



CITY OF MANITOWOC

WISCONSIN, USA

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TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: February 2, 2017

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting:

Environmental Remediation

- Lemberger Landfill: Project continues as planned and under budget.
- Gravel Pit: The City is working to negotiate agreements with newly impacted property owners. Our outside legal counsel at Godfrey and Kahn is also working to pursue cost recovery from contributing parties. A presentation will be held on March 13, 2017 at the Public Infrastructure Meeting for contributing parties to view the work plan. The DNR will also be present.

Litigation and Prosecution

- Assist Fire Department with obtaining warrants for properties where owners will not consent to inspection
- 1512 Washington: Weekly meetings held with DPI and CDD to monitor progress on site.
- Working to implement time-saving software strategy with our vendor and MPU. This has been delayed several times and I have informed them it is a priority.

Insurance

- Reviewed claims filed against the City.
- Pay annual insurance premiums.

Open Records

- There continue to be a number of requests relating to the downtown carbon monoxide leak.
- A citizen requested emails relating to the drug paraphernalia ordinance from the Police Department.
- An alderperson requested emails relating to a mayoral candidate.

Office Matters

- I have attached the IMLA salary study. It shows that the City is below market for all three positions in our office.

Labor Matters

- Transit labor negotiations continue and have proceeded to arbitration.
- Transit and Fire have grievances pending. Our insurance has confirmed there is coverage for the Transit grievance.

Monthly Reporting

- Since my December 30, 2016 report:
 - 43 Requests for Legal Services were received, 45 were closed
 - 9 new litigation matters were opened, 2 were closed54 new citations were sent over for prosecution, 25 were closed, 8 were diverted.

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