seconded by Schema, that this Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

### 4. Discussion and Action Items

[15-171](#) Resolution to proclaim May 9, 2015 as International Migratory Bird Day in the City of Manitowoc

**Attachments:** [15-171 Bird Day Resolution](#)

**Moved by Soeldner, seconded by Schema, recommending that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

[14-2475](#) 2015 Proposal for Aquatic Center/Mini Golf pricing, recommending to adopt the hour and pricing in plan #1 and include extended golf hours with Friends Group.

**Attachments:** [PK14-2475.pdf](#)

**Moved by Schema, seconded by Soeldner, recommending adoption of the hours and pricing in plan #1 and include extended golf hours with the Friends of the Aquatic Center group volunteers filling the extended hours. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

[14-2326](#) Communication from Salutz & Salutz on behalf of Manitowoc American Legion Baseball requesting the City to provide coupons for free or reduced admission to participants for the Aquatic Center and/or Mini Golf for their tournament in July

of 2015, recommending to provide one buy one, get one free coupon for each player to be used the weekend of the tournament.

**Attachments:** [PK14-2326.pdf](#)

**Moved by Brandel, seconded by Schema, recommending that we provide one buy one get one free coupon for each player to be used the weekend of the tournament. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

#### [15-061](#)

Communication from St. Mary/St. Michael School Home School Association requesting donation for their Winterfest event on February 28, 2015, recommending donation of 10 buy one, get one coupons for aquatic/mini golf center.

**Attachments:** [PK 15-061.pdf](#)

**Moved by Soeldner, seconded by Schema, recommending donation of 10 buy one get one coupons for the Aquatic/Mini Golf Center. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

#### [15-190](#)

Request from Silver Lake College for donation of an item or service for their silent auction at their April 11, 2015 9th Annual Gala "Jazz After Dark", recommending donation of 10 buy one, get one free coupons for aquatic, mini golf center.

**Attachments:** [15-190 Silver Lake College request](#)

**Moved by Howe, seconded by Schema, recommending donation of 10 buy one get one free coupons for Aquatic/Mini Golf Center. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

#### [15-038](#)

Memorandum from BPI Team for Special Events submitting Special Events Guidelines and Policy (SEGAP).

**Attachments:** [15-038 Special Events Memo](#)

[15-038 Special Event Guidelines - Manitowoc 2015](#)

[Current & New Process.pdf](#)

**No action taken. Committee is working on some details and Mayor requested this item be held over to March meeting.**

#### [14-2365](#)

Special Events Requests from Debbie Seehafer for multiple tennis tournaments to be held at Lincoln Park courts along with waiver of fee requests for each. Dates of tournaments are June 27-29, July 4-8, August 7-9 and August 22-24, 2015, recommending granting request with waiver of fees.

**Attachments:** [PK14-2365.pdf](#)

**Moved by Brandel, seconded by Schema, recommending granting the request with a waiver of fees. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

[15-035](#) Request from Manitowoc Public Library for waiver of fees for rental of Lincoln Park Cabin on 8/8/15 for One-to-One Adult Literacy Partners, recommending granting request.

**Attachments:** [PK 15-035.pdf](#)

**Moved by Soeldner, seconded by Brandel, recommending granting the request. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

[15-045](#) Request from Manitowoc County Fair for waiver of fees for use of Wenger Bandwagon for County Fair, August 24-31, 2015, recommending granting request.

**Attachments:** [PK 15-045.pdf](#)

**Moved by Schema, seconded by Sladky, recommending granting the request. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

[15-188](#) Special Event Request from Kenny's Athletic Softball Club to hold the annual Kenny's Athletic Softball Tournament at Citizen Park on various dates between July 24, 2015 and August 1, 2015, recommending granting request and waive fees.

**Attachments:** [15-188 Kenny's Tournament](#)  
[15-188 Dept Recommendations](#)

**Moved by Schema, seconded by Howe, recommending granting the request and waiver of fees. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

[15-189](#) Special Event Request from Holy Family Memorial to hold their annual summer picnic for 1,000 staff and volunteers at Silver Creek Park on August 22, 2015, recommending granting request.

**Attachments:** [15-189 HFM Summer Picnic](#)  
[15-189 Dept Recommendations](#)

**Moved by Brandel, seconded by Howe, recommending granting the request. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

[15-125](#) Special Events Request from Liz O'Brien, Co-organizer of Carol Rose Wester Memorial Walk/Run to be held on August 15, 2015, beginning and ending at Red Arrow Park, with map attached (copy to Public Infrastructure), recommending granting request.

**Attachments:** [PK 15-125.pdf](#)

**Moved by Soeldner, seconded by Howe, recommending granting request. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

[15-187](#) Facility request for 2015 Lights in Lincoln Park event by Lincoln Park Zoological Society, recommending granting request to use Cabin 1 for Santa events and extension of the light show to complete the circle as well as City not renting either of Cabins 1 or 2 during the Lights in Lincoln Park event.

**Attachments:** [15-187 Zoological Society Request](#)

**Moved by Soeldner, seconded by Schema, recommending granting request. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

[15-092](#) Use of the Parkland Acquisition Fund monies for park improvements throughout the City's park system

**No action taken.**

[15-185](#) Purchase of vacant property on Reed Ave. by Little Manitowoc River for park purposes

**Moved by Brandel, seconded by Schema, recommending requesting a purchase agreement with Manitowoc County for an amount not to exceed \$5.00. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

[15-094](#) Park improvements for 2015

**No action taken.**

[14-2446](#) Update on ball diamond maintenance

**No action taken.**

[15-186](#) Zoo Long Range Plan, recommending to adopt the Long Range Plan.

**Attachments:** [15-186 Zoo Long Range Plan](#)

**Moved by Brandel, seconded by Howe, recommending adopting the Long Range Plan. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel

## 8. Adjournment

**Moved by Schema, seconded by Brandel, that this be accepted. The motion carried by the following vote:**

**Aye:** 5 - Sladky, Schema, Soeldner, Howe and Brandel