



# 19-1065

**Standing Committee:** Public Infrastructure Committee

**Document Name:** Ordinance to amend Section 7.125 of the Manitowoc Municipal Code regulating Location of Mailboxes.

*Approve change*

**Action:**

Place on File - No Council action needed

Refer to:

Refer to Council

Consent

Non-Consent

**Committee Recommendation:**

*Adopt the ordinance*

**Attest:**

\_\_\_\_\_  
Chair – Alderperson Jeremiah Novak

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice-Chair – Alderperson Lee Kummer

\_\_\_\_\_  
Alderperson Jim Brey

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Alderperson Scott McMeans

\_\_\_\_\_  
Alderperson Mike Howe

**Approved:**

\_\_\_\_\_  
Justin M. Nickels  
Mayor

\_\_\_\_\_  
Date

*10-22-19*

191  
10-21-19

19-1005

### ORDINANCE

An Ordinance to amend Section 7.125 of the Manitowoc Municipal Code regulating Location of Mailboxes.

The Mayor and Common Council of the City of Manitowoc do ordain as follows:

**Section 1.** Section 7.125 is amended to read as follows:

**“7.125 Location of Mailboxes.**

...

**(3) Location Requirements.** Any mailbox located within street right-of-way shall be subject to the following location requirements:

~~(a) Mailboxes shall comply with all requirements established by the United States Postal Service.~~

~~(b) All mailboxes on street right-of-way shall be placed on the right side of the street in the direction of the delivery route, except in the case of one-way streets.~~

~~(c) All mailboxes shall be placed at the far side of the driveway in the direction of the delivery route.~~

~~(d) All portions of the mailbox and support structure shall be set back from the street as follows:~~

~~1. On curbed streets, a distance of at least eight inches from the curb face extended upward;~~

~~2. On streets with paved or gravel shoulders, a distance of at least eight inches from the outer edge of such shoulder; and~~

~~3. On streets without shoulders, a distance of at least eight feet from the outer edge of the paved lane.~~

~~(e) Mailboxes shall be located a minimum of 50 feet from any intersecting road in the direction of the delivery route.~~

~~(f) The bottom of the mailbox shall be a minimum of 42 inches to a maximum of 48 inches from the street surface.~~

...”

**Section 2.** This ordinance shall take effect the day after publication.

INTRODUCED \_\_\_\_\_ **OCT 21 2019** \_\_\_\_\_ ADOPTED \_\_\_\_\_ **OCT 21 2019**

  APPROVED 10-22-19

Justin M. Nickels, Mayor

**Fiscal Impact:** \$0  
**Funding Source:** N/A  
**Finance Director Approval:** SC  
**Approved as to form:** EMM

This resolution was drafted by Elizabeth Majerus, Assistant City Attorney