

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
MONDAY, OCTOBER 10, 2022**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Luckow at 4:00 p.m. on Monday, October 10, 2022. In attendance were Commissioners Allie, Diedrich, Hornung, Nickels, Seidl, and Sitkiewitz. Also present were Brandon Hall and Craig Elder – The Chlupp & Hall Group; Andy Onesti, Cindy Carter, Don Duenkel and Carissa Grimm – MPU; Troy Adams – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC. Commissioner Luckow was excused.

**ELECTION OF OFFICERS:** A Motion was made by Commissioner Nickels and seconded by Commissioner Sitkiewitz to nominate Commissioner Dan Hornung for President, Commissioner David Diedrich for Vice President, and Commissioner Alex Allie for Secretary of the MPU Commission for 2022-2023 and to close the nominations. Motion carried unanimously.

Commission President Hornung deferred to Commissioner Luckow to preside over the remainder of the meeting.

**INVESTMENT REPORT PRESENTATION – THE CHLUPP & HALL GROUP/BAIRD:** Brandon Hall, Chlupp & Hall Group/Baird presented the wealth report via Teams.

Brandon Hall and Craig Elder left the meeting at 4:22 p.m.

**CONVENE MEETING TO CLOSED SESSION:** Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the October 10, 2022 meeting pursuant to Section 19.85(1)(e) to discuss approval of the minutes of the September 26, 2022 Closed Session Meeting, Personnel Committee Report and Recommendations, and the Manitowoc Refuel Renewable Project.

**MOTION:** A Motion to convene in closed session was made by Commissioner Sitkiewitz and seconded by Commissioner Allie. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:23 p.m.

The meeting was reconvened to open session at 4:32 p.m.

**APPROVAL OF ITEMS FROM CLOSED SESSION:** Motion was made by Commissioner Nickels and seconded by Commissioner Diedrich to approve the recommendations of the Personnel Committee to approve the revised Pay for Performance Policy. Motion carried unanimously.

**CAPITAL BUDGET EXCEEDENCE REQUEST:** The approved 2022 capital budget allocated \$202,000 for purchase of water meters and related equipment. These funds have been spent for the 2022 required water meter changeout program. Due to significant delays in receiving water meters and end points for the 2022 changeouts, MPU is trying to prevent a similar situation from occurring in 2023 and issued purchase orders for meters and end points in April and July of 2022. MPU has

received notice that a portion of the water meter order has shipped and find it plausible that other portions will continue to ship prior to the anticipated January 1, 2023 delivery date.

**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner Seidl to approve the additional costs up to \$300,000. Motion carried unanimously.

**WWTF TRANSFER UPDATE:** T. Adams provided an updated regarding items needing to be addressed to continue the process of transferring the WWTF to MPU by January 1, 2023. An update was drafted to be distributed to Common Council at its October 17, 2022 meeting.

**GENERAL MANAGER'S REPORT:** The report was distributed for review with a brief discussion on the amount of watermain breaks, a customer displeased with a bill adjustment due to the last rate class review, and preliminary contact with the Town of Kossuth regarding the sewer system.

**MINUTES:** The Minutes from the Regular Session Meeting on September 26, 2022 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated October 11, 2022, and Wires dated October 5, 2022 were presented for approval.

**APPROVAL OF WWTF CLAIMS:** Claims List dated October 7, 2022 were presented for approval.


**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Seidl to approve the Regular Session Minutes from September 26, 2022; the Claim List dated October 11, 2022 check nos. 99060 through 99197 totaling \$2,092,222.96; Wire Transfers dated through October 5, 2022 totaling \$574,610.34; and Claims List for WWTF batch 711.10.2022 dated October 7, 2022 totaling \$16,658.56.

**QUOTATIONS/BIDS:** 2023 WWTF Ferric Chloride - \$434,800.00 – PVS Technologies.

**MOTION:** A Motion was made by Commissioner Nickels and seconded by Commissioner Allie to approve the 2023 WWTF Ferric Chloride. Motion carried unanimously.

**NEXT MEETING:** Monday, October 24, 2022 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Diedrich. Meeting adjourned at 4:46 p.m.

  
Approved: Troy Adams, General Manager

  
Approved: Alex Allie, Secretary