



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



January 17, 2020

Mr. Dean Halverson
Manitowoc Unit of Fish & Game
3315 Fairway Drive
Cato, WI 54230

RE: Waiver of Fees - Fish & Game Monthly Meetings at Lincoln Park Cabin 1

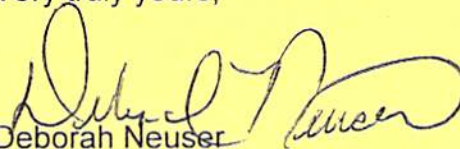
Dear Mr. Halverson:

Your request for the use of Cabin 1 in Lincoln Park for Manitowoc Unit Fish & Game monthly meetings on the first Thursday of the month for the months of January thru June and August thru October of 2020 for a total fee of \$300 was acted upon by the Special Events Committee at their meeting of Wednesday, January 15, 2020.

At said meeting, your request was granted.

If you have any questions, please contact me at 920-686-6950.

Very truly yours,



Deborah Neuser
City Clerk

DN:mrk

cc: Chief of Police Nick Reimer
Fire Chief Todd Blaser
Sandy Ronski, Operations Clerk II
Karen Dorow, Business Manager

Deborah Neuser, CMC, City Clerk
CITY HALL · 900 Quay Street · Manitowoc, WI 54220-4543
Phone (920) 686-6950 · Fax (920) 686-6959 · dneuser@manitowoc.org

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 1/15/2020

EVENT NAME: Fish & Game Monthly Meetings

ORGANIZER: Manitowoc Unit of Fish & Game - Dean Halverson

E-MAIL ADDRESS: dean@leede.com

EVENT DATE: 1/2/20 - 10/1/20

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Request to pay reduced rate of \$300 total for use of cabin 1 for monthly meetings on the first Thursday of each month (Jan. to Jun. & Aug. to Oct.);
Normal rate: \$165 * 9 = \$1,485

DISCUSS ADA ACCESSIBILITY _____

ELECTRICAL NEEDED _____

WATER NEEDED _____

STREET CLOSURE TIME: _____ PARKS DELIVERY TIME: _____

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE

DENY

Li Ming
Todd B
James J. J. J.

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:

CITY OF MANITOWOC - PARKS DIVISION
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES
FOR USE OF CITY FACILITIES OR EQUIPMENT

JAN 09 2020

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form completely, at least 30 days in advance of the event. The request will be reviewed by the Public Infrastructure Committee and the group or organization will be notified within 15 days of submitted request.

A CURRENT FINANCIAL REPORT FOR THE PREVIOUS TWO (2) YEARS INDICATING ALL EXPENSES AND ALL REVENUES OF THE GROUP/ORGANIZATION MUST ACCOMPANY THIS FORM PRIOR TO THE COMMITTEE REVIEWING THE REQUEST.

ALL QUESTIONS MUST BE ANSWERED

Name of event: Manitowoc Unit - Fish & Game - Monthly Meetings

1. Name of club/organization making request Manitowoc Unit of Fish & Game
Address 46 1332 S. 26th St, Manitowoc Telephone 920-901-2064

*e-mail
Dean
lee@leece.com*

Names of club officers: Name Address Telephone
President Dan Cichanek 2917 S 19th St Manitowoc 920-901-9449

Secretary Dean (Same as below)

Treasurer Dean Halverson 3315 Fairway Dr, Okauchee WI 54230 920-2064

Facility requested: Lincoln Park Cabin #1

Equipment requested: (None - Have Special Storage at Cabin)

4. Specific dates and hours facility/equipment will be used: 1st Thurs - Saw-Saw
Date Aug - Oct Hrs. 5pm to 10pm

5. Please explain your request, as to what fees you desire waived or reduced and reasons. \$300 Annual Fee Tot.

6. Which do you consider your group to be?
A. Community service B. Non-profit _____ C. Private business _____
D. Club or organization E. Other, please explain _____

7. Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?
Yes No _____

8. If #7 is "yes," explain and list specific charges Donations for Lunch & Refreshment Accepted

9. What will revenues be used for? Expenses

10. Do you wish to meet personally with the Committee to discuss this request? Yes _____ No
If "yes," please provide the following information of individual to contact:
Name _____ Address _____ Telephone _____

Signed Dean Halverson, Sec/Treasurer Date 1/2/20

Please attach any additional information which you feel will assist the committee in evaluating your request.

Sandy Ronski

From: Dean Halverson <Dean@leede.com>
Sent: Wednesday, January 08, 2020 7:52 PM
To: Sandy Ronski
Cc: twasinc@tm.net; trapperdanc@yahoo.com
Subject: Re: Reduced fees request - 2020 Fish & Game meetings
Attachments: City Waiver App.pdf

Sorry for the delay in getting this back to you. Attached is the completed form, comparable to what you have received from us in prior years. Just a couple of items that I would like to share.

I have been involved in the organization since I was 14, in 1974 and we have always been at Lincoln Park, Cabin #1. It is part of the heritage of our club and community. The meeting format has been the same since that time. Guest speaker or presentation, followed by a short business meeting and then lunch and refreshments. Refreshments do include beer. We take donations for lunch and refreshments of \$5 suggested.

We are not in a position to have insurance and it has never been needed. Our annual budget is generally less than \$3,000 unless something unusual happens. We have also helped to maintain Cabin #1 when we are there, including the new cabin. The last meeting alone we did repairs on drains and plumbing and one member spent several hours cleaning the cabin.

We ask for our relationship to continue as it has for well over 50 years in the City of Manitowoc. Thank you for your partnership and consideration.

Dean Halverson
CEO
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Minnesota (Direct): 612-314-4405
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Cell - 920-901-2064
Fax: 920-683-5950
E-mail: dean@leede.com
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x 9

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>>> Sandy Ronski <sronski@manitowoc.org> 12/27/2019 12:26 PM >>>